



**बैंक ऑफ़ बड़ौदा**  
**Bank of Baroda**

**REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT AND  
AWARDING RATE CONTRACT FROM AGENCIES OF REPUTE  
FOR PROVIDING -14- AIR CONDITIONED CASH VAN  
SERVICES AT DIFFERENT BRANCHES OF MUMBAI ZONE**

**Postal Address**

**ZONAL OFFICE  
3, WALCHAND HIRACHAND MARG,  
BALLRAD PIER,  
MUMBAI - 400001  
TEL : 022-22619624**

**RFP Reference :**

**MZ/GM/2018/SEC/Tender/Cash Van/March-2018**



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**NOTICE INVITING REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT AND AWARDING RATE CONTRACT TO AGENCIES OF REPUTE FOR PROVIDING -14- AIR CONDITIONED CASH VAN SERVICES AT BRANCHES OF MUMBAI ZONE**

General Manager Mumbai Zone intends to outsource Cash Vans -14- number of Air Conditioned Cash Vans, as per details given in Annexure VIII, at various branches/ center of Bank of Baroda, Mumbai Zone. Cash Vans (Small & Large) is as per specifications mentioned in **Annexure I(a) and Annexure I(b)** along with Driver, **(and Armed Guard & loader (optional))** for safe transportation of cash to and fro by Branches / Currency Chests at their centers referred herein. It is the responsibility of the Service Provider to arrange for all required consumables for the vehicles, its repairs / maintenance during prevalence of contract. The quantity of cash vans mentioned above is tentative and the actual number may increase or decrease depending upon the requirement during the contract period.

The empanelment shall be for a period of three years from **1<sup>st</sup> July 2018** which will be reviewed yearly based on the performance and it will be at the sole discretion of the Bank, unless terminated by the Bank at its own convenience by giving a prior notice of 30 days in writing to the firms without assigning any reason(s) and without any cost(s) or compensation therefore.

Prospective service provider may download the RFP document from the Bank's website [www.bankofbaroda.com/tenders](http://www.bankofbaroda.com/tenders). RFP downloaded from website shall accompany the **Banker's Cheque / Demand draft of Rs 10000.00 (Nonrefundable)** along with the Technical Bid.

**[A] Important Dates:**

Date of commencement of tender	27/03/2018
Last Date to Submit points for clarification for Pre-bid Meeting	02/04/2018 by 1400 hrs
Date of Pre-Bid Meeting	04/04/2018 by 1500 hrs
Last Date and Time for submission of Technical bids	17/04/2018 by 1400 hrs
Time and Date of Opening of Technical bids	17/04/2018 by 1500 hrs
Cost of RFP document (Payable at Mumbai)	Rs 10,000.00
Earnest Money deposit	Rs 5.00 lac
Date of Deployment of Cash Van	01/07/ 2018

**[B] Important Definitions:-** Following terms are used in the document interchangeably to mean:

1. Bank, BOB means "Bank of Baroda".
2. ZO means Zonal Office Mumbai Zone"
3. RFP means this "Request for Proposal Documents"
4. Recipient, Respondent and Bidder, Vendor, means "Respondent to the RFP Document".
5. Tender means RFP response documents prepared by the Bidder and submitted to Bank of Baroda

Service providers fulfilling the specified requirements may submit their Bids as required so as to reach us latest on **17/04/2018 by 1400 hrs** at the following address-

Seal & Signature of Bidder



**The General Manager  
Bank of Baroda  
Zonal Office  
3, Walchand Hirachand Marg,  
Ballrad Pier,  
MUMBAI - 400001  
TEL : 022-22619624**

**Pre-Bid Meeting-**

A Pre bid meeting to clarify any point will be held on **04/04/2018 by 1500 hrs** at following address of Zonal Office.

**Bank of Baroda  
Zonal Office  
3, Walchand Hirachand Marg,  
Ballrad Pier,  
MUMBAI - 400001**

Prospective bidders are requested to submit their points for clarification during pre-bid meeting at under mentioned email address latest by Date **02/04/2018 by 1400 hrs** at

security.gmz@bankofbaroda.com

Further “**Addendum**” if any, shall be issued on Bank’s website only and bidder has to refer the same before final submission of the Tender.

Bidders to visit Bank’s website / tender section till the last date of submission for update, if any.

**Confidentiality:**

*This document is meant for the specific use by the Company / person/s interested to participate in the current tendering process. This document in its entirety is subject to Copyright Laws. Bank of Baroda expects the bidders or any person acting on behalf of the bidders to strictly adhere to the instructions given in the document and maintain confidentiality of information. The bidders will be held responsible for any misuse of the information contained in the document and liable to be prosecuted by the Bank. In the event of such a circumstance is brought to the notice of the Bank. By downloading the document, the interested party is subject to confidentiality clauses.*

**Please note that initially only the Technical Bids would be opened. Financial Bids of only those service providers who qualify in the technical bid, will be opened.**



**NOTICE INVITING REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT AND  
AWARDING RATE CONTRACT TO AGENCIES OF REPUTE FOR PROVIDING -14- AIR  
CONDITIONED CASH VAN SERVICES AT BRANCHES OF MUMBAI ZONE**

**TERMS & CONDITIONS**

**1. SCOPE OF WORK**

General Manager Mumbai Zone intends to outsource 14 Air-condition Cash Vans, as per details given in Annexure VII, at various branches of Bank of Baroda, Mumbai Zone. Cash Vans is as per specifications mentioned in **Annexure I (a) & Annexure-I (b)** along with Driver, two Armed Guards and loader (optional) for safe transportation of cash to and fro by Branches / Currency Chests at their centers referred herein. It is the responsibility of the Service Provider to arrange for all required consumables for the vehicles, its repairs / maintenance during prevalence of contract. The quantity of cash vans mentioned above is tentative and the actual number may increase or decrease depending upon the requirement during the contract period.

The contract shall be for a period of three years from **1<sup>st</sup> July 2018** which will be reviewed yearly based on the performance and it will be at the sole discretion of the Bank, unless terminated by the Bank at its own convenience by giving a prior notice of 30 days in writing to the firms without assigning any reason(s) and without any cost(s) or compensation therefore.

Upon selection the Agency shall be allotted Branches depending upon their area of operation & service network. Concerned Agency will have to enter into an agreement (as per the format decided by the bank) with Mumbai Zone. New Agency to start the work w.e.f. **1<sup>st</sup> July 2018**.

**Awarding Rate Contract-**

**L-1 will be decided on Total Package Cost for Three Years for all the 14 large & Small Air conditioned Cash Vans to be deployed in the Zone**, as given in Commercial Bid (Annexure VII).

The Security Deposit, either in whole or in part thereof, shall be forfeited in the event of the Agency's failure to observe any terms of this RFP or subsequent agreement / or non-compliance with the conditions of the Contract or refusal to do the work after issuance of work order.

**SPLITTING OF ORDER**

The Bank reserves its right for splitting scope of work between two service providers. The splitting of the order will be in 60:40 ratios, provided the L2 service provider agrees to match the rates quoted by L1 service provider and agrees for all the terms and conditions. In case L2 service provider is not willing to match L1 rates, Bank will call L3, L4 service providers etc., in that order to step into the shoes of L2 service provider. In the event of L3, L4 etc., service provider not matching the L1 rates the entire quantity can be awarded to L1.

**Allocation of Regions / Branches-**

After selection, the Agency shall be allotted respective Regions/Branches depending upon their eligibility and service network. The decision of the Committee of the bank for allotment of work shall be final and no representation shall be entertained. Concerned Agency will have to enter into an



agreement (as per the format decided by the bank) with the Zonal Office. The process is to be completed latest by **25<sup>th</sup> June 2018** (Date prior to commencement of work).

## **2. EARNEST MONEY DEPOSIT**

EMD of Rs 5.00 lacs shall be given with the offer. This shall carry no interest and shall be retained by the bank. EMDs of unsuccessful bidders will be returned after finalization of Tender process and award of work. EMD submitted by successful bidder shall be converted / adjusted as Security Deposit. In case of withdrawal by successful bidders, they will be liable for forfeiture of EMD.

## **3. SECURITY DEPOSIT**

The vendors identified for providing cash van services shall be required to keep a Security Deposit equivalent to **two month rate** (of total cash vans deployed in the respective Zone) for the duration of the contract. Additional amount as Security Deposit would be required to be made for additional work orders for cash vans whenever made after the initial order. The security deposit shall be kept with the bank on lien as interest bearing Fixed Deposit. Successful bidder to submit security deposit within 15 days of issuance of work order by the Bank.

The Security Deposit in the form of Bank Guarantee / FD from a scheduled Bank shall be accepted. Hence, at the time of submission of RFP; bidder has to submit EMD by way of DD / Bank's Cheque. The Security Deposit, either in whole or in part thereof, shall be forfeited in the event of the Agency's failure to observe any terms of this Contract / or non-compliance with the conditions of the Contract

## **4. TERMS OF EXECUTION OF WORK**

The services of cash vans would begin **1<sup>st</sup> July 2018**. Any delay in providing services of the cash vans over the stipulated period will attract penalty of 1% of the contract value per week subject to maximum of 10% of the contract value (3 years). All new orders will be complied with, within 60 days after the date of placement of order.

Bank reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by the Bank to the service provider. Part of week will be treated as a week for this purpose. However, the Bank may condone the penalty for delay of less than a week. The decision to further continue/ discontinue the contract with the service provider lies fully with the Bank.

In case the cash vans, being deployed for duty, fail and the complaint is received by service provider, the cash van must be made functional within 24 hrs of the complaint.

When cash vans and armed guards ( Optional) are not provided on any working day, a penalty of 5% of the monthly rate per day would be applied for such periods. However, in exceptional cases, if the cash vans are engaged for the day and Bank's armed guard / outsourced armed guards are deployed in the cash van, by the branch, a penalty of 1% of the Monthly Rate per guard per day will be levied.

If at any point of time, vendor is found to be rendering inferior services not confirming the prescribed Technical specification and unsatisfactory services in terms of the provisions of the tender, Bank shall initiate steps for blacklisting of firm with information to all PSU Banks / RBI / IBA.



**FALL CLAUSE** – At any point of time if it is observed that the vendor is supplying to other Zones/financial institutions / firms similar material / services at lower rates than offered to Bank of Baroda, then the vendor shall have to compensate the Bank of Baroda by paying the difference amount and downward revise the rate of respective item / services with immediate effect.

## **5. SUBMISSION OF TENDER DOCUMENTS**

The tender document should be submitted in **three separate envelopes (First containing Offer Letter with EMD, Second containing Technical Bid and third containing Financial Bid)** properly sealed and clearly marked / super scribed as the case may be. **Please note to submit Financial Bid in separate sealed envelope. If Financial Bid is not submitted in separate envelop the Tender will be rejected.**

### **ENVELOPE No.1**

The envelope containing Offer Letter shall be super scribed **“OFFER LETTER for Outsourcing of Air Condition Cash Vans by Bank of Baroda Mumbai Zone”** and shall contain the following :-

- Offer letter.
- Cost of Tender Document amounting **Rs 10,000.00 (Non–refundable)** through Demand Draft / Banker’s Cheque payable at Mumbai in favour of Bank of Baroda.
- Earnest Money Deposit amount payable through Demand Draft / Banker’s Cheque amounting Rs. 5.00 lacs at Mumbai in favors of Bank of Baroda,

### **ENVELOPE No.2**

The envelope containing Technical Bid shall be super scribed, **“TECHNICAL BID for Outsourcing of Cash Vans AC / NON AC by Bank of Baroda, Mumbai Zone”** and shall contain the information as per the preformat **“TECHNICAL BID PARAMETRES”** along with copies of the required documents. **It should not contain any price information. If it contains price information your tender will be rejected.**

### **ENVELOPE No.3**

The envelope containing Financial Bid shall be super scribed **“FINANCIAL BID for Outsourcing of Cash Vans AC / NON AC by Bank of Baroda, Mumbai Zone”** and shall contain the rates for Outsourcing of Cash Vans at Bank of Baroda to be submitted only in the format given in the Tender Document. **Any other format shall not be acceptable.**

The sealed tenders should reach above address latest by **1400 hrs on 17/04/2018** along with tender fee payment of **Rs10000.00 (Non–refundable)** and Earnest Money of **Rs 5,00,000.00 (Rs Five Lac only)** by way of DD/Pay order in favors of Bank of Baroda payable at Mumbai in a sealed envelope.

**All pages of the Tender Document including attachments will bear seal and signature of the authorized signatory.**

Technical Bids would be opened by **1500 hrs on 17/04/2018** Bidders may present during the opening process. A separate intimation of opening of Financial Bids would be sent only to the technically successful bidders.

## **6. VALIDITY PERIOD OF THE OFFER**

The offer should remain valid for 180 days from the date of opening of Price Bid.



## **7. TECHNICAL BID**

The Technical Bid should be complete in all respects and contain all information required in the document. It should not contain any price information. However, Technical Bid should confirm that

all required particulars have been quoted in the Financial Bid, without showing the actual amounts in the Technical Bid. It must be ensured that all details asked in the Technical Evaluation para. No. 14 are included in the technical bid.

It is mandatory to submit the technical details duly filled in along with the offer. In case of non- submission or partial submission of technical details, the Bank, at its discretion, may not evaluate the offer. The Technical Bid must be submitted in an organized and structured manner with proper flagging. No brochures / leaflets etc. should be submitted in loose form.

The Technical Bid should comprise of the following:-

- I. Covering letter on the prescribed format (Annexure-II)
- II. Technical Bid Parameters complete with all the columns filled in with Photocopies of required certificates / documents / proof / P & L & Balance sheets, Copies of order executed etc. as mentioned in Evaluation criteria (Annexure-III).
- III. Technical Evaluation para. No. 14 are included in the technical bid.
- IV. Declaration by the service provider (Annexure-IV).
- V. Specifications of Small/ Large Cash Van ( Annexure I(a) & I(b)).

## **8. FINANCIAL BID**

The rates quoted should be only in Indian Rupees and strictly as per the format given as Annexure VII. The total cost of the Cash Van Services for three years based on total value of the quoted rates will be considered for evaluating the financial bid as per Annexure VII:

### **(a) Small AC Cash Van**

- (i) Charges per month for one Small Cash Van along with the driver performing duties for 8 hrs daily on all working days for 1500/2000 km for Scorpio / Bolero or Equivalent vehicle chassis.
- (ii) Charges for providing Small Cash Van for 8 hrs per Sunday / Holiday (on specific requirement)
- (iii) Charges for outstation Night Halt with crew per night (on specific requirement).
- (iv) Charges for running additional 500 KMs for one Small Cash Van.

### **(b) Large AC Cash Van**

- (i) Charges per month for one Large Cash Van along with driver performing duties for 8 hrs daily on all working days for 1500/2000 km for Tata 407 / Mahindra DI 3200 vehicle chassis.
- (ii) Charges for providing Large Cash Van for 8 hrs per Sunday / Holiday (on specific requirement).
- (iii) Charges for outstation Night Halt with crew per night (on specific requirement).
- (iv) Charges for running additional 500 KMs for one Large Cash Van.





(c) **Common Services**

- (i) Charges per additional km of running Small/Large Cash Van.
- (ii) Charges per hour of running Small/Large Cash Van beyond 8 hrs.

**Note: GST must not be included in the costs as this would be paid in addition at prevailing rates on submission of monthly bills**

**9. GENERAL INSTRUCTIONS & CONDITIONS**

- (a) Please read the terms and conditions carefully before filling the proposal.
- (b) Please sign all the pages of the RFP including each page of the proposal form including Addendum, if any.
- (c) There should be no cutting / over writing. The cutting / over writing, if any, should be duly attested.
- (d) Based on service reports, allotted branches may be changed / Vendor disqualified
- (e) **If the services of Vendor has not been found satisfactory, in the past, their offer will be rejected / disqualified.**
- (f) The bidder /service provider should have their branch office in Mumbai with a land line connection on their name as proof of address.
- (g) The Bank reserves all rights to:
  - (i) Accept or reject the proposal(s) without assigning any reason whatsoever.
  - (ii) Cancel or withdraw this RFP.
  - (iii) Accept or reject any deviation from these conditions

**10. NO ERASURES OR ALTERATIONS**

Technical / Commercial details must be completely filled up. The corrections or alterations, if any, should be authenticated. In the case of the corrections / alteration are not properly authenticated, the offer will be rejected.

**11. NO PRICE VARIATIONS**

The Financial Bid shall be on a fixed rates basis. GST would be paid on prevailing rates.

**12. OPENING OF BIDS**

The Technical Bids will be opened **at 1500 hrs on 17/04/2018**. in the presence of the service provider/ their authorized representatives. No separate intimation will be given in this regard to the service providers for deputing their representatives. **Tender received after 1400 hrs on 17/04/2018, by any mode, will not be accepted.**



### 13. EVALUATION PROCESS

Technical Bids will be evaluated on the basis of compliance with eligibility criteria, technical specification, other terms and conditions stipulated in the tender document. Financial Bids of only those Service providers would be open, who qualify in the technical evaluation.

Bank reserves the right to reject a tender under any of the following circumstances:-

- (i) If Cost of tender and /or EMD is not submitted
- (ii) If Tender Documents are incomplete and /or not accompanied by all stipulated documents.
- (iii) If any of the terms and conditions and mandatory declarations are not accepted.
- (iv) If required information with appropriate documents in support of the same is not submitted as per various **Annexures**.
- (v) Agency should have been in the business for minimum **5 years**. This period of -5- Years in business should have been completed on **17/04/2018**. Proof for previous three years for services provided to RBI/ Financial Services and should submit report of satisfactory service from them.

### 14. EVALUATION CRITERIA

#### (a) Mandatory Technical Evaluation

The bank will consider the following mandatory criteria for evaluating the technical bids of the submitted tenders:-

Sr. No.	Criteria	Documents required
(i)	The service provider should have experience of successfully undertaken cash van services for <b>RBI / Financial Services</b> for last 05 (Five) years as on the Date of Submission of the Tender.	Work order copies issued by the organizations and Certificate / letter stating about the satisfactory performance of the cash van services being supplied.
(ii)	Valid Registration for GST, Income tax, PF, ESIC & RTO	Supporting Documents like license / permits / NOC / tax clearance certificates etc for such registrations
(iii)	The service provider must meet the declarations specified.	Refer Annexure -V
(iv)	The service provider should have branch offices at Mumbai with Landline connection	List of Branch offices with Telephone bill proof. (The telephonic connection should be in the name of Agency / Owner of the Agency)



(v)	The service provider for Armed Guards should be registered with State Govt. for Armed Guard services	State registration as per PSAR A Act 2005 A service provider should have valid PASARA Licence for the states where the cash Van is to operate. Service providers who have applied for the renewal of their existing PASARA Licences will be considered eligible for participating in the tender, However those service providers who have applied for the PASARA for the first time but have not received it at the time of going for the tender will not be eligible to participate in the tender.
(vi)	The service provider should be registered with the Police & State regulators as per the relevant orders in respect of cash van services	Police license and registration letter wherever applicable.
(vii)	Minimum fleet 10 Cash Van should be owned by the Agency	List of Cash Vans held by the Agency
(viii)	Work Experience	Must have successfully provided 15 Cash Vans to RBI/Financial Institution in last three years as on Date of Submission of the bid. List of Cash Vans with Service Reports and Reference Persons to be attached.
(ix)	Annual Turnover Criteria (in Rs)	5.0 Crore
(x)	Statement of profit and loss account for last 3 financial year duly signed by CA to be attached.  (2016-17)  (2015-16)  (2014-15)	The Company should be profit making company.

(b) **Financial Bid**

The cost of the Cash Van to the Bank for three years (total -14- small and large cash van with 1500/2000 kms per month) based on total value of the quoted rates for the following will be considered for evaluating the financial bid :-

- (i) Monthly charges for one Small Cash Van (1500 kms/ 2000 kms per month).
- (ii) Charges for providing Small Cash Van for 8 hours for one Sunday/Holiday.
- (iii) Monthly charges for one Large Cash Van (1500 kms/ 2000kms per month).
- (iv) Charges for providing Large Cash Van for 8 hours for one Sunday/Holiday
- (v) Charges for Outstation Night Halt of Small Cash Van with crew for one night.
- (vi) Charges for Outstation Night Halt of Large Cash Van with crew for one night.
- (vii) Charges for running Small Cash Van beyond 8 hrs for one hour.
- (viii) Charges for running Large Cash Van beyond 8 hrs for one hour.
- (ix) Charges for running additional 500 KMs for one Small Cash Van.



- (x) Charges for running additional 500 KMs for one Large Cash Van.
- (xi) Annual increase in the quoted rates on completion of 1<sup>st</sup> and 2<sup>nd</sup> year.

**15. NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER**

The Bank shall be under no obligation to accept the lowest or any other offer received in response to this tender and shall be entitled to reject any or all offers at any stage without assigning any reasons whatsoever.

**16. PAYMENT TERMS**

**Terms of payment for Regular Cash Van :-**

- (i) No advance payment against work order.
- (ii) Payment of bills will be made centrally by the Regional Office after receiving the consolidated monthly bills from Service Provider having duly verified by the respective branches / region, within 07 days of submission of such bill.
- (iii) Payment for additional kilometers will be calculated on a monthly basis cumulatively for all cash vans operating in the Region and stated in the consolidated monthly bill.

**Terms of payment for Temporary Cash Van :-**

If January 2018 vintage cash van is not immediately available for deployment then older vehicle can be accept on temporally basis just to facilitate the fabrication of new cash van as per given specification with following condition;

- a) Temporary cash van should be as per the given specification and in perfect running condition.
- b) Temporally cash van should not be older than Jan 2016 ic 2 year older and should equipped with all security fitting ic Alarm system, CCTV, Air-condition, GPS, Fire Extinguisher etc.
- c) Temporary cash van would be acceptable only upto 31<sup>st</sup> June 2018 and if not able to deployed the new/ or Jan 2018 vintage Cash Van within 31<sup>st</sup> June 2018 ( Approx. 90 days) contract should be summerly terminated without any further notice & Ernest Money Deposit would be forfeited and no discussion / communication would be entertained.
- d) Monthly payment in lieu of running of cash van would be released only on deployment of new / or Jan 2018 vintage Cash Van is deployed.
- e) Payment for the Temporary 1 year vintage cash van would be 85 % of the L1 Rates and 2 year vintage cash van would be 70 % of the L1 Rates.

**17. GUARANTEES**

The cash vans to be deployed at the Bank should be not older than January 2018 on the date of deployment of the vehicle and should be having all components of security equipment's such as CCTV system, security alarms, fire extinguishers, GPS and the media for communication meeting the specifications stated in **Annexure I(a) & Annexure I(b)** with suitable modifications on a Bolero/Scorpio chassis or equivalent vehicles for Small Cash Van and TATA 407 /



Mahendra DI 3200 chassis or equivalent vehicles for Large Cash Vans.

The drivers should be in possession of valid driving license. The armed guards must be in possession of a licensed 12 Bore DBBL gun. The service provider should guarantee that the antecedents of all staff/crew (driver, armed guards and loader) deployed on the cash vans have been verified by the police authorities and that they are in possession of valid licensed weapons and driving licenses (Police verification of driver, armed guard, loader to be submitted with the Bank on the day of deployment of the Cash Vans).

All the staff / crew deployed on the cash vans should be in uniform while on duty and must be issued with Company Identity Cards duly authenticated by the Executive / Officer of the company. The staff/crew should not be changed without prior permission.

Service provider shall not sublet any part of the awarded work to any other person or agency. Service provider will not outsource any of the activities of the tender. All vehicles will be fully owned in the name of the Company and R C Book will have the name of the company. All Armed Guards and drivers will be on payroll of the company. Service provider will have adequate supervisory staff.

#### **18. INSURANCE**

Service providers shall be fully responsible for comprehensively insurance of the cash vans against all risks including theft, arson and accident at their cost. They also shall take and service the policy of **Fidelity Insurance for Rs. 5 crores** for protecting Bank's interest in case of any loss arising due to negligence or malafide intention of their guards and during periodic rotation of guards. Will fully indemnify the bank against any loss and have an **Indemnity Policy for Rs. 5.00 Crores (Rupees Five Crores)**

#### **19. AGREEMENT**

The service provider shall be required to enter into an agreement with bank, based on terms and conditions mentioned in the tender document within -15- days of issuance of order.

#### **20. LIQUIDATION AND BANKRUPTCY**

If the contractor becomes bankrupt or insolvent or causes or suffers any receiver to be appointed for his business or any assets thereof, compounded with his creditors, or being a corporation, commerce to be wound up for the purpose of amalgamation or reconstruction, or carry on its business under a receiver for the benefit of its creditors, the bank shall be at liberty to terminate the contract forthwith upon coming to know of the happening of any such event as aforesaid by notice in writing to be contractor or to the receiver or liquidator or to any person in whom the contract may be vested OR Give such receiver, liquidator or other person the option of carrying out the contract subject to his providing guarantee for the amount to be specified by the bank.

#### **21. NEGLIGENCE AND INDEMNITY**

a The successful bidder shall, at its own expense, indemnify, defend and hold harmless BOB and its officers, directors, employees, representatives, agents, respective directors, and assigns from and against any and all losses and liability (including but not limited to liabilities, judgments, damages,



losses, claims, costs and expenses, including attorneys fees and expenses) that may be occurring due to, arising from or relating to:

- (i) a breach, non-performance or inadequate performance by the successful bidder of any of the terms, conditions, covenants, representations, undertakings, obligations or warranties under this RFP or subsequent agreement;
- (ii) the acts, errors, representations, misrepresentations, willful misconduct or negligence of the successful bidder, its employees in performance of its obligations under this RFP or any subsequent agreement; or
- (iii) any deficiency in the services of the Service Provider or
- (iv) violation of any applicable laws by the successful bidder, its agents, employees, representatives etc.

b. In the event of successful bidder not fulfilling its obligations under the clause within the period specified in the notice issued by the BOB, bank has right to forfeit the security deposit or invoke performance bank guarantee or recover the amounts due to it under this provision from any amount payable to the vendor under this project.

c. The indemnities under this clause are in addition to and without prejudice to the indemnities given elsewhere in this RFP.

## **22. FORCE MAJEURE**

If at any time during the period of the contract the performance in whole or in part by either party or any obligation under the contract shall be prevented or delayed by reasons of any war, hostilities, acts of god, Public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics etc then, provided notice of the happening of the any such events is given by either party to the other within 15 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate their contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance. The whole or any part of the Party's obligations under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If force majeure event continues beyond the period of three (3) months the parties shall hold consultation to resolve the problem satisfactorily.

## **23. LAW, JURISDICTION AND DISPUTE RESOLUTION**

**23.1** The provisions of this Agreement shall be governed by and, construed in accordance with the Indian law and the courts in Mumbai shall have the exclusive jurisdiction to deal with any issue arising out of this Agreement.

### **23.2 ARBITRATION**

(a) BOB and the successful bidder shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract. If after 30 days from the commencement of such informal



negotiations, Bank and the successful bidder have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution by formal arbitration.

- (b) The dispute, controversy or claims arising out of or in connection with the Agreement shall be referred to sole arbitrator to be appointed by bank. Bank shall suggest two names of the arbitrators, out of which the vendor can select one.
- (c) The place of arbitration shall be at **Mumbai**.
- (d) The arbitral procedure shall be conducted in the English language and any award or awards shall be rendered in English. The procedural law of the arbitration shall be the Indian law.
- (e) The award of the arbitrator shall be final and conclusive and binding upon the parties, and the parties shall be entitled (but not obliged) to enter judgment thereon in any one or more of the highest courts having jurisdiction. The parties further agree that such enforcement shall be subject to the provisions of the Indian Arbitration and Conciliation Act, 1996 and neither Party shall seek to resist the enforcement of any award in India on the basis that award is not subject to such provisions.
- (f) The rights and obligations of the parties under or pursuant to this Clause, including the arbitration agreement in this clause, shall be under the exclusive jurisdiction of the courts located at **Mumbai**.

## **24. AUDIT**

- 24.1 BOB reserves the right to conduct an audit / ongoing audit of the services provided by the successful bidder.
- 24.2 The successful bidder should allow the Reserve bank of India (RBI) or persons authorized by it to access BOB documents, records or transaction or any other information given to, stored or processed by the successful bidder within a reasonable time failing which the successful bidder will be liable to pay any charges / penalty levied by RBI.
- 24.3 The successful bidder should allow the RBI to conduct audits or inspection of its Books and accounts with regard to BOB documents by one or more RBI officials or employees or other persons duly authorized by RBI.

## **25. SUBCONTRACTING**

The successful bidder shall not subcontract or permit anyone than its personnel to perform any of the work, services or other performance required by it under the contract.



**26. VICARIOUS LIABILITY**

The Vendor shall be the principal employer of the employees, agents, contractors, subcontractors, etc., if any, engaged by the vendor and shall be vicariously liable for all the acts, deeds, matters or things, whether the same is within the scope of power or outside the scope of power, vested under the contract. No right of any employment in the Bank shall accrue or arise, by virtue of engagement of employees, agents, contractors, subcontractors etc., by the vendor for any assignment under the contract. All remuneration, claims, wages dues etc., of such employees, agents, contractors, subcontractors etc. of the Vendor shall be paid by the Vendor alone and the Bank shall not have any direct or indirect liability or obligation, to pay any charges, claims or wages of any of the Vendor's employees, agents, contractors, subcontractors etc. The Vendor shall agree to hold the Bank, its successors, assigns and administrators fully indemnified, and harmless against loss or liability, claims, actions or proceedings, if any, whatsoever nature that may arise or caused to the Bank through the action of Vendor's employees, agents, contractors, subcontractors, etc.

**27. PENALTY CLAUSE**

- (i) Delay in providing cash van along with crew, within the stipulated period **1<sup>st</sup> July 2018** by the Bank, will attract penalty of 1% of cash van monthly charges per day subject to maximum of 10% of cash van monthly charges. However, the Bank may condone the liquidity damages for delay of less than a week.
- (ii) Not providing cash van on any day will attract penalty of 5% of cash van monthly charges per day. The penalty would be in addition to the deduction of pro-rata monthly charges.
- (iii) Not providing any crew member with cash van will attract penalty of 1% of cash van monthly charges per day per absent crew member.
- (iv) Absence of Armed Guards with the cash van would be treated as cash van not provided and penalty as per (ii) above would be levied. However, in exceptional cases, if such cash van is allowed by the branch, penalty as per (iii) above would be levied.

Bank reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by the Bank to the service provider. The decision to further continue/ discontinue the contract with the service provider lies fully with the Bank.





**SPECIFICATIONS AND DESIGN OF SMALL CASH VAN AC / NON AC ON A BOLERO/ SCORPIO CHASSIS OR EQUIVALENT**

**Design**

Cash Van will have minimum of two compartments and have seating capacity for 01 Driver + 04 persons. (2 Armed Guards, 1 Cashier and 1 Loader)

Area between Driver's Cabin and Cash Compartment will be separated by Iron Bar partition.

**Construction**

Steel Main frame and roof structure will be a fully welded multi corner bend construction secured to the chassis. Inside the van there will be a peep window cum ventilator between the Driver's cabin and the space of the cash cabin. External and internal panels will be of standard thickness CRCA sheets

**Floor**

Aluminium anti skids floor plate will be provided.

**Doors and Locks**

All doors must have locking arrangements. Collapsible gate / shutter with locking arrangement to be provided in Cash Compartment.

**Windows**

Windows on each side with sliding glass in specified aluminium section frames having toughened clear sheet glass with locks. All windows will be covered with iron grill / wire-mesh frame with 03" circular hole for gun.

**Seats**

Cash Van to have comfortable seats and seating capacity for 01 Driver + 04 persons. (2 Armed Guards, 1 Cashier and 1 Loader)

**Electricals**

Original lamps to be repositioned in the rear. Van must have 2xFog lights and 2xHalogen high power head lamps. There will be four numbers indicator/stop light on top of the body and one roof lamp each in all the compartments with wiring through PVC sleeves in suitable circuits with central panel in driver's cabin. Adequate numbers of fans will be fitted for driver, cashier and guards.

**Standard Fittings**

2 x locking hooks with chain for securing cash boxes, battery box, rear bumper, Rear View mirror, first aid box, wire mesh protector for wind screen and windows and one 2 KG DCP type fire extinguisher will be provided. The spare tyre be preferably mounted on roof on separate bracket.

**Alarm System & Communication System**

The cash van to be equipped with an Alarm System with two distress switches at co-driver seat and seat behind the driver's seat with a hooter and Mobile Telephone with driver / guard.

**GPS System**

The cash van to be equipped with a GPS Tracking System

**CCTV System**

The Cash Van to have a 4 Channel DVR. The cameras to cover all the doors of the cash van. DVR to have Recording of minimum 30 days. There should be provision to retrieve the recording and send details as required by bank.



**SPECIFICATIONS AND DESIGN OF LARGE CASH VAN AC / NON AC ON A  
TATA / MAHENDRA / BAJAJ CHASSIS OR EQUIVALENT**

**Design**

Cash Van will have three compartments namely

- (a) Driver's Cabin in front.
- (b) Cash Compartment in the middle of the body.
- (c) Security Guard Compartment in the rear with Internal Locking.

Area between Cash Compartment and Security Guard Compartment will be separated by collapsible grill / shutter and area between Driver's Cabin and Cash Compartment will be separated by steel sheet partition.

**Construction**

Steel Main frame and roof structure will be a fully welded multi corner bend construction secured to the chassis. Inside the van there will be a peep window cum ventilator between the Driver's cabin and the space of the cash cabin. External and internal panels will be of standard thickness CRCA sheets

**Floor**

Aluminium anti skids floor plate will be provided.

**Doors and Locks**

All doors must have locking arrangements. Collapsible gate / shutter with locking arrangement to be provided in Cash Compartment.

**Windows**

Windows on each side with sliding glass in specified aluminium section frames having toughened clear sheet glass with locks. All windows will be covered with iron grill / wire-mesh frame with 03" circular hole for gun.

**Seats**

Cash Van to have comfortable seats and seating capacity for 01 Driver + 04 persons. (2 Armed Guards, 1 Cashier and 1 Loader)

**Electricals**

Original lamps to be repositioned in the rear. Van must have 2xFog lights and 2xHalogen high power head lamps. There will be four numbers indicator/stop light on top of the body and one roof lamp each in all the compartments with wiring through PVC sleeves in suitable circuits with central panel in driver's cabin. Adequate numbers of fans will be fitted for driver, cashier and guards.

**Standard Fittings**

2 x locking hooks with chain for securing cash boxes, battery box, rear bumper, Rear View mirror, first aid box, wire mesh protector for wind screen and windows and one 2 KG DCP type fire extinguisher will be provided. The spare tyre be preferably mounted on roof on separate bracket.

**Alarm System & Communication System**

The cash van to be equipped with an Alarm System with two distress switches at co-driver seat and seat behind the driver's seat with a hooter and Mobile Telephone with driver / guard.

**GPS System**

The cash van to be equipped with a GPS Tracking System

**CCTV System**

The Cash Van to have a 4 Channel DVR. The cameras to cover all the doors of the cash van. DVR to have Recording of minimum 30 days. There should be provision to retrieve the recording and send details as required by bank.



(To be typed on the Service providers letter head)

**NOTICE INVITING REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT AND  
AWARDING RATE CONTRACT TO AGENCIES OF REPUTE FOR PROVIDING -14- AIR  
CONDITIONED CASH VAN SERVICES AT BRANCHES OF MUMBAI ZONE**

Ref No.

Date:

**The General Manager  
Bank of Baroda  
3, Walchand Hirachand Marg,  
Ballrad Pier,  
MUMBAI - 400001**

Dear Sir,

With reference to the above tender notice, having examined and understood the instructions, terms and conditions forming part of the tender forms, we hereby enclose our offer for cash van services as detailed in your above referred tender notice.

I/We am/are aware that in the event of getting a contract, I/We agree to honour the obligation with due diligence and efficiency as required by the Bank of Baroda

**We confirm that we have not been disqualified / backlisted by any Govt. Deptt / RBI / Financial Services or any other organization for supply and maintenance of any security Systems.**

**We also agree that in case any poor performance report is received from any of our clients our Bid will be rejected / disqualified.**

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender form.

We also confirm that the offer shall remain valid for 180 days from the last date for submission of the offer.

We also confirm that we will submit needed performance guarantee.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has the right to reject the offer in full or in part without assigning any reason whatsoever.

We certify that ..... (Name of Agency) is not owned or controlled by any Director or serving Officer/Employees of Bank of Baroda or their relatives having the same meaning as assigned under section 6 of the Companies Act, 1956.

I/We agree to all the terms and conditions of the RFP.

We enclose herewith a Demand Draft/Pay Order for Rs 10000/- (Non –refundable) and **Rs.500000/- (Refundable)** favoring Bank of Baroda and payable at **MUMBAI**, towards tender fees and Earnest Money Deposit, details of the same are as under:

- Demand Draft/Pay Order No. :
- Date of Demand Draft/Pay Order :
- Name of Issuing Bank :

Yours faithfully,

**Authorised Signatories  
(Name & Designation, seal of the firm)**

**E-Mail address**

**Contact No**

Seal & Signature of Bidder



Annexure III

**NOTICE INVITING REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT AND  
AWARDING RATE CONTRACT TO AGENCIES OF REPUTE FOR PROVIDING -14- AIR  
CONDITIONED CASH VAN SERVICES AT BRANCHES OF MUMBAI ZONE**

**TECHNICAL BID PARAMETERS**

1	Name of Company	
2a	Office Address with Land Line Telephone Mobile & email	
2b	Name of Contact person along with their mobile no. & email, for this Tender	
3	Year of Establishment	
4	No. of years in business of Cash Van Service ( <b>Minimum 5 Years required as on last date of Submission of the Tender</b> )	
5	Status of the service provider (Whether Pvt. Ltd. Company / Public Ltd. Company / Partnership service provider / Proprietorship service provider)	
6	Name of Directors / Partners / Proprietor	
7	Registration status along with Numbers and Dates for GST, Income tax, PAN, PF,ESIC, State Govt. License for armed guard services and Cash van services PSARA License. (Supporting Documents including sales tax clearance and IT clearance certificates to be enclosed)	GST No- Income tax No- PAN- PF- ESIC - PSARA Licence -



8	Registration status as per PASARA Act of 2005 and local govt. sanction for cash van services. A service provider should have valid PASARA Licence for the states where the cash Van is to operate. Service providers who have applied for the renewal of their existing PASARA Licences will be considered eligible for participating in the tender, However those service providers who have applied for the PASARA for the first time but have not received it at the time of going for the tender will not be eligible to participate in the tender.	PASARA Licences No. issued by the Mumbai police authorities.
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9	Name and address of Banks/ Financial Institutions where supplying cash van (Minimum -2- banks incl RRB required)	1.	
		2.	

10	Turnover of last three years (Balance Sheet and CA certificates in original be enclosed)	Amount in Lacs	CA Certificate enclosed ( Yes / No)
	2016-17		
	2015-16		
	2014-15		
	AVERAGE TURNOVER-		
11	Profit/ Loss in last three years(Audited P&L A/C and balance sheet to be enclosed)	<i>Profit</i>	<i>Loss</i>
	2016-17		
	2015-16		
	2014-15		

12	<p>Details of cash vans/Armed Guards held on the inventory/rolls of the Company :-</p> <p>(i) Total No of Cash Vans held Make and Vintage in years</p> <p>(ii) Total No. of drivers held on rolls</p> <p>(iii) Total No. of Armed Guards on rolls</p> <p>(iv) Total No. of Loaders on rolls</p> <p>(Please enclose list of drivers, armed guards separately)</p> <p>Adequacy of fleet owned by the Agency to meet minimum requirement of fleet.</p>	<p>Total No. of Cash Van- Make- Vintage in years-</p> <p>No. of Drivers held-</p> <p>No. of Armed Guards –</p> <p>No. of Loaders</p>			
13.	<p>Details of Cash Vans provided to RBI / Financial Services in last <b>Five years</b>. (Details as per the format given below along with work order copies and performance certificates in respect of such services)</p>				
Name of Organization	Period of service	Type of cash van	Quantity of cash Van	Contact person & Tel. Nos. of Bank	

**Note: Wherever copies are required to be furnished, these are to be certified copies, preferably by concerned agencies or a Govt. Officer.**

**Authorised Signatory**

(Name & Designation, seal of the service provider)

Date:-

Place :-



**NOTICE INVITING REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT AND  
AWARDING RATE CONTRACT TO AGENCIES OF REPUTE FOR PROVIDING -14- AIR  
CONDITIONED CASH VAN SERVICES AT BRANCHES OF MUMBAI ZONE**

**DECLARATION BY THE SERVICE PROVIDER**

In case my / our Offer is accepted, I / we undertake the following and declare as under:-

1. Undertake to submit **Police verification** of all the staff.
2. The **drivers** of the vehicle will possess valid driving licenses.
3. The **armed guards** will possess valid gun licenses with local Police approvals wherever necessary.
4. Will provide mechanically **fit cash vans** as per laid down specifications, which would be not be older than **January 2018** with laid down quantum of crew with mobile communication. Local reputed garages will be entrusted for regular vehicle maintenance. Cash vans will be provided with valid Fuel cards for fuel refilling.

If the January 2018 vintage cash van is not immediately available for deployment then older vehicle can be accept **on temporally basis** just to facilitate the fabrication of new cash van as per given specification with following condition;

- a) Temporary cash van should be as per the given specification and in perfect running condition.
  - b) Temporally cash van should not be older then Jan 2016 ic 2 year older.
  - c) Temporary cash van would be acceptable only upto 30<sup>th</sup> September 2018 and if not able to deployed the new/ or Jan 2018 vintage Cash Van within 30<sup>th</sup> September 2018 ( Approx. 90 days) contract should be summerly terminated without any further notice & Ernest Money Deposit would be forfeited and no discussion / communication would be entertained.
  - d) Monthly payment in lieu of running of cash van would be released only on deployment of new / or Jan 2018 vintage Cash Van is deployed.
  - e) Payment for the Temporary 1 year vintage cash van would be 85 % of the L1 Rates and 2 year vintage cash van would be 70 % of the L1 Rates.
5. Proposed **Cash Vans** will be made available to the Bank at designated place for their **inspection** at least seven days prior to deployment dates.
  6. Will fully indemnify the bank against any loss and have a **Indemnity Policy for Rs. 5.00 Cr (Rupees Five Crores) and Fidelity insurance of Rs 5.00 crore**, which would be kept renewed and a copy of such policy provided to bank, kept at Zonal Office, Mumbai.
  7. The company has **training facilities** for the crew, at where the staff will undergo periodic training and a certificate of such training will be submitted to the bank periodically.
  8. The company has **valid sanction** for operating the cash van services.
  9. The company providing Armed Guard should be registered under **PSARA Act of 2005**.



10. The cash van will have **RTO passing** and applicable State Govt. registration and permits for commercial activity as required for the bank./branch
11. All the laws applicable to Union, State and local laws, ordinance, regulations and codes will be complied.
12. Will fully facilitate for the bank's compliance with regard to RBI guidelines on Code of Conduct in Outsourcing of Financial services by Banks.
13. I / We understand that if any false information is detected at a later date, any contract made between ourselves and Bank of Baroda, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.
14. I / We agree that the decision of Bank of Baroda in selection of Service providers will be final and binding to me / us.
15. All the information furnished by me/us hereunder is correct to the best of my knowledge and belief.
16. I / We agree that I / We have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.
17. I / We understand that the quantity of cash vans is approximate only and it may decrease or increase as per the requirement of the Bank.
18. **The services of our company have not been terminated by any organization for poor/unsatisfactory services and we have not been disqualified by any organization.**
19. We will not provide any vehicle older than 01 Jan 2018 Registration for the services of the Bank. All the vehicles will be fully owned by the company and R C Book will in the name of company.
20. We will provide all Cash vans with its original documents (R C Book, Pollution Control Certificate, Insurance etc.) for inspection by **25<sup>th</sup> June 2018**. We will also provide proof of having Armed guards, with their license (Optional) and drivers with Driving license on our payroll.

**Authorized Signatory**

(Name & Designation, seal of the Service Provider)

Date:-

Place:-





**Annexure-V**

**NOTICE INVITING REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT AND  
AWARDING RATE CONTRACT TO AGENCIES OF REPUTE FOR PROVIDING -14- AIR  
CONDITIONED CASH VAN SERVICES AT BRANCHES OF MUMBAI ZONE**

**MANDATORY REQUIREMENTS**

(In absence of any information your Tender will be rejected)

<b>Sr. No</b>	<b>Mandatory Requirement</b>	<b>Complied</b>
1.	Earnest Money Deposit Rs. 5.00 lacs	<b>Yes / No</b>
2.	Tender fee Rs 10000/-	<b>Yes / No</b>
3.	Covering letter on the prescribed format ( <b>Annexure-II</b> )	<b>Yes / No</b>
4.	Technical Bid Parameters complete with all the columns filled in with photocopies of required certificates / documents/proof/P & L & Balance sheets, Copies of order executed etc. as mentioned in Evaluation criteria ( <b>Annexure-III</b> )	<b>Yes / No</b>
5.	Declaration by the service provider as per <b>Annexure-IV</b> .	<b>Yes / No</b>
6.	The service provider should have branch offices at Mumbai with Landline Connection. ( <b>Enclose proof</b> )	<b>Yes / No</b>
7.	Agency should have been in the business for minimum <b>5</b> years in providing cash van services to RBI / Financial Services	<b>Yes / No</b>
8.	The Agency providing the Armed Guards must have a valid PSARA for Mumbai	<b>Yes / No</b>
9.	The service provider should be registered with the Police & State regulators as per the relevant orders in respect of cash van services	<b>Yes / No</b>
10.	Adequacy of fleet owned by the Agency to meet minimum 50% fleet requirement the Zone ( <b>Annexure VI</b> )	<b>Yes / No</b>
11.	Turnover of last -3- years, CA certificate in original to be enclosed	<b>Yes / No</b>





**Annexure VII**

**NOTICE INVITING REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT AND  
AWARDING RATE CONTRACT TO AGENCIES OF REPUTE FOR PROVIDING -14- AIR  
CONDITIONED CASH VAN SERVICES AT BRANCHES OF MUMBAI ZONE**

**FINANCIAL BID FOR CASH VAN**

Sr. No.	Item Description	Rate In (Rs) to be quoted in figures and words			
(a)	(b)	(c)			
1.	<b>Crew Combination</b> → ↓ <b>Item</b>	<b>Rate of Small Air Conditioned Cash Van with 1500 kms along with driver</b>		<b>Rate of Small Air Conditioned Cash Van with 2000 kms along with driver</b>	
		<b>Quote in figure</b>	<b>Quote in Words</b>	<b>Quote in figure</b>	<b>Quote in Words</b>
(a)	Monthly Charges for one Small Cash Van for 1500/2000Kms. per month				
(b)	Charges for running one additional KM for one Cash Van (500 kms for calculation)				
(c)	Charges for running Cash Van beyond 8 hours for an additional one hour (50 hrs for calculation)				
(d)	Charges for providing Cash Van for 8 hours for one Sunday / Holiday.				
(e)	Charges for Outstation Night Halt of Cash Van with crew for one night				
(f)	<b>Cost of 01 Small cash van</b>				
(g)	Annual increase (in percentage) in the rates quoted above :-				
	(i) % increase on completion of first year				
	(ii) % increase on completion of second year				
	<b>Cost to Bank for Hiring Small Cash Van ( 1500/2000 kms) for 01 year ( as per annexure VIII)</b>				
	<b>Cost to Bank for Hiring Small Cash Van ( 1500/2000 kms) for 03 year</b>				



Sr. No.	Item Description	Rate In (Rs) to be quoted in figures and words			
		Rate of Large Air Conditioned Cash Van with 1500 kms along with driver		Rate of Large Air Conditioned Cash Van with 2000 kms along with driver	
2.	<p style="text-align: center;">Crew Combination</p> <p style="text-align: center;">Item</p>	Quote in figure	Quote in Words	Quote in figure	
		(a)	Monthly Charges for one Large Air Condition Cash Van for 2000 Kms. per month		
(b)	Charges for running one additional KM for one Cash Van (500 kms for calculation)				
(c)	Charges for running Cash Van beyond 8 hours for an additional one hour (50 hrs for calculation)				
(d)	Charges for providing Cash Van for 8 hours for one Sunday / Holiday.				
(e)	Charges for Outstation Night Halt of Cash Van with crew for one night				
(f)	<b>Cost for hiring 01 Large Cash van</b>				
(g)	Annual increase (in percentage) in the rates quoted above :-				
	(i) % increase on completion of first year				
	(ii) % increase on completion of second year				
	<b>Cost to Bank for Hiring Large Cash Van ( 1500/2000 kms) for 01 year ( as per annexure VIII)</b>				
	<b>Cost to Bank for Hiring Large Cash Van ( 1500/2000 kms) for 03 year</b>				
	<b>Total Cost To Bank For Three Years for all -14- large &amp; Small Cash Van with 1500/2000 kms ( as per annexure VIII)</b>				
	<b>GST would be paid as per prevailing Rates</b>				



## **NON-COMERCIAL BID FOR CASH VAN**

<b>1</b>	Charges for one Loader	
<b>2</b>	Charges for one <b>Armed Guards</b>	

### **Note**

- (i) Unit rate must be quoted in FIGURES AND WORDS.
- (ii) Unit rate must be inclusive of all.
- (iii) GST would be paid as per prevailing Rates.
- (iv) In case of any discrepancy, unit prices quoted in words will be considered.
- (v) The total charges stated (I+II) will be considered for financial evaluation of the Financial Bid.
- (vi) The Total cost of the above for three years including the annual increase will be calculated and considered for evaluation of the Financial Bid.
- (vii) **L-1 will be decided on Total Package Cost for Three Years -14- Small & Large Cash Vans with 1500/2000 kms**, to be deployed in the Bank, as given in Commercial Bid.
- (viii) Bank may split the work among L1 & L2 in ratio of 60:40 or in ratio of 60:20:20 amongst L1, L2 & L3, if L2 & L3 agree to carry out the job at the rates of L1.

### **Authorized Signatory**

(Name & Designation, seal of the service provider)

Date:-

Place:-



**Annexure VIII**

**NOTICE INVITING REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT AND  
AWARDING RATE CONTRACT TO AGENCIES OF REPUTE FOR PROVIDING -14- AIR  
CONDITIONED CASH VAN SERVICES AT BRANCHES OF MUMBAI ZONE**

**PRESENT REQUIREMENT OF CASH VANS IN THE ZONE**

Sr no	Name of center	Name of region	Type of cash van				Total
			Small		Large		
			1500 kms	2000 kms	1500 kms	2000 kms	
1	BKC	Central	--	03	--	--	03
2	Bhandup	East	--	01	--	03	04
3	Goregaon	North	--	--	--	04	04
4	Mumbai Main	South	01	--	02	--	03
			01	04	02	07	14