



TECHNICAL BID (PART – I)

NAME OF WORK: - Tender for RO System for Construction of Office Building of Bank of Baroda at Gulistan Bungalow, RC Dutta Road, Alkapuri, Vadodara.

Tenders are invited from Original Equipment Manufacturers (OEMs)/Authorized Dealers/contractors for the aforesaid work.

Tender forms will be available on the Bank's website from **16.09.2017 to 06.10.2017**. The last date and time of submission will be **06.10.2017 up to 03.00 p.m.**

Original Equipment Manufacturers (OEMs)/ Authorized Dealers/Contractors must satisfy the following minimum eligibility criteria (**Prequalification Criteria**) for quoting their rates:

1. Experience of having successfully completed similar work during last 7 years (as on 31.06.2017) should be either of the following: -

Three similar* completed works each costing not less than **Rs. 05.60 lacs**

OR

Two similar* completed works each costing not less than the **Rs. 07.00 lacs**

OR

One similar* completed work costing not less than **Rs. 11.20 lacs**

* **Supply and installation of RO System to any Govt/Semi Govt/PSU/Financial Institution or any reputed firm.**

(Proforma in which details to be submitted is enclosed)

2. **Average Annual financial turnover during last 3 years as on 31.03.2017 should be at least Rs. 4,20,000/-. Copy of Audited balance sheets along with profit & loss account of last 3 years to be enclosed along with certificate from Registered Chartered Accountant.**

3. Bidders will have to submit **certificate from the Original Equipment Manufacturer** proving genuineness of the product and also supporting letter from the manufacturer to qualify for this job.

Tender should consist of three envelopes consisting of following:

1. Cover 1 - Part – I Technical Bid including prequalification documents and EMD (Earnest Money Deposit receipt)
2. Cover 2 - Part – II Price Bid.

Cover 1 - Vol /Part – I Technical Bid shall contain following documents



1. Earnest Money Deposit (EMD) of Rs. 14000/- (Rs. Fourteen Thousand Only) or valid certificate issued by NSIC/MSME/KVIC.
2. Technical bid accepting all terms and conditions of the tender along with Annexure A.
3. **Technical specifications Vol**
4. Documents to satisfy **Prequalification Criteria.**

The tender not accompanied with earnest money deposit will be summarily rejected and their tender will not be opened.

Cover 2 - Vol/Part – III Price Bid

BOQ with rates without any condition. Conditional offers will be summarily rejected.

Part – I & Part II of the tender duly filled in and signed should be submitted in two separate sealed covers.

The bidders should clearly write on cover-1 the words **–“TECHNICAL BID-COVER-1-TENDER FOR SUPPLY & INSTALLATION OF RO SYSTEM CAPACITY 3000 LPH (Permeate) AT BANK’S NEW OFFICE BUILDINGS at VADODARA .**

The bidders should clearly write on cover-2 the words-**“ PRICE BID (A) –COVER 2-“ TENDER FOR SUPPLY & INSTALLATION OF RO SYSTEM CAPACITY 3000 LPH (Permeate) AT BANK’S NEW OFFICE BUILDINGS at VADODARA .**

Price Bid should contain BOQ with rates without any condition.

Two Envelopes (i) Technical Bid & Technical specifications cover-1 (ii) Price bid-Cover -2 should be placed in another single cover and super scribed **“TENDER FOR SUPPLY & INSTALLATION OF RO SYSTEM CAPACITY 3000 LPH (Permeate) AT BANK’S NEW OFFICE BUILDINGS at VADODARA .”** and submitted at following address:

**The General Manager (Head- FM & COA)
Bank of Baroda
Baroda Corporate Centre
1st Floor,
C-26, G-Block, Bandra Kurla Complex
Bandra (East), Mumbai-400051**



Validity of offer shall be 30 days from the date of opening of Price Bid.

Bank reserves the right to select/reject one or more contractors. The Bank does not bind itself to accept the lowest or any tender and reserves the right to accept or reject any or all tenders either in whole or in part, without assigning any reasons whatsoever.

Conditional tenders are liable to be rejected. Dispute, if any, will be subject to Vadodara jurisdiction only.

All the pages of tender documents are to be signed and stamped by the tenderer.

Last date of receipt of tenders in the prescribed form is **06.10.2017 up to 1600 hrs.**
Tenders cover-I (Technical Bid) will be opened on **06.10.2017 at 16.30 hrs.**

Date of opening of Price Bid Part –III shall be advised separately.

Bidders have to keep checking our website for any additional instructions/ Addendum,if any till 48 hours of tender submission time. Bidders who quote tender without attaching tender or the addendum if any will be rejected.



ANNEXURE A

PART-I TECHNICAL BID (Envelope 1)

Mandatory information required for Prequalification of the bidder
(To be furnished on the letter head of the bidder)

Important:

- 1) Please type or handwrite in capital letters.
- 2) Attach copies of the supporting documents.
- 3) Please use addition sheets if required.

1	a) Name of the applicant / organization b) Address of the Registered Office c) Address of office at Mumbai/Hyderabad/Baroda. (With Phone Nos, Fax Nos & Email ID & Contact Person)	
2	Year of establishment	
3	Type of the organization (Whether sole proprietorship, Partnership, Private Ltd. or Ltd. Co. etc.) (Enclose certified copies of documents as evidence)	
4	Name & qualification of the Proprietor / Partners / Directors of the Organization / Firm a) b) c) Enclose certified copies of document as evidence	
5	Details of registration – Whether Partnership firm, Company, etc. Name of Registering Authority, Date and Registration number.	



	Enclose certified copies of document as evidence	
6	Whether registered with Government / Semi – Government / Municipal Authorities of any other Public Organization and if so, in which class and since when? (Enclose certified copies of document as evidence)	
7	a. No. of years of experience in the field and details of work in any other field. b. Whether ISO certified, furnish the details.	
8	Area of business activities other than lighting fixtures, if any, and place of business.	
9	Registration of firm under Shop & Establishment Act 1948	
10	Address of Mumbai/Baroda office through which the proposed work of the Bank will be handled and the Name & Designation of officer in charge.	
11	[a] Yearly turnover of the organization during last 3 years (year wise) (Avg. turnover of last 3 years should not be less than Rs. 4,20,000/-,) and furnish audited balance sheet and Profit & Loss A/c (Audited) for the last –3- years. [b] Average turnover in 2014 – 2015 2015 – 2016 2016 – 2017	



12	Name & Address of Bankers (Solvency certificate from a Bank to be enclosed for indicating satisfactory financial capacity of the organization, issued not later than 3 months old)	1. 2. 3.
13	Enclose copy of latest income tax clearance certificate.	
14	PAN No.	
15	Details of registration for sales tax.	
16	GST Registration No.	
17	Excise No.	
18	Detailed description and value of works done (Proforma-1) and works on hand (Proforma-2)	
19	Empanelment with other Companies/PSUs	
20	Other infrastructural information to be used/ referred for this project (Proforma-4) List of available plants, machineries equipments etc.	
21	Furnish the names of –3- responsible persons along with their designation, address, Tel.No. etc., for whose organization, you have completed the above mentioned jobs and who will be in a position to certify about the performance of your organization.	1. 2. 3.
22	Whether any Civil Suit / litigation arisen in contracts executed / being executed during the last 10 years. If yes, please furnish the name of the project, employer, Nature of work, Contract value, work order and brief details of litigation.	Attach a separate sheet if required.



	Give name of court, place, and status of pending litigation.	
23	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed off during the last ten years by an arbitrator. If so, the details of such litigation are required to be submitted.	
24	Have you been ever disqualified or levied penalty by the bank in past for non fulfillment of the contractual obligations. If yes, please provide details.	
25	Have you in past carried out any works for Bank of Baroda or its subsidiaries? If yes, give details.	

NOTE :- Attach extra sheets with Sr. No. if the space found less.

(Please enclose this information in PART I(Technical Bid) of the Bid. Bid of Agencies of who are not furnishing above information will be summarily rejected.)



PROFORMA – 1

LIST OF PROJECTS EXECUTED BY THE ORGANISATION DURING LAST 7 YEARS

Min Value of work (Rs. 5.60 lacs)

Sl No	Name of work/ project with address.	Name & full postal addresses of the owner. Specify	Contract Amount In Rs.	Stipulated time of completion (Days)	Actual time of completion (Days)	Any other relevant information. Actual amount of the Project, if increased, give reasons.	Enclose clients certificate for satisfactory completion.
1	2	3	4	5	6	7	8

Notes:

- 1) Information has to be filled up specifically in this format. Please do not write remark "As indicated in brochure".
- 2) Date shall be reckoned as on **31.06.2017**.
- 3) For certificates, the issuing authority shall not be less than an Executive in charge.



PROFORMA - 2

LIST OF IMPORTANT WORKS ON HAND Min Value of work (Rs. 05.60 lacs)

Sl. no	Name of work/ project with address.	Name & full postal address of the owner. Specify whether Govt. undertaking along with name, address and contact nos. of -2- persons (Engineers or top officials of the organization)	Contract Amount In Rs. (with copy of Work Order & completion certificate from project in- charge.	Stipulated time of completion (Days)	Present status of the project	Any other relevant Information.
1	2	3	4	5	6	7

Note:

Information has to be filled up specifically in this format. Please do not write remark “As indicated in Brochure”

I/We confirm that to the best of my knowledge this information is authentic and accept that any deliberate concealment will amount to disqualification by the Bank at any stage.



BIDDERS BANK ACCOUNT DETAILS

Sr. No.	Details	
1	Complete Bank account No:	
2	Beneficiary Name (As per Bank Pass Book):	
3	Address:	
4	BANK & Branch Name:	
5	Bank Address & Phone Number:	
6	MICR Code:	
7	Branch Code:	
8	IFSC Code:	
9	CONTACT NO. & E-MAIL ID:	