



बैंक ऑफ़ बड़ौदा
Bank of Baroda

**NOTICE INVITING TENDER FOR
SUPPLY OF 1000 SETS OF SECURITY ACCOUTREMENTS
FOR ARMED GUARDS / WATCHMEN
OF
BANK OF BARODA**

Bank of Baroda
Baroda Corporate Centre,
C-26, G-Block,
Bandra Kurla Complex,
Bandra (E)
Mumbai-400051

Tender Reference- BCC/SEC/111/S-21/921



NOTICE INVITING TENDER FOR SUPPLY OF 1000 SETS OF SECURITY ACCOUTREMENTS FOR THE ARMED GUARDS / WATCHMEN OF BANK OF BARODA

Bank of Baroda, BCC, Mumbai, hereby invites sealed tenders for procurement of special security accoutrements for Bank's Armed Guards / Watchmen, as part of their uniform. Tender form be downloaded from Bank's web site. Applications not received in prescribed manner will be rejected.

Prospective service provider may download the Tender document from Bank's website www.bankofbaroda.in/tenders.

(A) Important Dates

RFP Reference Number	BCC/SEC/111/S-21/921 Dated 21 st December 2019
Tender Fee	Rs 500/-
Earnest Money Deposit	Rs 50000/-
Availability of RFP Document	RFP will be available on our Bank website www.bankofbaroda.in/tenders from 21/12/2019 to 13/01/2020. The RFP may be downloaded from the Tender Section by the bidders. No hard copy of the RFP will be made available.
Last date of submission of any query / reporting of error	ALL QUERIES TO BE SUBMITTED VIA EMAIL ONLY ON OR BEFORE 30/12/2019
Pre Bid meeting	31/12/2019 at 3:00 pm
Last date, time and place for receipts of Bids	13/01/2020, 3:00 pm, Security Department, BCC Mumbai
Date and time of Technical Bid opening	13/01/2020, 3.30 pm
Date and time of Financial Bid Opening	Date and time will be intimated by email to the qualified vendors after the Technical evaluation of the Bids.
Address for Communication	Security Dept., Bank of Baroda, Baroda Corporate Centre, C-26, G-Block, Bandra Kurla Complex, Bandra (E), Mumbai-400051
Contact person: Telephone Details:	Mr Sunit Kumar Pandey, Sr. Manager, 022 66985006

Further "Addendum" shall be issued on Bank's website only and bidder has to refer the same before final submission of the Tender.

The Bank reserves the right to reject any / all applications without assigning any reason whatsoever.



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ACCOUTREMENTS FOR THE ARMED GUARDS / WATCHMEN OF BANK OF BARODA**

Bank of Baroda, BCC, Mumbai, hereby invites sealed tenders for procurement of special security accoutrements for Bank's Armed Guards / Watchmen, as part of their uniform from reputed firms / manufacturers / authorized suppliers who have the experience in supply of these.

The contract shall be for a period of one year from date of signing of the agreement and extendable upto two years based on the performance and it will be at the sole discretion of the bank, unless terminated by the Bank at its own convenience by giving a prior notice of 30 days in writing to the firms without assigning any reason(s) and without any cost(s) or compensation therefore. Tender form be downloaded from Bank's web site. Applications not received in prescribed manner will be rejected.

It is highlighted and to be noted by prospective applicants that they will be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship.

(B) Submission of Proposal-

The offer will be in two parts; Technical bid & Financial bid separately. Both the parts should be submitted in separate sealed covers duly super-scribed "Technical Offer for empanelment of service provider for supply of uniform accoutrements" and "Financial Offer for empanelment of service provider for supply of uniform accoutrements". The Financial Bids to be put in a separate envelope. Both the sealed envelopes should be placed in another sealed envelope super-scribed "**Tender for Supply of Security Accoutrements for the Armed Guards / Watchmen of Bank of Baroda**" and submit the same at the following address,

**The Chief Security Officer
Bank of Baroda, Baroda Corporate Centre,
C-26, G- Block
Bandra Kurla Complex,
Bandra (East)
MUMBAI – 400 051.**

1. If all the envelopes are not sealed and marked as mentioned above, Bank of Baroda shall assume no responsibility for the misplacement or premature opening of the bid.
2. Annexure I (Technical Bid) will be opened on **13/01/2020, 3.30 pm**. Opening of Financial Bid (Annexure II) will be intimated separately by e-mail only to technically qualified bidders.
3. Tender shall be valid for a period of 120 days from the date of opening of Technical Bid and shall remain binding upon the bidder.
4. The rates quoted are inclusive of cost of Die, materials, levies, royalties and duties etc. excluding taxes.



5. The rates quoted are inclusive of packing material used for sending the quantity as decided by Bank to different locations throughout India. However, courier charges are not included which would be paid extra on actual on furnishing of courier charges bill along with material invoice at the destination office of the Bank. Bank does not take any responsibility whatsoever for damage, misplace, non-delivery of item at destination. Payment would be released by Baroda Corporate Centre, Mumbai only after satisfactory delivery of the item at receiving office as per details contained in the invoice.
6. Bank reserves the right for any addition / deletion / alteration of materials / specifications before / after awarding the job without any compensation.
7. Bank reserves the right to reject any or all tenders or split the order to the others technically qualified bidders without assigning any reason thereof.

(C) DESCRIPTION OF SECURITY ACCOUTREMENTS

The bank desires to procure 1000 sets of the following accoutrements for its Armed Guards / Watchmen:-

- a. Brown Leather Belt with Buckle (Nickel plated) with engraved Bank's Monogram
 - b. Lanyard (Maroon)
 - c. Security Badge for Cap (Nickel plated) size 32 mm
 - d. Thunder Whistle
 - e. Scarf (terry cot with Bank Logo) (Maroon)
 - f. BANK shoulder Title (Nickel Plated) Size 65 mm length and 12 mm width with a pin (2 Nos. each)
- (Photographs of item No. a, b, c, e and f are attached for reference, all the Bank's logos must be engraved only)**

- (D) The period of supply of all the items is within 01 months from the date of awarding the contract. The Contract shall be awarded after approval of design of Buckle, Cap Shoulder Badge and Scarf.**

(E) REFUNDABLE SECURITY DEPOSIT

Earnest Money of Rs.50,000/- by crossed DD / BC in favour of Bank of Baroda, payable in Mumbai will be deposited along with the technical bid. Earnest Money of selected Bidder will be refunded after 02 month of complete delivery of tendered items. The earnest money deposit of a vendor may be forfeited by the Bank if the vendor withdraws its bid during the bid validity period or the vendor refuses to accept and sign the contract within 1 month of issue of contract order / letter of intent for any reason.

(F) SUBCONTRACTING:

The vendor shall not subcontract or permit anyone other than its personnel to perform any of the work, service or other performance required by it under this assignment without the prior written consent of the Bank.



(G) Termination

Bank shall have option to terminate / cancel this RFP at any stage without any prior notice.

In following events Bank shall terminate this assignment or cancel any particular order if Vendor:

Breaches any of its obligations set forth in this assignment or any subsequent agreement and Such breach is not cured within thirty (30) Working Days after Bank gives written notice; or

- a. failure by Vendor to provide Bank, within thirty (30) Working Days, with a reasonable plan to cure such breach, which is acceptable to the Bank. Or
- b. The progress regarding execution of the contract/ services rendered by the Service Provider is not as per the prescribed time line, and found to be unsatisfactory.
- c. Supply of substandard materials/ services ;
- d. Delay in delivery / installation / commissioning of services.

Notwithstanding above, in case of change of policy or any unavoidable circumstances Bank reserve the right to terminate this assignment or any subsequent agreement and / or any particular order, in whole or in part by giving Vendor at least 90 days prior notice in writing.

(H) Effect of termination:

If bank terminate or cancel the assignment on the default mentioned in the termination clause, in such case Bank reserves the right to get the balance contract executed by another party of its choice. In this event, the Service Provider shall be bound to make good the additional expenditure, which the Bank may have to incur to carry out bidding process for the selection of a new Vendor and for execution of the balance of the contract.

In case of bank cancel any particular order, the advance payments made by the Bank to the Vendor would necessarily have to be returned to the Bank with interest @ 15% per annum from the date of each such payment. These payments to be returned would refer to those deliverables that will have to be reversed or redone post the termination of the vendor.

(I) Dispute Resolution

The Bank and the vendor shall make every effort to resolve amicably, by direct informal negotiation between the respective project managers / directors of the Bank and the vendor, any disagreement or dispute arising between them under or in connection with the contract.

If the Bank project manager / director and vendor project manager / director are unable to resolve the dispute after thirty days from the commencement of such informal negotiations, they shall immediately escalate the dispute to the senior authorized personnel designated by the vendor and Bank respectively.

Seal and Signature of Vendor



If after thirty days from the commencement of such negotiations between the senior authorized personnel designated by the vendor and Bank, the Bank and the vendor have been unable to resolve contractual dispute amicably, either party may require that the dispute be referred for resolution through formal arbitration.

All questions, disputes or differences arising under and out of, or in connection with the contract or carrying out of the work whether during the progress of the work or after the completion and whether before or after the determination, abandonment or breach of the contract shall be referred to arbitration by a sole Arbitrator acceptable to both parties OR the number of arbitrators shall be three, with each side to the dispute being entitled to appoint one arbitrator. The two arbitrators appointed by the parties shall appoint a third arbitrator shall act as the chairman of the proceedings. Arbitration will be carried out at Mumbai. The Arbitration and Conciliation Act 1996 or any statutory modification thereof shall apply to the arbitration proceedings

Judgment upon the award may be entered by any court having jurisdiction thereof or having jurisdiction over the relevant Party or its assets.

(J) Governing Laws

This RFP and The subsequent contract shall be governed and construed and enforced in accordance with the laws of India. Both Parties shall agree that in respect of any dispute arising upon, over or in respect of any of the terms of this Agreement, only the courts in Mumbai shall have exclusive jurisdiction to try and adjudicate such disputes to the exclusion of all other courts.



ON COMPANY'S LETTER HEAD

Date:

To,

The Chief Security Officer,
Bank of Baroda,
Baroda Corporate Centre,
Bandra Kurla Complex
Mumbai.

Dear Sir,

Re : TENDER FOR SUPPLY OF SECURITY ACCOUTREMENTS FOR THE ARMED GUARDS / WATCHMEN OF BANK OF BARODA

1. Having examined the nature and quantum of work relating to the above mentioned work and having acquired the requisite information relating thereto as affecting the tender invited by you, I / We, the undersigned hereby offer for undertaking above work strictly in accordance with the tender document.
2. I / We also deposit refundable EMD of Rs.50000/- (Rs Fifty Thousand only) and tender fees of Rs 500/- in the form of DD / BC drawn in favour of Bank of Baroda, BCC, Mumbai, payable at Mumbai, as per details given hereunder :-
 - (a)
 - (b)
3. I / We further agree that in case of acceptance of our bid, Earnest Money of Rs.50000/- shall be returned after three month of successful completion of contract. We have read general terms and conditions of the Work Contract and agree to abide and comply with the same.

Yours faithfully,

(Company's Authorised Signatory)

Encl : 2 covers for Technical and Financial Bids

Name of the Partner of the Firm or Name of person having Power of Attorney to sign the document (copy of the Power Attorney to be submitted which will be varified with the original in case the Tender is awarded)

Note: Tender to be submitted on or before 13/01/2020, time: 1500 hrs.

Seal and Signature of Vendor



GENERAL TERMS AND CONDITONS OF THE WORK CONTRACT:

1. Canvassing in any form will entail disqualification.
2. The Bank reserves the right to accept or reject any or all the tenders completely or in part and / or increase or decrease the quantities / numbers of any item of the work without assigning any reason and the successful bidder shall perform the same at the rates quoted by them.
3. Price quoted by the bidder shall be inclusive of cost of Die, levies, excise duty, (excluding taxes). No escalation in price shall be permitted during the period of contract, except changes in taxes.
4. The rates quoted are inclusive of packing material used for sending the quantity as decided by Bank to different locations throughout India. However, courier charges are not included which would be paid extra on actual on furnishing of courier charges bill along with material invoice at the destination office of the Bank. Bank does not take any responsibility whatsoever for damage, misplace, non-delivery of item at destination. Payment would be released only after satisfactory delivery of the item at receiving office as per details contained in the invoice.
5. Each page of this tender document shall be duly signed and stamped by the tenderer as a token of their acceptance of the Technical and Contractual details, including tender form duly filled in, complete details and description, including all the data to be supplied by the tenderer as specified in the information and instructions to the tenderers. Envelope No.1 shall also contain Initial Security Deposit of Rs.50000/- (Rs. Fifty Thousand only) in the form of crossed Demand Draft / Bankers Cheque in favour of Bank of Baroda, payable at Mumbai.
6. **Validity of Offer:** Offer should be valid for 120 days from date of opening of Technical Bid.
7. The letter for award of work to the successful bidder shall be deemed to be a binding contract between Bank and the successful bidder for the scope of work defined in this tender.
8. Contractor shall not sub-contract any part of the awarded work to any other person or agency.
9. The interested vendor can visit to Security Dept, BCC, at Mumbai for inspection of sample, which are available with Security Dept before applying the RFP.



TECHNICAL BID

Annexure I

NOTICE INVITING TENDER FOR SUPPLY OF 1000 SETS OF SECURITY ACCOUTREMENTS FOR THE ARMED GUARDS / WATCHMEN OF BANK OF BARODA

SUPPLIER'S PROFILE

Sr. NO	ITEM	PARTICULARS	Proof / details to be attached as (with proper Flags)
1	Name of the Company/ Firm/ Organization, Website, Email and Telephone number		Annexure A
2	Year of Establishment		Annexure B
3.	Name of the Directors / Partners / Proprietors:		Annexure C
4.	Status of the firm whether Company/Firm/proprietary		Annexure D
	a) Registered under the Companies Act, 1956. If so mention registration number and date.		
	b) Registered under the Societies Registration Act, 1860. If so mention registration number and date.		
	c) Registered under the Indian Trust Act, 1882. If so mention registration number and date.		
	d) Sole proprietorship firms whose proprietor is a resident in India as per the Income Tax Act, 1961. If so mention registration number		
	e) Partnership firm registered in India. If so mention registration number and date.		
5	Nature of Business. Whether Manufacturer / Authorized dealer/supplier etc		Annexure E
6	Address of Registered Office with PIN Code.		Annexure F
7	Correspondence Address		Annexure G

Seal and Signature of Vendor



8	Address of Manufacturing Unit/R&D Site		Annexure G
9	a) Name of contact person(s) b) Mobile Numbers(s) c) Land Line		Annexure H
10	Name of person(s) authorized to conduct business along with Mobile, Tele, Fax and Email details		Annexure I
11	a) Has your company/firm been ever blacklisted in past 3 years. If Yes, Give Details.		Annexure J
	b) If No, a certificate be submitted stating that the company/firm or its owner or any sister concern have not been so blacklisted by any institution of the Central or State Govt, PSU/PSBs in the past three years on any grounds whatsoever.		Annexure K
12	Major Contracts taken / works executed	(i) (ii)	Annexure L
13	Staff Strength:		Annexure M
14	Area covered:		Annexure N
15.	Provident Fund No.		Annexure O
16.	ESIC No.		Annexure P



FINANCIAL, REGISTRATION FOR TAXATION AND OTHER STATUTORY REQUIREMENTS

Sr. NO	ITEM	PARTICULARS			Proof / details to be attached as (with proper Flags)
1	Whether registered for the following and having necessary certificates/ authority? If so , mention registration number and date. Enclose relevant certificate/ Application Documents				Annexure Q
	a) Income Tax, PAN				
	b) GST				
	e) IGST				
	f) TIN				
2.	Furnish copies of audited Balance Sheet and profit & loss account(audited) for the last 3 financial years	TURN OVER Profit after Tax (INR Lacs)			Annexure R Certificate of CA to be attached in Original
	a) 2016-17-Turnover				
	b) 2017-18 –Turnover				
	c) 2018-19 –Turnover				
3.	Name and address of Public Sector Banks in whose panel you are	Bank Name	Address	Since when empaneled	Annexure S

Seal and Signature of the Bidder/s

Place:

Date:

Seal and Signature of Vendor



Annexure II

FINANCIAL BID

SN	Description	Quantity	Rate per unit (Rs)	Total Amount (Rs)
01	Brown Leather Belt with Buckle having Bank monogram engraved.	1000		
02	Lanyard (Maroon colour)	1000		
03	Security Badge for Cap (Nickel Plated) engraved	1000		
04	Thunder Whistle	1000		
05	Scarf (Terry cot) (Maroon colour)	1000		
06	BANK shoulder Title set (Nickel Plated) engraved	1000		
TOTAL COST OF 1000 SETS (Excluding taxes)				

L-1 will be decided on the Total package cost.

(L-1 bidder is required to provide 1 set of all above required items as a sample within one week from the price bid opening to Security Dept., Baroda Corporate Centre for approval after approval of sample only further work to be entrusted.)

Place:

Date:

Seal and Signature of Bidder/s

Seal and Signature of Vendor



BELT BUCKLE

FRONT VIEW



REAR VIEW



Seal and Signature of Vendor



SECURITY BADGE FOR CAP

FRONT VIEW



REAR VIEW





LANYARD



SHOULDER BADGE



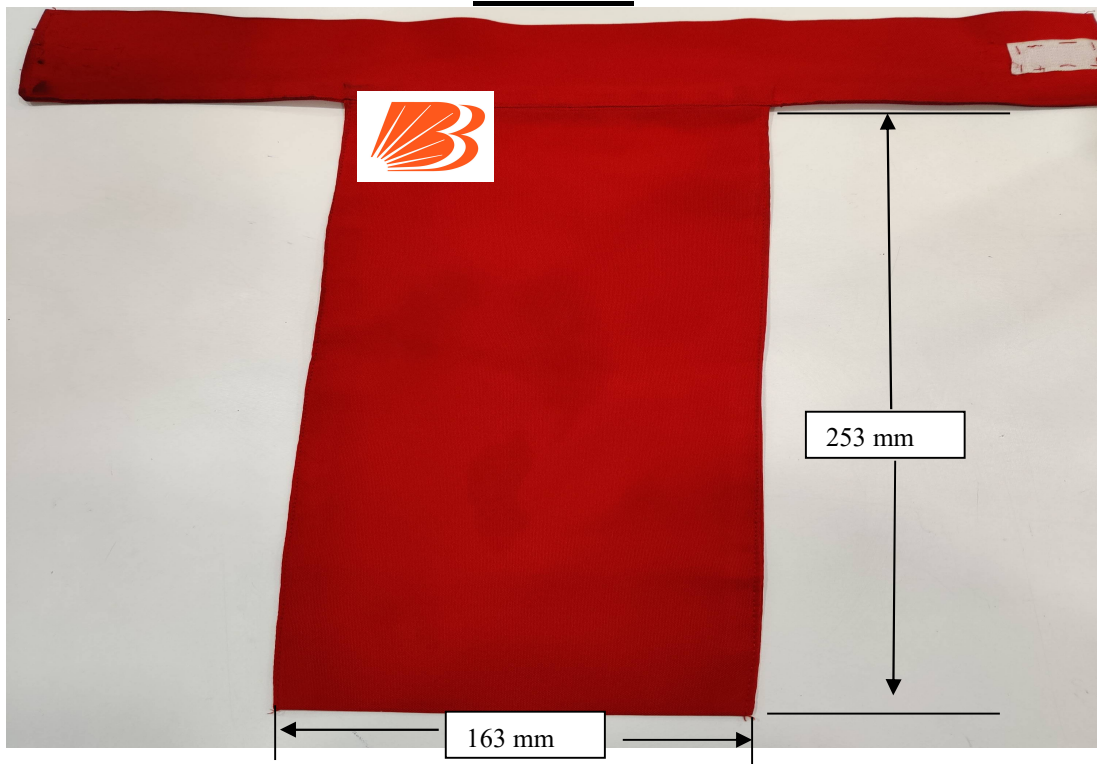
FRONT VIEW



REAR VIEW



SCARF



Seal and Signature of Vendor