

[A] Important Dates:

#	Particulars	Timeline
5	Last Date of Submission of RFP Response (Closing Date)	02:00 PM on 15 th October 2019
6	Eligibility Cum Technical Bid Opening Date	02:30 PM on 15 th October 2019

Clause in RFP

S No	Clause in RFP	Clarifications/ Changes made
	<p>2.7 RFP Response Submission Details</p> <p>.....</p> <p><u>Eligibility Cum Technical Bid Contents</u></p> <p>➤ Application Money, Bid Security Money (Earnest Money deposit), Bid Application Money Letter as per Annexure 03 and Bid Security Letter as per Annexure 04. The RFP response without accompanying the Demand Draft / Banker's Cheque / Bank Guarantee towards Application Money / Bid Security are liable to be rejected.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Application Money as mentioned in "[A] Important Dates – Application Money" must be deposited through RTGS (Real Time Gross Settlement) / NEFT as mentioned in the clause 2.10. Vendor</p>	<p>2.7 RFP Response Submission Details</p> <p>.....</p> <p><u>Eligibility Cum Technical Bid Contents</u></p> <p>➤ Application Money, Bid Security Money (Earnest Money deposit), Bid Application Money Letter as per Annexure 03 and Bid Security Letter as per Annexure 04. The RFP response without accompanying the NEFT Details /RTGS Details / Demand Draft / Banker's Cheque / Bank Guarantee towards Application Money / Bid Security Money are liable to be rejected. Application Money as mentioned in "[A] Important Dates – Application Money" must be deposited through NEFT/RTGS/Demand Draft/ Banker's Cheque.</p> <p>.....</p> <p>.....</p> <p><i>Clause Deleted</i></p>

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	<p>should submit the bid security (earnest money deposit) as mentioned section 2.9 along with the bid. The details of the transaction as per Annexure – 03 along with scanned copy of the proof of transaction is required to be submitted as part of eligibility cum technical bid submission. The RFP response accompanied without amount towards Application Money / Bid Security are liable to be rejected.</p>													
1	<p>4.2 Evaluation Methodology for Eligible Bidder</p> <table border="1" data-bbox="165 740 1079 1008"> <thead> <tr> <th>Criteria</th> <th>Evaluation Parameters</th> <th>Sub Scores</th> </tr> </thead> <tbody> <tr> <td>The number of implementations carried out (In the last 3 years starting from 01-04-2015 till RFP submission date)</td> <td>For each Implementation 1 marks</td> <td>5</td> </tr> </tbody> </table> <p>○ Weighted Evaluation: A score (S) will be calculated for all qualified bidders using the following formula:</p> $\frac{C_{low}}{C} \times 100 + T(1 - X)$ <p>C stands for discounted rate arrived basis of commercial evaluation; C_{low} stands for the lowest discounted rate arrived basis of commercial evaluation. T stands for technical evaluation score and</p>	Criteria	Evaluation Parameters	Sub Scores	The number of implementations carried out (In the last 3 years starting from 01-04-2015 till RFP submission date)	For each Implementation 1 marks	5	<p>4.2 Evaluation Methodology for Eligible Bidder</p> <table border="1" data-bbox="1106 740 2114 938"> <thead> <tr> <th>Criteria</th> <th>Evaluation Parameters</th> <th>Sub Scores</th> </tr> </thead> <tbody> <tr> <td>The number of implementations carried out (In the last 3 years starting from 01-04-2015 till RFP submission date) **</td> <td>For each Implementation 1 marks</td> <td>5</td> </tr> </tbody> </table> <p>○ Weighted Evaluation: A score (S) will be calculated for all qualified bidders using the following formula:</p> $\frac{C_{low}}{C} \times 100 + T(1 - X)$ <p>C stands for TCO (Total Cost of Ownership) arrived basis of commercial evaluation; C_{low} stands for the lowest TCO (Total Cost of Ownership) arrived basis of commercial evaluation. T stands for technical evaluation score and X is equal to 0.30.</p>	Criteria	Evaluation Parameters	Sub Scores	The number of implementations carried out (In the last 3 years starting from 01-04-2015 till RFP submission date) **	For each Implementation 1 marks	5
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2	<p>Annexure 11–Technical Requirement (Project Scope)</p> <p>3. Helpdesk Requirement</p> <p>i. 12 Hours (i.e. 08 AM to 08 PM), 365 days a year except Bank & National Holidays, online dedicated support facility through phone, email and SMS alerts by L1, L2 and L3 onsite/remote staff with from Systems integrator/vendor depending on the criticality</p>	<p>Annexure 11–Technical Requirement (Project Scope)</p> <p>3. Helpdesk Requirement</p> <p>a) 12 Hours (i.e. 08 AM to 08 PM), 365 days a year except Bank & National Holidays, online dedicated support facility through phone, email and SMS alerts by L1, L2 and L3 onsite/remote staff with from</p>																		

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	of the issue.	Systems integrator/vendor depending on the criticality of the issue.
3	Annexure 16 – Methodology and Detailed Project Plan 1. Bidder should cover details of the proposed methodology for a. f. System maintenance and support including. ○ ○ Whether dedicated support staff will be maintained at Bank of Baroda on an ongoing basis	Annexure 16 – Methodology and Detailed Project Plan 2. Bidder should cover details of the proposed methodology for a. f. System maintenance and support including. ○ ○ Whether dedicated support staff will be maintained at Bank of Baroda on an ongoing basis
4	Annexure 11–Technical Requirement (Project Scope) Project Scope 2. Broad Scope of Work A. General 4) Bank will provide the tender document and successful vendor need to create complete event within 4 Hours of providing tender documents for pre-defined templates & formats. For any new format the same timeline will be 12 Hours. 7) The ASP shall provide Training to Administrators and Users of the Application as well as providing training to the prospective Vendors during each Event. More details are as per Clause no.16 (Training and Support)	Annexure 11–Technical Requirement (Project Scope) Project Scope 2. Broad Scope of Work A. General 4) Bank will provide the tender document and successful vendor need to provide necessary support create complete event within 4 Working Hours of providing tender documents for pre-defined templates & formats. For any new format the same timeline will be 12 Working Hours. For Working Hours, Please refer Sec. 3. Helpdesk Requirement. 7) The ASP shall provide Training to Administrators and Users of the Application as well as providing training to the prospective Vendors during each Event . More details are as per Clause no.16 (Training

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	<p>16) Training and Support:</p> <p>a) Implementation Phase: The Vendor as part of the implementation phase shall have to provide a comprehensive hands on onsite training to Bank officials and Bidders at the location prescribed by the bank which broadly comprises of Mumbai, Hyderabad, Zonal Offices and Training Centres. The objective of training would be to make an individual familiarise with e-Procurement system & to get start working on it. The training shall cover the complete process of e-procurement from beginning to end. The successful completion of the training would be deemed as executed as part of acceptance of Project Sign off. The cost of the Training needs to be factored as part of implementation cost in the commercial bid.</p> <p>b) Delivery Phase: After successful completion of the implementation phase, the vendor is liable to provide both online & onsite training to bank & bidders as & when required during the tenure of 5 years contract period. This also includes online training to the bidders for each event of e-procurement (e-tendering and/or e-auction) or whenever required. There will not be any cost borne by the bank for any online training.</p> <p>5. Functional and Technical scoring sheet: Functional scoring will be evaluated on following criteria as part of Technical evaluation</p>	<p>and Support)</p> <p>16) Training and Support:</p> <p>a) Implementation Phase: The Vendor as part of the implementation phase shall have to provide a comprehensive hands on onsite training to Bank officials and Bidders at Mumbai location. The objective of training.....</p> <p>b) Delivery Phase: After successful completion of the implementation phase, the vendor is liable to provide both online & onsite training to bank & bidders as & when required during the tenure of 5 years contract period. This also includes online training to the bidders for each event of e-procurement (e-tendering and/or e-auction) or whenever required. There will not be any cost borne by the bank for any online training. The cost of the Onsite Training needs to be factored as part of Onsite “Support/Training Charges” in the commercial bid.</p> <p>6. Functional and Technical scoring sheet: Functional scoring will be evaluated on following criteria as part of Technical evaluation</p>

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	S No	Type	RA	CU	UA	S No	Type	RA	CU	UA
	TENDER CORRIGENDUM					TENDER CORRIGENDUM				
	3	Corrigendum should be made visible to all those who have already downloaded the original Tender.				3	Notification of the Corrigendum should be sent to all bidders who have already downloaded the original tender.			
	Annexure 10 – Bidder’s Profile					Annexure 10 – Bidder’s Profile				
	12	Previous experience in implementation of e-procurement Services at commercial banks		12	Previous experience in implementation of e-procurement Services with at least 2 implementations in Government departments / PSUs / PSBs	
	Annexure 17 – Details of past implementations Please provide details of prior experience in design, deployment and implementation of e-Procurement System at other commercial banks.					Annexure 17 – Details of past implementations Please provide details of prior experience in design, deployment and implementation of e-Procurement System with at least 2 implementations in Government departments / PSUs / PSBs.				

Addendum to the following Annexures:

1. Annexure 14 – Commercial Bid Format
2. Annexure 15 – Masked Commercial Bid Format

All other Terms & Conditions are same as per our RFP no. BCC:IT:PROC:111:41 dated 18th September 2019 for Request for Proposal for Selection of Application Service Provider for providing e-Procurement Services for a period of 5 years.

Annexure 14 – Commercial Bid Format

S. No.	Items	Cost per event (₹) (C)	Quantity (D)	Total Amount (₹) (CxD)
A. One Time Cost (OTC)				
1.	Implementation Cost			₹ 0.00
B. Event wise Cost (Recurring)				
1.	e-procurement event*	₹ 0.00	1,000	₹ 0.00
2.	Reverse Auction event*	₹ 0.00	150	₹ 0.00
3.	STQC Audit Charges (per year)	₹ 0.00	5	₹ 0.00
4.	Onsite Support/Training Charges per day	₹ 0.00	120 Days	₹ 0.00
5.	Any Other Charges**	₹ 0.00	X	₹ 0.00
Total Cost of Ownership (TCO) in words (A+B)				₹ 0.00

Remarks:

- The implementation cost must not more than 10% of the Total Cost of Ownership (TCO).*
- The Onsite Support/Training Charges as per line item no. 4 needs to be factored as per Clause 16.b of Annexure – 10 (Technical Requirement).*
- All quantity mentioned are for whole contract period of 5 years. The quantity mentioned against all items are approximate & tentative in nature which will be considered for arriving at TCO for all evaluation purposes. However Bank may or may not order any no. of these quantities during the tenure of the 5 Years Contract Period at its own discretion.*
- In the case of additional requirements desired by the Bank during the rate contract period, over and above the quantity for which rate contract is placed with a particular vendor then the maximum order which the Bank can place would be an addition of 25% of the quantity for which rate contract is placed. The additional quantity will be ordered at the same rate as per the Rate Contract.*

Note:

- For each of the above items provided the vendor is required to provide the cost for every line item where the vendor has considered the cost.
- The vendor needs to clearly indicate if there are any recurring costs included in the above bid and quantify the same. In the absence of this, the vendor would need to provide the same without any charge. Vendor should make no changes to the quantity.
- If the cost for any line item is indicated as zero then it will be assumed by the Bank that the said item is provided to the Bank without any cost.

- d. All Deliverables to be supplied as per RFP requirements provided in the tender
- e. The vendor has to make sure all the arithmetical calculations are accurate. Bank will not be held responsible for any incorrect calculations.
- f. The prices quoted by the bidder shall be all inclusive taxes.
- g. * E-Procurement & Reverse Auction – The quantity mentioned here is approximate and Bank reserves the right to alter the quantity as per requirement.
- h. ** Details for any other head needs to be provided against “Any Other Charges”.
- i. All event mentioned above shall comprise of the entire process of tendering including training for BOB officials and participating bidders and also customization requested by Bank.

Authorized Signatory

Name:

Designation:

Vendor's Corporate Name

Annexure 15 – Masked Commercial Bid Format

S. No.	Items	Cost per event (₹) (C)	Quantity (D)	Total Amount (₹) (CxD)
A. One Time Cost (OTC)				
1.	Implementation Cost			₹ 0.00
B. Event wise Cost (Recurring)				
1.	e-procurement event*	₹ 0.00	1,000	₹ 0.00
2.	Reverse Auction event*	₹ 0.00	150	₹ 0.00
3.	STQC Audit Charges (per year)	₹ 0.00	5	₹ 0.00
4.	Onsite Support/Training Charges per day	₹ 0.00	120 Days	₹ 0.00
5.	Any Other Charges**	₹ 0.00	X	₹ 0.00
Total Cost of Ownership (TCO) in words (A+B)				₹ 0.00

Remarks:

- The implementation cost must not more than 10% of the Total Cost of Ownership (TCO).*
- The Onsite Support/Training Charges as per line item no. 4 needs to be factored as per Clause 16.b of Annexure – 10 (Technical Requirement).*
- All quantity mentioned are for whole contract period of 5 years. The quantity mentioned against all items are approximate & tentative in nature which will be considered for arriving at TCO for all evaluation purposes. However Bank may or may not order any no. of these quantities during the tenure of the 5 Years Contract Period at its own discretion.*
- In the case of additional requirements desired by the Bank during the rate contract period, over and above the quantity for which rate contract is placed with a particular vendor then the maximum order which the Bank can place would be an addition of 25% of the quantity for which rate contract is placed. The additional quantity will be ordered at the same rate as per the Rate Contract.*

Note:

- For each of the above items provided the vendor is required to provide the cost for every line item where the vendor has considered the cost.
- The vendor needs to clearly indicate if there are any recurring costs included in the above bid and quantify the same. In the absence of this, the vendor would need to provide the same without any charge. Vendor should make no changes to the quantity.
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Authorized Signatory

Name:

Designation:

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