

Request for Quotation for Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda.

NAME AND ADDRESS OF THE BIDDER

.....
.....
.....

DATE AND TIME OF SUBMISSION OF THE RFQ – 12:00 P.M on or before
02.08.2019

**The Asst. General Manager
Bank of Baroda, Baroda Bhavan,
5th floor, Facilities Management Dept.
Alkapuri, Vadodara.**

FORWARDING LETTER

**The Asst. General Manager
Bank of Baroda, Baroda Bhavan,
5th floor, Facilities Management Dept.
Alkapuri, Vadodara.**

From: M/s _____

Dear Sir,

Sub: Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda.

With reference to the RFQ invited for above-mentioned work, I/ we hereby offer to execute the items of work specified. I/ we have examined and studied carefully all the specifications, conditions of RFQ, site and agree to comply with them. I/ we are aware that any of items/ s can be canceled or replaced and quantity of any of items can be increased or decreased at any time by the Bank, for which I/ we shall not claim extra. I/ we agree to appoint a full time technically equipped site supervisor on site, who will monitor the progress of work and report about the same on daily basis as required. I also undertake that I/ we have executed (at least one) Air-conditioning work of similar nature as per RFQ terms.

Yours faithfully,

Name of partners, if any
(With certified Partnership Deed)

- 1.
- 2.
- 3.

Bidder's seal & Signature

BANK OF BARODA
Baroda Bhavan, Facilities Management, Vadodara

To reduce energy consumption in AC units, Bank of Baroda, Facilities Management Dept. Baroda Bhavan, Vadodara invites RFQ from eligible bidders (as per scope of work mentioned in annexure A), in two bid system for **Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda**, from authorized dealer/ supplier/vendor.

RFQ can be downloaded from Bank's website <http://www.bankofbaroda.com/tender.htm> and submitted along with necessary documents as required.

The applications in the prescribed form addressed to the Asst. General Manager, Bank of Baroda, 5th floor, Bank of Baroda, Baroda Bhavan, Alkapuri, Vadodara shall be submitted as per following manner

The contents of envelope should be as under:-

ENVELOPE- 1

- i) EMD
- ii) Duly signed RFQ notice, Authorized dealer certificate, general instructions to bidders, Catalogue/Brochure of offered models & Technical Bid

ENVELOPE- 2

To contain only the price bid marked "**PRICE BID**" and complete in all respects. The price bid shall include consideration on account of all RFQ documents and shall be complete and conclusive.

ENVELOPE- 3

To contain the two sealed envelopes i.e., Envelop-1 & 2, superscribed with "**Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda.**"

Earnest Money Deposit (EMD): Application form shall be accompanied with an Earnest Money Deposit of **Rs 10000/- (Rupees Ten Thousand Only)**, in the form of Demand Draft/Banker's cheque in favor "**Bank of Baroda**" payable at Vadodara, which is to be lodged on the understanding that, in the event of the applicant withdrawing his application before the expiration of two calendar months from the date fixed for receiving RFQs or such other extended dates as determined by the Bank or in the event of not accepting our offer of the work, the Earnest money will be forfeited, and on the understanding also that if the RFQ is accepted, the Bond or Guarantee referred to in conditions of contract would be furnished when required, failing which the EMD shall also be forfeited. The earnest money will be returned to unsuccessful Applicants within 15 days after the date fixed for receiving RFQs or at such earlier / later time as the RFQ may have been accepted by the Employer. The Earnest money will not bear any interest.

Interested bidders fulfilling the criteria as follows may apply.

1. They should have an office at Gujarat
2. Vendors must have a valid GST number.
3. Vendor must have authorized dealership /vendor/agency
4. Vendors must have PAN No.
5. They should have successfully completed "Similar works" during last 3 years (as on 30.06.2019) for Government Departments / PSU's/ Autonomous bodies/ Banks and financial institutions/reputed organizations and should have executed the jobs as below:

- a. Minimum -3- similar works each costing not less than Rs 2.20 lakhs in last three years.
 - b. Minimum -2- similar works each costing not less than Rs 2.75 lakhs in last three years.
 - c. Minimum -1- similar work costing not less than Rs 4 .40 lakhs in last three years.
6. The bidder must have an average turnover of minimum Rs 5 lakhs during last three financial years upto 31.03.2019

Similar works shall mean **Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda.**

Bidders should submit Performance Certificates/work orders of their previous clients in support of their execution of similar works failing which their application shall be summarily rejected.

RFQs, completed in all respect, along with relevant documents duly super scribing the name of work on envelope no. 3 must be dropped at the designated RFQ box placed at the following address on or before **02.08.2019 by 12.00 p.m.** to:

**Asst.General Manager,
Bank of Baroda, Baroda Bhavan,
5th floor, Facilities Management Dept.
Alkapuri, Vadodara.**

Envelop No. 1 shall be opened at the above-mentioned address at **12:00 p.m. on 02.08.2019** in the presence of the bidders or their authorized representatives who choose to be present. The envelope no. 2 shall be opened for those applicants who qualifies for opening of financial bid after scrutinizing of the envelope – 1. The date of opening of Price bid shall be informed to the qualified bidders separately.

Any dispute in respect of this matter shall be subject to jurisdiction of the courts in Vadodara only.

Bank reserves the right to reject any/ all application/s without assigning any reasons thereof.

FORM OF AGREEMENT

ARTICLES OF AGREEMENT made this -----day of -----
Two Thousand Nineteen between the Bank of Baroda, a corporate body constituted under the Banking Companies (Acquisition and Transfer of Undertakings) Act 1970 and having its office at _____ (hereinafter referred to as the "OWNER/EMPLOYER") which expression shall include its successor/s and assignee/s of the ONE PART. AND M/S.....having its registered office at _____ (Hereinafter referred to as the 'CONTRACTOR') which expression shall include its successor/s and assignee/s of the OTHER PART.

WHEREAS the Employer is desirous of Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda.

AND WHEREAS the Owner/Employer has caused the specifications, priced schedule of quantities of said works as per General Conditions of Contract, Additional Condition and Instructions to the Bidder prepared with subject to which the offer of the Contractor shall be accepted.

AND WHEREAS the RFQ of the Contractor/Vendor/Agency for renovation of the said works has been approved and accepted for a sum of ` _____ by the Owner.

AND WHEREAS the contractor has deposited with the owner `..... as security deposit for the due performance of the Agreement.

AND WHEREAS the said Bank has issued work order thereafter to the Contractor.

AND WHEREAS the relevant Specifications, Priced Schedule of Quantities, General Conditions of Contract, Additional Conditions and Instructions to the Bidders including all other conditions as mentioned in the RFQ document and all correspondence exchanged by or between the parties from the date of submission of the RFQ till the award of the work, both letters inclusive (hereinafter collectively referred to as 'the said conditions') have been signed by the parties hereto and the contractor has agreed to execute the works upon and subject to the said conditions.

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said contract payments to be made to the Contractor as hereinafter provided the Contractor shall upon and subject to the said conditions execute and complete the works and such further instructions as may be furnished to the contractor by the owner/ employer through the Bank as described in the said specifications and the said priced Schedule of Quantities.
2. The payment to the contractor will be made at the time and in the manner specified in the conditions of contract.
3. The agreement and documents are mentioned above shall form the part of this contract and the parties hereto shall respectively abide by, submit themselves to the said conditions and perform the agreement on their part respectively in the said conditions contained.
4. This contract is neither a fixed lump sum contract nor a piecework contract to carry out the work in respect of **Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda.**” and all subsidiary works connected therewith within the same site as may be ordered to be done from time to time by the said Owner / Employer as the case may be even though the said works may not described in the said specifications or the priced schedule of quantities described and to be paid for according to the actual measured quantities at the rates contained in the Schedule of rates and probable quantities or as provided in the said conditions.
5. Notwithstanding what are stated in the general conditions and instructions to the bidder and hereinbefore stated, the Owner / Employer reserves to himself the right to alter the nature of the work and of adding to or omitting any items of works from the contract or of having portions of the same carried out departmentally or otherwise and such alternations or variations shall be carried out without prejudice to this contract.
6. Time shall be considered as the essence of this contract and the contractor hereby agrees to commence the work on the day of handing over of the site or within one day from the date of issue of formal work order whichever is later as provided for in the said conditions and to complete the entire work within the stipulated time subject nevertheless to the provisions of extension of time.
7. Any dispute arising under the agreement between the parties hereto shall be referred for adjudication to a sole arbitrator in the manner and in terms of the provisions as laid down in the General Conditions of Contract. The award of the arbitrator shall be final and binding on both the parties.
8. All disputes arising out of or in any way connected with this agreement shall be deemed at Vadodara and Courts in Vadodara shall have jurisdiction to determine the same.
9. That the several parts of this contract have been read by the contractor and fully understood by the contractor.

In witness whereof the Employer and the Contractor have set their respective hands to these presents through their authorized official and the said two duplicates hereof to be executed on its behalf of the day and year first herein above written.



SIGNED by the said

Owner / Employer

In the presence of:

(1). Signature

Name and Address

(2). Signature

Name and Address

SIGNED by the said

Contractor

In the presence of:

(1). Signature

Name and Address

(2). Signature

Name and Address

Instructions to the Bidders

1. Bidders must get acquainted with the proposed work and designs, specifications, conditions of contract and other conditions carefully before submitting RFQ. The Bidder shall seek clarifications on any item, if required, prior to submitting his offer. No request of any change in rates or conditions for want of information on any particular point, shall be entertained after receipt of the RFQ
2. The Bidder is advised to inspect the site to ascertain the nature of site, access thereto location, facilities for procurement of materials, labour rates and execution of the work. The Bidder shall be deemed to have full knowledge of the site and drawings whether or not he actually inspects them.
3. The Bidder is requested to quote strictly as per the terms and conditions and specifications given in the RFQ document and not to stipulate any deviations. However deviations, if unavoidable, should be indicated separately indicating the specific page number and clause number against which the deviations are made. Wherever specifications of certain works are not available they shall be deemed to be done as per relevant I.S code
4. Addenda to this RFQ document shall be issued on bank's website only, and if issued, must be signed and submitted along with the RFQ document.
5. The Bidder should quote in English both in figures as well as in words the rates and amounts by him in the Schedule of Rates for each item and in such a way that and requisite totals given of all items both in figures and in words. The offer amount for the work shall be entered in the RFQ and duly signed by the Bidder
6. No corrections and alterations in the entries of RFQ papers shall be permitted. If any they shall be signed and dated in full by the Bidder. Corrections with white fluid and overwriting are not permitted.
7. The owner reserves the right to omit any item or items or part thereof while execution of the work for which contractor shall not claim any compensation whatsoever.
8. The work is with materials and labour. Hence it will be the duty of the bidder for any type of accident incurred during the work, causing damage to human life and injury, damage to other property, damage to any visitors, customers or supervisor. The contractor should therefore take all the necessary precautions, and care during the progress of work of his own staff and also for the staff owner, supervisors, visitors, customers etc. The contractor should take necessary insurance for the work as required under the workman compensation act, labour laws etc. as prevailing. In short, it will be the duty of the contractor for all the types of accident and damages caused to human. Lives or property in any form, during the progress of work at his own cost and risk.
9. The contractor shall have to follow the instructions and guidelines as issued to him by the Bank. If any work is not carried out satisfactory or to the required standard in the opinion of Bank the contractor will have to rectify it again at his own cost, without any additional payment and without any challenge. In case the contractor's progress of work is not satisfactory or his workmanship is not to the standard quality, the owner reserve the right to issue necessary notice to the contractor, for carrying out timely progress. If however the contractor has not improved the progress, Bank can release the contractor from his work and terminate the contract after issuing seven days notice
10. Conditional RFQ shall not be accepted. If any of the documents is missing or unsigned the RFQ shall be considered invalid.

11. The contractor shall have to keep one supervisor from his side constantly at site for this particular job that will be fully responsible for the work on behalf of the contractor.
12. Intending Applicants are required to submit their application with full bio-data giving details about their organization as per Annexure Technical Bid.
13. Each page of the RFQ shall be signed by the bidder.
14. Applications containing false incomplete and / or inadequate information are liable to be rejected also mere fulfillment of eligibility criteria does not guarantee selection.
15. Canvassing in any form in connection with the RFQ is strictly prohibited and the application of such persons / organizations who resort to canvassing will be liable to rejection.
16. The applications which are received after due date and time, for whatsoever reason, shall be rejected. Any application sent by post shall reach the relevant address by the latest date and time. The Bank shall not take responsible for delay in delivery of any application in any kind of postage.
17. The Bank shall not bear any cost of the applicant on account of application, for providing necessary clarifications or attending discussions.
18. The bidders can offer equipment from the approved names of the manufacturers. The bidders must give the details of offered models. **The bidder must submit the catalogue/brochure of models offered in their RFQ along with the Technical Bid.** If any bidder happened to mention more than one model/make, the Bank has the liberty to select any one model. The bidders must enclose had copies of company brochures of the quoted model of the Split units along with the Technical Bid. The specifications of the quoted model shall be compared with the specifications of the RFQ. If there is any major deviation found between the suggested model & quoted model, the Bank, if deemed necessary, may advise the **applied bidders** a common specification/choice of models so that they can revise their quotes if desired. Bank's decision in this regard is final and binding to all bidders.
19. The validity period of the RFQ shall be 120 (One Twenty) days after opening of Envelope No.1.
20. The rates must be Net Rates inclusive of all taxes/charges/levies/transport etc., excluding GST. **The rate shall also include necessary wiring/cabling/conducting/civil work/ /Refitting/filling/servicing etc. work to make good the damage, for complete installation of the system in the Building.**
21. **The entire work shall be completed as early as possible, but not later than -45- (forty five) days from the date of issuance of work order. The date of start of work shall be treated as 15th day from the issue of work order or the date handing over of the site whichever is later.**
22. Any delay will be subject to penalty @ 1.00 % per day of quoted amount unless the delay is beyond one's control and accepted by bank.
23. The defects liability period of the contract shall be 12 months from the date of completion of the work. The dispute or difference if any, relating to this agreement or any document appended hereto shall be settled by arbitration under the provisions of Indian Arbitration & Conciliation Act, 1996 or any rules and regulations framed there under within the jurisdiction of Vadodara and the jurisdiction of arbitration shall be the city of Vadodara only
24. The Bank is not concerned with any rise or fall in the prices of materials and labour

25. No advance will be paid by the Bank.

i. SECURITY DEPOSIT:

1. The successful Bidder to whom the Contract is awarded shall deposit as initial security deposit in cash /by Bank Draft/Bank Guarantee a sum to make up 2% of the value of the accepted tender amount after the appropriation of the Earnest Money deposited by him.
2. The successful Bidder shall pay security deposit within one day after receiving the letter of acceptance of his RFQ. No interest shall be paid on this security deposit.
3. The security deposit, either in whole or in part thereof, shall be forfeited in the event of the Contractor's failure to observe any terms of this Contract/or non-compliance with the conditions of the Contract.
4. On virtual completion of the job and Bank shall declare the job to be virtually complete and issue a certificate to this effect. Upon issuance by Bank of such certificate, Security Deposit will be refunded after adjusting any dues recoverable from the contractors.

ii. RETENTION MONEY:

1. In addition to the Initial Security Deposit, retention money shall be deducted from running account bills at 8% of gross value of certified work.
 2. If the Contractors do not carry out the rectification work during the Defects Liability Period, the Banks shall have the right to get such defective work rectified after giving due notice in writing to the Contractors and recover the cost of repairs from the monies so retained.
 3. On acceptance of Virtual Completion certificate, 50% of the total retention amount will be released.
 4. The Balance 50% of retention amount will be released upon completion of 1(one) calendar year from the date of acceptance of Virtual Completion from the contractor.
26. The contractor will have to procure all the required materials, labours, equipments and machineries required for the work.
27. The various materials stored on site shall be protected from the fire or rains etc. and the contractor shall be responsible for any damage caused to the owner for the same. The rates quoted by the contractor should include all charges for scaffolding, materials, labour, hire for any tools marking out and clearing of the site as mentioned in the specifications. The rate quoted by the bidder of probable quantities will be deemed to be for the finished work to be measured at site. The rates shall be inclusive of all applicable taxes, Provident Fund, Insurance etc., excluding GST levied by any Government or any public body. The contractor shall abide by the rules of Minimum Wage Act and Child Labor Act and keep the owner indemnified regarding the same.
28. PERFORMANCE
During the DLP period contractor should attend to all repairs/defects/replacement of major/minor spare parts free of cost. In case of failure on the part of the contractor to

attend to the defects within a reasonable period, the Bank on its own will get the defects rectified through another agency at the risk and cost of contractor and repairs rectified through another agency in such circumstance will not affect the liabilities of the contractor.

29. All rates in the commercial bid should be filled in words and figures.
30. In case of discrepancies in the rates and amount quoted in the RFQ, the guidelines of IBA shall be considered.
31. Clarification, if any required, may be obtained from the address for submission of Applications as well as following telephone numbers
1. Mr. Rahul Damare, Sr. Manager (Civil Engg.) 0265-2316597
32. Bank reserves the right to reject any / all the applications without assigning any reason, thereof.

I/ We hereby declare that I/ We have read and understood the above instructions for the guidance of the bidder

Signature of the applicant

Address & Seal

TECHNICAL BID

(Annexure-I)

GENERAL TECHNICAL AND MANDATORY INFORMATIONS:

Name of the Firm:

Name of proprietors / Partners / Directors:

Name and address of Key Partner/Proprietor/ Director Etc.:

Address of Main Office:

Authorized Dealer of:

Authorized dealer certificate enclosed of

Address of Office:

Telephone/Fax No:

List of Major clients (Please enclose list and work orders/performance certificate of the same)

GST Registration No.:

PAN No.

Whether any of the family members working with Bank of Baroda (give details)

APPENDIX-A

S.No.	Description of work	:	Request For Quotation for Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda.
1	Name of employer	:	Bank of Baroda, Baroda Bhavan ,FM Dept. Vadodara,
2	Address at which the RFQs are to be submitted	:	The Asst. General Manager, Bank of Baroda, 5 th floor, Baroda Bhavan, Alakapuri, Vadodara, Gujarat - 390007
3	Period of downloading of RFQ documents	:	From 12.07.2019 to 02.08.2019
4	Last date of submission of RFQ	:	02.08.2019 before 12:00 PM
5	Date and time of opening of RFQ (Technical Bid only)	:	02.08.2019 @ 12:30 PM
6	Validity of the RFQ	:	120 days from the date of submission / as may be Extended
7	Place of Opening RFQ	:	Bank of Baroda, 5 th floor, Facilities Management Dept. Baroda Bhavan, Alakapuri, Vadodara, Gujarat – 390007
8	Earnest Money Deposit	:	10,000/- (Rupees Ten thousand only)
9	RFQ rate includes	:	All taxes, duties, levies, royalties, fees, cess or charges in respect of the works including but not limited to sales tax, tax on work contract, and all other duties / taxes levied by the Central / State Government during the currency of the contract shall be borne by the contractor .Excluding GST
10	Initial Security Deposit	:	Sum equivalent to 2 % of contract value less EMD.
11	Security Deposit	:	Total security deposit shall be 5 % of contract value. Out of this 2 % of contract value is in the form of initial security deposit which included the EMD
12	Liquidated damages	:	1% per day subject to maximum of 10 % of total contract value.
13	Time of Completion	:	45 days from the 15th day of the issue of work order or from the day of handing over the site whichever is later.

14	Defects liability period	:	12 months from the date of virtual completion.
15	Certificate of Payment	:	<ol style="list-style-type: none">i. No advance in any form shall be payable against any material brought to site.ii. The final bill shall be settled by Bank of Baroda within a period of one month from the date of submission of performance report attaining desired results as specified in RFQ.
16	Schedule of Payment	:	<ol style="list-style-type: none">I. 60% amount of total work done on completion of Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda.II. 40% amount of total work done on submission of three months performance report attaining desired results as specified in RFQ.

Signature of bidder with seal/date

Commercial bid

Request For Quotation for Supply, installation, testing and commissioning of energy saving solution in existing Air conditioning units at various branches of Bank of Baroda.

Sl. No.	Item	Unit	Quantity (a)	Rate (Rs) (b)	Rates in words	Amount (Rs) (axb)
1	SITC of energy saving solution in existing 1 TR Air conditioning system	Nos.	10			
2	SITC of energy saving solution in existing 1.5 TR Air conditioning system	Nos.	80			
3	SITC of energy saving solution in existing 2 TR Air conditioning system	Nos.	19			
	Total Amount					
	GST					
	Grand Total					
	Total in figure and words					
	Date				Signature & seal of the bidder	

- Contractor have to submit the test report after treatment and must have achieved 10% KW/TR power saving and 15% improvement in cooling efficiency with in first three months.
- The rate for SITC of energy saving solution above 2 TR Air conditioning system shall be calculated on pro-rata basis of the rate quoted for 2 TR Air conditioning system in S.no3.

** All the accessories/materials identified by the manufacturer, so as to make a complete work, shall be a part of the item even if they are not specifically mentioned in the BOQ of the RFQ.

ANNEXURE – A

The scope of work shall include injecting energy saving solution in existing air conditioning units installed at bank's various branches/offices.

The proposed solution should be able to

1. Reduce AC energy consumption
2. Extending the life of AC system
3. Improving cooling rate.

Without effecting the parts of the system.

After SITC of energy saving solution monitoring of energy consumption and performance for 3 months, and submission of reports on monthly basis should be carried out.

ANNEXURE B

BIDDERS TECHNICAL ELIGIBILITY CRITERIA

To qualify in the technical evaluation, a bidder must comply with all requirements as listed below. Bidders must submit their response in yes or no only with supporting documents, any compliance with conditional statements shall be treated as non-compliance.

SL. NO	FUNCTIONALITY AND FEATURES	REQUIRMENTS	COMPLIANCE (YES/NO)	PROPOSED SPECS
1	Solutions proposed should be able to improve cooling rate minimum by 15% *	Mandatory		
2	Solutions proposed should be able to reduce AC energy consumption minimum by 10%*	Mandatory		
3	Solutions proposed extends compressor system life minimum by 15%	Mandatory		
4	Solutions proposed should reduce friction noise and vibration in AC units	Mandatory		
5	Solutions proposed should be compatible with 1 TR, 1.5 TR, 2 TR and 3 TR existing AC units	Mandatory		
6	Solutions proposed is one time application only	Mandatory		
7	Solutions proposed shall be certified by NABL accredited Labs	Mandatory		
8	Solutions proposed shall not be harmful for environment and working staffs*	Mandatory		
9	Solutions proposed should not damage the existing system	Mandatory		
10	Payback period for proposed solutions should be maximum 1.5 years	Mandatory		

Note: - All the features mentioned as mandatory, in annexure-b must be part of the solutions. Please note, no payment will be made by the bank till availability of all features sought by the bank.

- Bidder's have to submit the test reports / certificates form Govt. Accredited Lab establishing the facts that proposed solutions has functionality mentioned in s. no 1,2 & 8. Govt. Lab/NABL/ affiliated lab after three months of successful completion of the work.

ANNEXURE – C

Bidder's details

SL.NO	PARTICULARS	DETAILS
1.	Name	
2.	Certificate of incorporation	
3.	Date of incorporation/ commencement of business	
4.	Brief description of bidder including details of main line of business	
5.	Company website URL	
6.	Particulars of the authorized signatories of the bidder	
6(a)	Name	
6(b)	Designation	
6(c)	Address	
6(d)	Phone number	
6(e)	Mobile number	
6(f)	Email address	

ANNEXURE – D

BIDDERS ELIGIBILITY CRITERIA

Bidders meeting the following criteria are eligible to place bids along with the supporting documents. If the bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected.

SL.NO	ELIGIBILITY CRITERIA	COMPLIANCE (YES/NO)	DOCUMENTS TO BE SUBMITTED
1.	The bidder must be an Indian organization/firm/company under applicable act India		Copy of the partnership deed/certificate of incorporation issued by registrar of companies along with memorandum and articles of association and full address of registered office
2.	The bidder must have an average turnover of minimum Rs 5 lakhs during last three financial years upto 31.03.2019		Copy of audited balance sheet
3.	Bidder should be profitable organization (on the basis of operating profit) for last three financial years as on 31.03.2019		Copy of audited balance sheet
4.	Bidders should have experience of minimum three years in providing product/services as states in RFQ, as on 31.03.2019		Copy of work order and completion certificates
5.	Client references and contact details i.e. Email/landline/mobile of customers for whom the bidder has executed similar projects		Work orders with completion certificates
6.	Deployment methodologies		Supporting documents
7.	Certificate from NABL accredited Lab		Certificates
8.	Past/present litigation, if any		Brief details, if any
9.	Bidder should not have been blacklisted for deficiency in service by any public sector bank during last three years		Bidder should confirm on letter head
10	<p>Bidder in their own name should have satisfactorily executed similar work In Semi Govt. / Govt/Public/Private Sector Organizations during last three as on 31.03.2019</p> <p>*Three completed works of similar nature each costing not less than Rs 2.20 lakhs</p> <p>Or</p> <p>*Two completed works of similar nature each costing not less than Rs 2.75 lakhs</p> <p>Or</p> <p>*One completed work of similar nature costing not less than Rs 4.40 lakhs</p>		

*Documentary evidence must be furnished against each of the above criteria. All documents must be signed by authorized signatory of the bidder