

Annexure 13 – Commercial Bid Format

SL. No.	Items	OTC (One Time Cost)	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
			AMT	AMT	AMT	AMT	AMT	AMT
a.	Enterprise License Cost*	0.00	X	X	X	X	X	0.00
b.	Implementation Cost	0.00	X	X	X	X	X	0.00
c.	ATS (Annual Technical Support)	X	0.00	0.00	0.00	0.00	0.00	0.00
d.	End to End Vendor Support**	X	0.00	0.00	X	X	X	X
e.	Help desk support Charges***	X	X	X	0.00	0.00	0.00	0.00
f.	Any Other Charges ****	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Cost of Ownership (TCO)								0.00

We abide by following terms and conditions

- For each of the above items provided the vendor is required to provide the cost for every line item where the vendor has considered the cost in BOM.
- The vendor needs to clearly indicate if there are any recurring costs included in the above bid and quantify the same. In the absence of this, the vendor would need to provide the same without any charge. Vendor should make no changes to the quantity.
- If the cost for any line item is indicated as zero then it will be assumed by the Bank that the said item is provided to the Bank without any cost.
- All Deliverables to be supplied as per RFP requirements provided in the tender
- The Service Charges need to include all services and other requirement as mentioned in the RFP
- The vendor has to make sure all the arithmetical calculations are accurate. Bank will not be held responsible for any incorrect calculations however for the purpose of calculation Bank will take the corrected figures / cost.
- All prices to be in Indian Rupee (INR) only.
- Prices quoted by the Vendor should be inclusive of all taxes, duties, levies etc. except GST which will be paid extra at actuals. The Vendor is expected to provide the GST amount and GST percentage in both the commercial and masked bids (without amounts being submitted in the technical response). There will be no price escalation for during the contract period and any extension thereof. Bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected
- *Enterprise License would mean - Unlimited Client License for Bank Branches in India & International territories, RRBs, Subsidiaries and associates both domestic & international.
- **** Details to be provided for any commercial provided against “Any Other Charges”. Cost of any other charges will be consider for TCO calculation purpose however Bank will place order for these items at Bank’s discretion as per requirement.
- All Quoted Commercial Values should comprise of values only upto 2 decimal places. Bank

for evaluation purpose will consider values only upto 2 decimal places for all calculations & ignore all figures beyond 2 decimal places.

- I. ****vendor need to provide the cost of end to end support for 2 years including filing of TDS returns of all branches & Regional offices, consultancy charges, corrections/rectifications of returns, Default Clearance (past & present) of all the branches, surrender of TAN of branches and filing of other returns related to TDS as prescribed by Tax authorities time to time.**

The Bank has discretion to avail services and number of branches cost given as and when required by the Bank. However, for the TCO purpose 5577 units (5502 branches and 75 regional offices) will be considered. (e.g. Per branch return filing consultancy fee will be calculated by end user vendor support cost quoted divided by 5577).

Please note that end to end support cost per unit will be total cost for successful error free return for a period including return filing charges. If any rectification/ correction will arise in return for that period, bank will not pay any extra charges for correction/rectification return to vender and it will be responsibility of vendor for rectification/correction of errors in return.

- m. *****Help desk support services for the solution will be for 3 years and charges to be provided based on the manpower efforts in 1 shifts per day. The Bank has discretion to avail Help desk support services and number of support engineers at person day cost given as and when required by the Bank. However, for the TCO purpose 2 person day (2 shift x 1 person) x 365 for each year will be considered. (e.g. In case Bank requires only one person then the cost considered for that person will be Help desk support Cost provided by the bidder in their commercial divided by 2)**

Authorized Signatory

Name:

Designation:

Vendor's Corporate Name