



BANK OF BARODA

Annexure

ADDITIONAL INFORMATION FOR C-KYC for Individual Account
(In case of Joint Account obtain separate form for each applicant)

For Office Use Only:

Account Type: Normal Simplified Small

For office use only (To be filled by the Bank Officials)

CKYC Number:

Grid for CKYC Number

Name (Same as ID proof) Prefix First Name Middle Name Last Name

Maiden Name (If any)

Mother Name

Gender Male Female Transgender

Marital Status Married Unmarried Others

Citizenship IN-Indian Others (ISO 3166 Country Code)

Residential Status Resident Individual Non-Resident Indian Foreign National Person of Indian Origin

Occupation Type Private Sector Public Sector Government Sector O-Others X-Not Categorized

Residence For Tax Purposes In Jurisdiction(S) Outside India If Applicable

Additional Details Required (Mandatory only if ticked above)

ISO 3166 Country of Jurisdiction of Residence

Tax Identification Number or equivalent (if issued by jurisdiction)

Place /City of Birth

ISO 3166 Country of Birth

Details of KYC documents submitted by the applicant/s. (Care: for NRI applicants copy of passport must be submitted as identification document as per document submitted) :

Table with 8 columns: Type of Document, Document Number, Issuing Authority, Date of Issue, Place of Issue, Expiry date/valid upto, Identity Proof, Address Proof (Select Address Type Code as per Instruction I)

3.Simplified Measures Account - Document Type Code: POI/POA / POA: *if there is no Aadhaar, Aadhaar Enrolment Number

Details of Related Person (Please refer instruction G at the end).

Addition of Related person Deletion of related person CKYC Number of related person (if available)

Related Person Type Guardian of Minor Assignee Authorized Representative

Related Person Customer ID

Name (Same as ID proof) Prefix First Name Middle Name Last Name

KYC documents submitted by the Related Party. (Care: for Related Party one copy of proof of Identity must be submitted) :

Table with 7 columns: Type of Document, Document Number, Issuing Authority, Date of Issue, Place of Issue, Expiry date/valid upto, Identity Proof

Applicant Declaration

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform of any changes therein, immediately.

Signature/Thumb Impression

Date

Place

General Instructions:

1. All the Fields are required to be filled as applicable.
2. Tick '☐' wherever applicable.
3. Self-Certification of documents is mandatory.
4. Please fill the form in English and in BLOCK Letters.
5. Please fill all dates in DD-MM-YYYY format.
6. Wherever state code and country code is to be furnished, the same should be the two-digit code as per Indian Motor Vehicle, 1988 and ISO 3166 country code respectively list of which is available at the end.
7. KYC number of applicant is mandatory for updation of KYC details.
8. For particular section update, please tick (☐) in the box available before the section number and strike off the sections not required to be updated.
9. In case of 'Small Account type' only personal details at section number 1 and 2, photograph, signature and self-certification required.

A. Clarification / Guidelines on filling 'Personal Details' section

1. **Name:** Please state the name with Prefix (Mr/Mrs/Ms/Dr/etc.). The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
2. Either **father's name or spouse's** name is to be mandatorily furnished. In case PAN is not available father's name is mandatory.

B. Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India

1. **Tax identification Number (TIN):** TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number, and resident registration number)

C. Clarification / Guidelines on filling 'Proof of Identity [Pol]' section

1. If driving license number or passport is provided as proof of identity then expiry date is to be mandatorily furnished.
2. Mention identification / reference number if 'Z- Others (any document notified by the central government)' is ticked.
3. In case of Simplified Measures Accounts for verifying the identity of the applicant, any one of the following documents can also be submitted and undernoted relevant code may be mentioned in point 3 (S).

Document Code	Description
01	Identity card with applicant's photograph issued by Central/ State Government Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, and Public Financial Institutions
02	Letter issued by a gazetted officer, with a duly attested photograph of the person.

D. Clarification / Guidelines on filling 'Proof of Address [PoA] - Current / Permanent / Overseas Address details' section

1. PoA to be submitted only if the submitted Pol does not have an address or address as per Pol is invalid or not in force.
2. State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
3. In case of Simplified Measures Accounts for verifying the address of the applicant, any one of the following documents can also be submitted and undernoted relevant code may be mentioned under detail of KYC Documents.

Document Code	Description
01	Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill).
02	Property or Municipal Tax receipt.
03	Bank account or Post Office savings bank account statement.
04	Pension or family pension payment orders (PPOs) issued to retired employees by Government Departments or Public Sector Undertakings, if they contain the address.
05	05 Letter of allotment of accommodation from employer issued by State or Central Government departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies. Similarly, leave and license agreements with such employers allotting official accommodation
06	Documents issued by Government departments of foreign jurisdictions and letter issued by Foreign Embassy or Mission in India.

E. Clarification / Guidelines on filling 'Proof of Address [PoA] - Correspondence / Local Address details' section

1. To be filled only in case the PoA is not the local address or address where the customer is currently residing. No separate PoA is required to be submitted.

F. Clarification / Guidelines on filling 'Contact details' section

1. Please mention two- digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-9999999999).
2. Do not add '0' in the beginning of Mobile number.

G. Clarification / Guidelines on filling 'Related Person details' section

1. Provide KYC number of related person if available.

H. Clarification / Guidelines on filling 'Related Person details – Proof of Identity [Pol] of Related Person' section

1. Mention identification / reference number if 'Z- Others (any document notified by the central government)' is ticked.

- I. Select Address Type Code:** 1. Residential/ Business 2. Residential 3. Business. 4. Registered Office 5. Unspecified