

A. TRANSMISSION OF SHARES BELOW RS. 5 LACS (Market Value)
(Formats available on Bank's Website)

1. Copy of **Death certificate** of the shareholder duly certified by Notary/ Gazetted Officer and if the death certificate is in your regional language it should be translated in English and both true and translated copy should be Certified by Notary / Gazetted Officer and both true and translated copies should be submitted.
2. Notarized affidavit from all legal heirs made on non-judicial stamp paper of the Value of Rs.100 on identity and claim of ownership, as per the format provided in **Annexure D**.
3. Notarized indemnity bond from the legal heir o(s)/claimant(s) on non-judicial stamp paper of the Value of Rs.20 to whom the securities are transmitted, as per the format provided in **Annexure E**.
4. No objection letter from other legal heirs made on non-judicial stamp paper of the Value of Rs.50, as per the format provided in **Annexure F**.
5. Transmission Request Form (**Annexure C – ISR 5**) to be filled, signed and submitted with us.
6. Self-attested copy of Permanent Account Number (**PAN**) Card of the nominee(s)/claimant(s)/legal heir(s) issued by the Income Tax Department.
7. Claimant(s) Proof of residence like Electricity Bill/Telephone Bill/Water Bill/Ration Card/**Aadhaar** card duly self-attested with date.
8. Original **share certificate(s)** of face value of Rs.2/-
9. Cancelled **cheque**.
10. Request letter duly signed by the claimant(s) for transmission of shares.
11. For updation of KYC, signature Details kindly fill the **Form ISR 1 & Form ISR 2** duly attested by Bank Manager with their official seal for verification of Signature (as per the format attached).
12. For Nomination details kindly fill the Form no **Form SH 13** with self-sign PAN and Aadhaar copy of Nominee.

All attested / certified copies should bear Official seal, Name, Address and Signature of attesting authority.

Kindly send the above Physical documents (hard copy) to below address:

KFin Technologies Limited

Unit: Bank of Baroda

Selenium Tower B, Plot Nos. 31 & 32 | Financial District

Nanakramguda | Serilingampally Mandal | Hyderabad - 500032 | India

B. TRANSMISSION OF SHARES ABOVE RS. 5 LACS (Market Value) **(Formats available on Bank's Website)**

1. Copy of **Death certificate** of the shareholder duly certified by Notary/ Gazetted Officer and if the death certificate is in your regional language it should be translated in English and both true and translated copy should be Certified by Notary / Gazetted Officer and both true and translated copies should be submitted.
2. **Succession** Certificate /Probate will / Court Decree/Letter of Administration/**Legal heir** certificate whichever is applicable duly certified by Notary.
3. Notarized affidavit from all legal heirs made on non-judicial stamp paper of the Value of Rs.100 on identity and claim of ownership, as per the format provided in **Annexure D**.
4. Notarized indemnity bond from the legal heir o(s)/claimant(s) on non-judicial stamp paper of the Value of Rs.20 to whom the securities are transmitted, as per the format provided in **Annexure E**.
5. No objection letter from other legal heirs made on non-judicial stamp paper of the Value of Rs.50, as per the format provided in **Annexure F**.
6. Transmission Request Form (**Annexure C – ISR 5**) to be filled, signed and submitted with us.
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