

**LETTER OF DISCLAIMER**  
(To be stamped as per the Stamp Act applicable to the State)

The Branch Manager

\_\_\_\_\_

-----

Dear Sir,

\_\_\_\_\_ \*Account No \_\_\_\_\_ in the  
name \_\_\_\_\_ of  
Shri/Smt./Kum. \_\_\_\_\_  
Balance ₹ \_\_\_\_\_

With reference to the above account, I/We, the following legal heirs of the late  
Shri/Smt./Kum. \_\_\_\_\_

\_\_\_\_\_ (Name of the deceased account holder), have to advise that we have no interest in the  
above assets and as such we have no objection to your paying the balance amount lying in  
the above account(s) with you in the name of the aforesaid Shri/Smt./Kum  
\_\_\_\_\_ (Name of the deceased account holder) to  
Shri/Smt./Kum.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Such delivery of the payment of the balance in the above account(s) would be completely  
binding on us and we will not question the Bank's action in so doing if any proceedings. I/We  
undertake to bind ourselves, our heirs and legal representatives not to revoke the declaration  
made herein.

Sr. No	Name(s) of the Claimants (who relinquish their rights)	Age(yrs)	Signature

Signed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Notary  
Public/Magistrate)

**\*fill in here the type of account viz. SB/R.D/Term Deposit, Current etc.**

**AFFIDAVIT**

(To be stamped as per the Stamp Act applicable to the State)

I/We \_\_\_\_\_ S/D/O \_\_\_\_\_  
residing at \_\_\_\_\_ and  
\_\_\_\_\_

\_\_\_\_\_ S/D/O \_\_\_\_\_ resi  
ding at \_\_\_\_\_ do hereby  
make oath\*/solemnly affirm and say as follows:

That Shri/Smt./Kum. \_\_\_\_\_ (Name of the deceased)  
hereinafter, referred to as "the deceased" died intestate on \_\_\_\_\_ at  
\_\_\_\_\_

2. That we know the deceased and his/her family since the last \_\_\_\_\_ years.

3. That at the time of his death the deceased left surviving him/her the following persons who according to the law by which they are governed, are the only legal heirs of the deceased entitled to succeed to the estate of the deceased on an intestate succession:

SNO.	Name	Age(yrs.)	Relationship with the deceased

4. That I am not related in any manner whatsoever to the deceased or any of the above-mentioned persons nor have we any claim or interest of whatsoever nature in the estate of the deceased.

5. That we are informed, and we verily believe that the deceased has left certain deposits\*/ assets with the \_\_\_\_\_ Bank \_\_\_\_\_ branch, to which the above-mentioned persons are entitled to claim.

6. That we are making this solemn declaration sincerely and conscientiously believing the same to be true and with full knowledge that it is on the strength of this declaration that the \_\_\_\_\_ Bank \_\_\_\_\_ branch, has agreed at our request to make payment of the amount of the deposits/ to deliver the assets to the above mentioned persons without insisting on production by them of a grant of legal representation to the estate of the deceased from a competent Court.

Sworn\*/ solemnly affirmed at this \_\_\_\_\_  
day of \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_

in the presence of \_\_\_\_\_  
\*(Delete whichever is inapplicable)

before me  
Judge / Magistrate / Notary

**LETTER OF INDEMNITY**

(To be duly stamped as per the Stamp Act applicable to the State)  
(Letter of Indemnity with respect to payment of Balance in the Deceased Constituents  
Account without production of Legal representation)

To,  
The Branch Manager

\_\_\_\_\_  
\_\_\_\_\_

IN CONSIDERATION of your paying or agreeing to pay us,

**Insert here the names  
of the claimants**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

The sum of Rupees \_\_\_\_\_ standing at the credit of Saving Bank / Current / R.D Account No. etc. with your Bank in the name of Shri/Smt./Kum. \_\_\_\_\_ since deceased, without production of Letter of Administration or a Succession Certificate to his/her estate, we

**Insert here the  
Names of the  
suret(y)ies**

\_\_\_\_\_  
\_\_\_\_\_

do hereby for ourselves and our heirs, legal representatives, executors and administrators, jointly and severally UNDERTAKE AND AGREE to indemnify you and your successors and assign against all claims, demands, proceedings, losses, damages, charges and expenses which may be raised against or incurred by you by reasons or in consequence of your having agreed to pay / or paying me / us the said sum as aforesaid.

Signed, Sealed and delivered by the above named on this \_\_\_\_\_ day of \_\_\_\_\_ two thousand \_\_\_\_\_.

SIGNED AND DELIVERED by the above named

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_

**(Heirs/claimants of the deceased)**

SIGNED AND DELIVERED by the above named

1. \_\_\_\_\_ 2. \_\_\_\_\_

**(Sureties)**

## Opinion Report on Surety

1.	Name in Full	
2.	Address	
3.	Academic Qualification	
4.	Age	
5.	Occupation  (If employed, please state the name of the employer and since when Employed).	
6.	Present Monthly Income / Salary <b>(Attach a Salary Certificate, if income is by way of salary)</b>	
7.	Total yearly income from all sources	
8.	No. of dependents	
9.	Personal Assets	
a.	Immoveable Property viz. land / Building / flat etc. give details acquisitions, present value etc.	
b.	Investments <b>(Fixed Deposits, Shares etc. if any)</b>	
c.	Life Insurance Policy	
d.	Other Assets	
e.	Details of Bank Accounts, if any <b>(Name and address of Bankers with Account No (Current / Savings) to be furnished).</b>	
10.	Personal Liability if any	
11.	Please indicate whether surety is related to claimants Yes/No	
12.	Period for which claimants are known	Yrs.

I confirm that all the statements made by me in this application are true and correct and have been made by me.

Place:

Date:

Signature  
**(Surety)**

Remarks of the Divisional Manager/ Branch Manager

Divisional Manager/ Branch Manager

**Form of Inventory of Contents of Safe Deposit Locker  
(To be used where there is no nomination or survivorship clause)**

The following inventory of contents of Safe Deposit Locker No. \_\_\_\_\_ located at \_\_\_\_\_ Branch of \_\_\_\_\_ Bank.

\* hired by Shri/Smt. \_\_\_\_\_ (deceased) in his/her sole name.

\*hired by Shri/Smt. (i) \_\_\_\_\_ (deceased)  
(ii) \_\_\_\_\_ jointly  
(iii) \_\_\_\_\_

was taken on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

SNO.	Description of Articles in Safe Deposit Lockers	Other identifying particulars if any

For the purpose of inventory, access to the locker was given to the legal heir(s)/a person mandated by the legal heir(s) and surviving hirers

- By breaking open the locker under his/her/their instructions.
- Who produced the key to the locker (Delete whichever is not applicable)

The above inventory was taken in the presence of:

Legal heirs of deceased joint hirer(s)/person mandated by legal heirs

1. Shri/Smt. \_\_\_\_\_  
Address \_\_\_\_\_ (Signature) \_\_\_\_\_

Shri/Smt. \_\_\_\_\_  
Address \_\_\_\_\_ (Signature) \_\_\_\_\_

And

Shri/Smt. \_\_\_\_\_  
Survivors of Joint hirers (Signature) \_\_\_\_\_  
Address \_\_\_\_\_

Shri/Smt. \_\_\_\_\_  
Address \_\_\_\_\_ (Signature) \_\_\_\_\_

2. Witness (es) with name, address and signature:

Shri/Smt. \_\_\_\_\_  
Address \_\_\_\_\_ (Signature) \_\_\_\_\_

Shri/Smt. \_\_\_\_\_  
Address \_\_\_\_\_ (Signature) \_\_\_\_\_

**ACKNOWLEDGEMENT**

\* I, Shri/Smt. \_\_\_\_\_ legal heir/mandate holder

\* We, Shri/Smt. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ legal heirs and

Shri/Sm \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ surviving hirers

Hereby acknowledge the receipt of the contents of the safe Deposit locker comprised in as set out in the above inventory together with a copy of the said inventory.

Shri/Smt. \_\_\_\_\_  
(Legal Heir/Mandate Holder)

Shri/Smt. \_\_\_\_\_ Signature \_\_\_\_\_

Shri/Smt. \_\_\_\_\_ Signature \_\_\_\_\_

Shri/Smt. . \_\_\_\_\_ Signature \_\_\_\_\_

Date & Place \_\_\_\_\_

(\* Delete whichever is not applicable)

**Form of Inventory of articles left in Safe Custody**  
(To be used where there is no nomination or survivorship clause)

The following inventory of articles left in safe custody with \_\_\_\_\_ branch of \_\_\_\_\_ Bank by Shri/Smt. \_\_\_\_\_ (deceased) under an agreement/receipt dated \_\_\_\_\_ was taken on this, \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

SNO.	Description of Articles in Safe Custody	Other identifying particulars, if any

The above inventory was taken in the presence of,  
Legal heirs or a person mandated by legal heirs

1. Shri/Smt. \_\_\_\_\_  
Address \_\_\_\_\_ (Signature) \_\_\_\_\_

2. Shri/Smt. \_\_\_\_\_  
Address \_\_\_\_\_ (Signature) \_\_\_\_\_

**ACKNOWLEDGEMENT**

\* I, Shri/Smt. \_\_\_\_\_ legal heir/mandate holder

\* We, Shri/Smt \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Legal heirs

and

Shri/Smt. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Surviving  
heirs

Hereby, acknowledge the receipt of the contents of the safe Deposit locker comprised in as set out in the above inventory together with a copy of the said inventory.

Shri/Smt. \_\_\_\_\_  
(Legal Heir/Mandate Holder)

Shri/Smt. \_\_\_\_\_ Signature \_\_\_\_\_

Shri/Smt. \_\_\_\_\_ Signature \_\_\_\_\_

Shri/Smt. . \_\_\_\_\_ Signature \_\_\_\_\_

Date & Place \_\_\_\_\_

(\* Delete whichever is not applicable)

**LETTER OF INDEMNITY WITH RESPECT TO DELIVERY OF ARTICLES KEPT IN BANK'S SAFE DEPOSIT VAULT / SEALED BOXES ETC. OF THE DECEASED WITHOUT PRODUCTION OF LEGAL REPRESENTATION**

(To be stamped as an agreement)

To,

\_\_\_\_\_

\_\_\_\_\_

In consideration of your delivering or agreeing to deliver to me/us

\_\_\_\_\_

*(Insert here the names of the heir(s) of the deceased)*

The articles/properties mentioned hereunder -

Safe Deposit Locker No./Sealed Box in Safe Deposit Account No.	Details of the articles/properties	Description	Weight	Value

and held in the name(s) of \_\_\_\_\_ since deceased, without production of any succession certificate/ letters of administration to his / her / their estate or a certificate from the Controller of Estate Duty to the effect that the estate duty has been paid or will be paid or none is due,

I/We \_\_\_\_\_ and \_\_\_\_\_ and \_\_\_\_\_  
*(State here the names of the heir(s) of the deceased).*

and we \_\_\_\_\_ and \_\_\_\_\_  
*(State here the name of the sureties)*

*do hereby for ourselves and our heirs, legal representatives, executors and administrators, jointly and severally undertake and agree to indemnify you, the Bank, and its successors and assigns against all claims, demands, proceedings, losses, damages, charges and expenses which may be raised against you or incurred by you by reason or in consequence of having delivered or agreed to have deliver to me/us the above mentioned articles/property of the deceased from the safe deposit locker/sealed boxes in safe deposit.*

*Signed sealed and delivered by the above named on this \_\_\_\_\_ day of \_\_\_\_\_ Two thousand and \_\_\_\_\_.*

SIGNED AND DELIVERED by the above named

(1) \_\_\_\_\_  
 (2) \_\_\_\_\_  
*(Heirs of the deceased)*

SIGNED AND DELIVERED by the above named

(1) \_\_\_\_\_  
 (2) \_\_\_\_\_  
*(Sureties)*



**RECEIPT**

Received from \_\_\_\_\_ Bank \_\_\_\_\_ Branch  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) by Banker's  
Cheque No. \_\_\_\_\_ dated \_\_\_\_\_ in favour of  
\_\_\_\_\_ being the balance standing at the  
credit of Saving Bank Account/ Current Account/ TDR/ STDR No. \_\_\_\_\_ in the  
name of \_\_\_\_\_. The balance has been paid to me as  
per Bank rules.

Date :  
Place:

Signature of Claimant  
Name:

**Declaration in case funds are settled in favour of Minor**

I, \_\_\_\_\_, father/mother and natural  
guardian of  
\_\_\_\_\_ hereby certify that the proceeds of  
your Banker's cheque No. \_\_\_\_\_ dated \_\_\_\_\_ favouring  
\_\_\_\_\_ issued by you in full and final settlement of the balance in  
Account No. \_\_\_\_\_ of Late \_\_\_\_\_ will  
be utilized for the benefit of the minor only.

Place:  
Date:

\_\_\_\_\_  
(Signature of Guardian)



**BANK OF BARODA**

**Annexure H**

**LETTER OF INDEMNITY**

In respect of payment of balance in deposit accounts of **Missing person presumed to be dead** (To be stamped as an agreement)

The Branch Manager  
Bank of Baroda

Place : \_\_\_\_\_

Date : \_\_\_\_\_

\_\_\_\_\_

WHEREAS Mr/Mrs/Miss \_\_\_\_\_ ( name of the **Missing person presumed to be dead**) of \_\_\_\_\_ (address of the Missing person presumed to be dead) had at the time of his/ her missing to his/her credit a sum of Rupees \_\_\_\_\_ (balance in the account as on the date of missing) which including interest upto \_\_\_\_\_ (date of repayment) amounts to ₹ \_\_\_\_\_ (amount now being repaid) in \_\_\_\_\_ (nature of account) account/s with the Bank of Baroda, \_\_\_\_\_ Branch, (hereinafter referred to as "the said Bank").

AND WHEREAS \_\_\_\_\_ (names of the persons claiming repayment) \_\_\_\_\_ of \_\_\_\_\_ (address) \_\_\_\_\_ (hereinafter referred to as "the said claimant/s") and \_\_\_\_\_ have represented to the said Bank that the said claimant/s is/are entitled to have the said sum paid to the said claimant/s and have accordingly requested the said Bank to pay the said sum to the said claimant/s.

AND WHEREAS the said claimant/s and Mr/Mrs/Miss \_\_\_\_\_ (names of the surety/ies) \_\_\_\_\_ of \_\_\_\_\_ (address of surety/ies) \_\_\_\_\_ have agreed to indemnify the said Bank in respect of such payment.

NOW IN CONSIDERATION of the premises we, \_\_\_\_\_ (name/s of claimant/s) \_\_\_\_\_ And \_\_\_\_\_ (name/s of surety/ies) \_\_\_\_\_

for ourselves and our respective heirs, executors and administrators jointly and severally agree and undertake that the said Bank, its successors and assigns and its Managers, Agents, Officers and Servants, and their respective estates and effects are and shall from time to time and at all times hereafter be kept safe and saved harmless and indemnified for and in respect of such payment and against all actions, losses, costs, charges, expenses and demands whatsoever in respect of the said payment.

Yours faithfully,

\_\_\_\_\_

\_\_\_\_\_(To be signed by the claimant/s and surety/ies)

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