

(To be completed by the applicant in block letters using black ink pen)

**Branch Name –**  
**Date -**

I/ We request you to Issue/ Extend as per the below (Please tick appropriate option) :

<input type="checkbox"/> Inland Bank Guarantee	<input type="checkbox"/> Foreign Bank Guarantee	<input type="checkbox"/> Standby Letter of Credit
<input type="checkbox"/> Issuance	<input type="checkbox"/> Extension	Mode of Issuance: <input type="checkbox"/> Physical BG <input type="checkbox"/> NeSL e-BG

**1. Applicant's Details :**

Applicant's Name			
Applicant's Address with Pin Code			
Contact person's name			
Mobile Number		E Mail ID	

**2. Beneficiary's Details :**

Beneficiary's Name			
Beneficiary's Address with Pin Code			

**3. Beneficiary Bank Details : (Mandatory for Physical BG)**

**4. Advising Bank Details : (Mandatory for Physical BG)**

Name	Name
Address	Address
BIC Code/ IFS Code	BIC Code/ IFS Code
Telephone No	Telephone No
E-Mail	E-Mail

**5. Type of BG/ FBG/ SBLC :**

<input type="checkbox"/> Performance	<input type="checkbox"/> Financial	<input type="checkbox"/> Bid Bond	<input type="checkbox"/> Deferred Payment
<input type="checkbox"/> Shipping	<input type="checkbox"/> Others _____		

**6. Details of BG/FBG/ SBLC :**

Purpose:			
Currency		Amount (In words)	
Amount (In figures)		Claim date	
Expiry date	D D M M Y Y Y Y	Tenor	_____ days

**7. Margin details :**

We request/ authorise you to debit our following account towards margin in the form of FDR/ SDR for _____ days/ months :			
CA/ CC/ OD			
If Extension of BG/FBG/ SBLC, provide Finacle/Baroda INSTA reference number : _____			
New Expiry date	D D M M Y Y Y Y	New Claim date	D D M M Y Y Y Y

**8. e-BG details : (Mandatory for NeSL e-BG)**

(a) Applicant's Legal Constitution _____	(b) Applicant's Date of Birth (For Individuals) _____
(c) Applicant's Date of Incorporation (For Non Individuals) _____	(d) Beneficiary PAN / UIN No _____
(e) e-Stamp amount _____	

We authorize you to debit our below mentioned a/c no. towards BG/FBG/SBLC issuance/extending/arranging of your bank/other bank charges :

CA/ CC/ OD																				
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We confirm that-  We are NOT availing any fund based/non fund based credit facility from any other bank.  
 We are availing fund based/non fund based credit facility from other bank. NOC from these banks is/are enclosed.

We also confirm and acknowledge that we shall be unconditionally and irrevocably bound by the terms and conditions of the Guarantee.

DATE 

D	D	M	M	Y	Y	Y	Y
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(Authorised Signatory with Company/Firm seal)

✂-----TEAR IT FROM HERE-----

**-: ACKNOWLEDGMENT (To be retained by the customer):-**

Received an application for \_\_\_\_\_ (request type) for the amount of \_\_\_\_\_ from M/s \_\_\_\_\_ on \_\_\_\_\_ at AM/PM for its onward submission to TFBO, Gift City for further processing vide Acknowledgement Number/Reference ID: . \_\_\_\_\_

Date:

Seal & Sign of Branch Official

**FEMA DECLARATION (Applicable in case of FBG/SBLC)**

(Under Section 10(5), Chapter III of The Foreign Exchange Management Act, 1999)

I/We hereby declare that all Foreign Exchange transaction, as may be entrusted me/us to the Bank of Baroda from time to time, will be strict conformity with the provisions of the Foreign exchange Management Act, 1999. Further, we also declare that said transactions, as and when initiated, shall not involve and shall not be designed for the purpose of any contravention or evasion of the provisions of the Act or of any rule, regulation, notification, direction or order made under the act. I/ We further declare that the undersigned has/ have the authority to give this declaration and undertaking on behalf of the firm/ company.

1. Explicit acceptance of the following clause of an unlimited tenure: Guarantee/FBG/SBLC like Disputed Cases and others(as per sanction terms).

I/ We agree that our liability under this guarantee will continue until the original guarantee is cancelled and returned to you. We further agree to furnish to the bank fresh indemnities from time to time till the original guarantee is returned to the Bank duly cancelled. The bank's commission charges will be payable by me/us till such cancellation.

**General Declaration**

1. I/We hereby agree and confirm that the above bank guarantee is subject to the terms and conditions as contained herein and in the sanction letter for the Bank Guarantee entered into between applicant and Bank of Baroda.
2. I/we also declare that the transaction does not have linkage with Specially Designated Nations and blocked person (SDN) countries listed under OFAC/UN sanctions in any manner. I/we undertake not to hold Bank of Baroda responsible for any of its action or inaction in respect of the OFAC-linked/UN sanctioned transactions.
3. I/We hereby undertake to pay to your bank any such amount claimed by the advising bank from your bank in connection with advising of the bank guarantee to the beneficiary such as commission/ other charges etc.
4. I/We hereby declare and confirm that the clauses in the Guarantee Bond are in consonance with the underlying contract/ agreement with the Beneficiary.

**e-Bank Guarantee declaration (Applicable for NeSL e-BG)**

1. I/We authorize Bank of Baroda to exchange, share or part with all the information, data or documents relating to my application necessary for issuance of Bank Guarantee with NeSL/ other Banks/ Financial Institution/ Credit Bureau/Agencies/Statutory Bodies or any other persons as Bank of Baroda may deem necessary or appropriate or as may be required for use of processing of the said information/data by such person or Bank of Baroda and shall not hold Bank of Baroda liable for the use/sharing of this information by either Bank of Baroda or such third parties.
2. I/We hereby undertake that Issuance of e-BG and its corresponding life cycle events will be in electronic form only.
3. I/We hereby undertake to register in NeSL Portal to access the e-BG.
4. I/We hereby undertake to pay to your bank NeSL service charges in addition to the Bank's existing service charges.

DATE 

D	D	M	M	Y	Y	Y	Y
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(Authorised Signatory with Company/Firm seal)

**Annexure I : Documents enclosed (please tick all that are relevant)**

- Contract/ Agreement copy - Mandatory
- Bank Guarantee Text
- Stamped Counter Indemnity
- Swift message for request of extension of expiry date of the BG (if applicable)
- Others documents, if any. Please specify \_\_\_\_\_