

# **TECHNICAL BID**

**VOL-I**

**TENDER DOCUMENT**

**FOR**

**FURNISHING OF  
BANK OF BARODA**

**AT**

**ROHTAK (RAILWAY ROAD)**

**OFFICE OF THE  
REGIONAL MANAGER  
BANK OF BARODA, REGIONAL OFFICE  
HISSAR**

**ARCHITECTS :**

**GURDEV GROUP OF ARCHITECTS**

SCO 1094-95, SECTOR 22-B,

CHANDIGARH - 160 022

PHONE : 0172-2712201

MOBILE : 094170-08450

Date of receipt of tenders: 13-05-2024

Date of opening of tenders: 13-05-2024 as decided

**Mandatory information required for Prequalification of the bidder for Interior, Electrical works.**

**Important:**

1. Please type or handwrite in capital letters.
2. Attach copies of the supporting documents.
3. Please use additional sheets if required.

Name of the Bidder:

email address:

Telephone number office:

Mobile No:

Fax no.:

Address 1 :

City:

Pin code:

Year of Establishment (Minimum five years establishment):

Status of the Firm : Proprietor / Partnership /  
Ltd./Pu.Ltd.

Names of the directors/Partners/proprietor:

Name and address of the Bankers - 1 :

Name and address of the Bankers - 2 :

Name and address of the Bankers - 3 :

Registration number and date with Registrar of  
Companies/Firms:

Registration No of 'A' Class Electrical Contractor  
(May be associated):

PAN Card Number:

GST Number:

Attach Copy

Request copies of the 3 years' Balance sheet:

Current solvency certificate from your Banker for  
not less than Rs.Five Lacs:

Empanelment with the other Companies/PSUs:

Value of the total work done till date:

Give Details of EMD Attached:

List Number of Technical staff working in the organization :

List number of other staff working in the organization:

Have you in past carried out any works for Bank of Baroda  
or its subsidiaries?:

Have you been ever disqualified or levied penalty by the  
Bank in past for non fulfillment of the contractual  
obligations. If yes, please provide details in brief.:

Have you been ever been put on a holiday list or banned  
by any Public Sector Units? If yes please provide details in  
brief:

**I/We confirm that to the best of our knowledge this information is authentic and  
accept that any deliberate concealment will amount to disqualification at any  
stage.**

**Seal and Signature of the Bidder/s.**

**Date:**

**Place:**

## NOTICE FOR PREQUALIFICATION OF CONTRACTORS FOR:

### **NAME OF THE PROJECT: FURNISHING WORKS IN BANK OF BARODA BRANCH AT ROHTAK**

Bank of Baroda invites application for prequalification of Contractors from firms / Contractors of repute for the following work:

**Name of the project Estimated Cost (FURNISHING WORKS IN BANK OF BARODA BRANCH AT ROHTAK) COST OF THE PROJECT: Rs. 27.97 Lacs**

Contractors who are desirous of tendering for above work and fulfills the following requirements shall be eligible to apply.

#### **For above work project**

- Average Annual financial turnover (minimum 30% of estimated cost of proposed project) for the firm during the last 3 years, ending 31st March 2023, should be at least supported with audited balance sheets.
- Experience of having successfully completed similar\* jobs i.e. last - 7 years (as on 19-04-2024), should be either of the following.

a. Three similar\* completed works each costing not less than Rs.11.98 Lakh (40% of the estimated cost)

OR

b. Two similar\* completed works each costing not less than Rs.14.98 Lakh (50% of the estimated cost)

OR

c. One similar\* completed work costing not less than Rs. 23.97 Lakh (80% of the estimated cost)

- Having sufficient number of experienced personnel, technical know-how, construction equipment & machinery-Mixers, Venerators, Tower & Mobile hoist, batching plants, Generator and other resources, to complete the project well in time with superior quality of materials and workmanship as per standard specifications.

**Application by those firms who do not submit Performance Certificate from their previous employers are liable to be summarily rejected.**

Application complete in all respects along with relevant document & information in Bank's

Format duly super scribing PREQUALIFICATION OF CONTRACTORS for NAME OF THE PROJECT on envelope should reach at the following address on or before \_\_\_\_\_

@ 1600 hrs.

The Bank reserves right to accept or reject any or all the applications without assigning any reasons whatsoever therefore.

**NOTICE INVITING TENDER**

Bank of Baroda invites tenders from contractors for the Proposed Interior, Electrical Works in Bank of Baroda **at ROHTAK.**

Sealed tender on item rate basis duly filled in this tender copy is invited from contractors for furnishing work of Bank of Baroda, **at ROHTAK.**

Earnest Money Rs.56,000/- by demand draft or pay order payable at HISSAR and drawn in favour of Bank of Baroda.

Time of Completion 60 Days.

Tender collection Tender copies will be available at Bank's Website bankofbaroda.com from 19-04-2024 to 13-05-2024.

Time date and mode of Submission of tender Before 3.00 PM. On or before 13-05-2024 at the Office of, R.M., Bank of Baroda, Regional office, at HISSAR.

Tender shall be submitted duly filled in two bid systems and in the following manner only:

**Envelope no.1 (Volume-1, i.e. Technical Bid and EMD):**

	Favoring	Amount(Rs.)	DD/ Banker's cheque payable at
EMD	Bank of Baroda	56,000/-	HISSAR

- \* Other supporting documents & credentials of the tenderer.
- \* Additional Techno-commercial information, deviation, etc.

Envelope no.1 must not contain **price bid** or else the Bank will disqualify the tender without any further scrutiny.

**Envelope no. 2 (Price Bid):****1. Volume - ii (price bid)**

Price bid received in any form other than format attached in the tender will be disqualified.

All the Two envelopes are to have clear heading on them As TECHNICAL BID and PRICE BID and sealed properly.

One large envelope bearing on it the name of work PROPOSED REFURBISHMENT OF BANK OF BARODA at ROHTAK. And containing above two envelopes shall be submitted to R.M., Bank of Baroda, Regional office, HISSAR

Time, Date of  
opening of Tender : On **13-05-2024 (or as decided)** at 3.00 p.m

The bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Sd/-  
R.M., Bank of Baroda,  
Regional Office,  
HISSAR.

Date: 19-04-2024

## DETAILS OF TENDER

- |     |   |  |
|-----|---|--|
| 1.  | Details of work to be done                            | :Interior / Furnishing & Allied Electrical Work.   |
| 2.  | Form of Contract                                      | :Item wise rate  |
| 3.  | Earnest Money   | :Rs. 56,000/- (Fifty six thousand only) in form of Demand draft in favour of BANK OF BARODA payable at HISSAR in a separate sealed Envelope. |
| 4.  | Period of contract / time of Completion               | :60 days   |
| 6.  | Liquidated damages for non-completion of work in time | :1.0% of the contract value per week subject to a max of 10% of the contract value.  |
| 7.  | Defect Liability Period                               | :12 months (Twelve months) from the date of virtual completion as certified by Architect / employer.   |
| 8.  | Retention amount for 12 months :                      | 10% of the total bill.   |
| 9.  | Period of submitting of Final bill.                   | :15 days form the date of completion.  |
| 10. | Mobilisation Advance / Secured Advance                | :No. Mobilisation Advance / secured Advance will be given to the Contractor.   |
| 11. | Place and date of opening of                          | :Office of the Regional Manager Bank of Baroda R.O., HISSAR  |

**REGIONAL. MANAGER,  
BANK OF BARODA,  
R.O. HISSAR**

**TENDER FOR THE FURNISHING OF BANK OF BARODA AT ROHTAK****GENERAL CONDITIONS**

1. The Contractor shall sign each page of this tender.
2. Payment to the Contractor Agency shall be made as per actual work done at site.
3. Quantity of work may increase or decrease at site as per requirement, which shall not affect the rates quoted by the contractor.
4. Furnishing works including electrical works etc. shall be done to the complete satisfaction of Bank and Architect-in-charge.
5. All teak / Cedar wood / rubber wood to be used should be knotless which is to be polished with all background surface preparation coarses maintaining the visibility of wood grains.
6. The contractor agency shall keep particular vigil on his workers / carpenters / painters etc. to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material / labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
7. All rates shall be quoted in words & figures & any cutting over writing shall be signed.
8. All items to be executed as per drawings, if any change is required, the same shall be brought to the notice of Architect-in-Charge.
9. Any tender / quotation containing clerical or arithmetical mistakes shall be rejected.
10. Any addition, alteration or correction shall be signed and stamped properly.
11. Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. He must go through all drawings and specifications and documents.
12. The Bank reserves the right to accept / reject any tender / quotation without assigning any reason.
13. The Contractor agency should have already executed works of furnishing interiors & exterior, civil works of very good workmanship.
14. Quality of material and workmanship rejected by the Architect / Concerned Authorities shall be removed immediately by the contractor and rectified / replaced.
15. No advance payment shall be made to the Contractor on supply of any material supplied at site for execution. Payment shall only be made on execution of any concerned / particular item.
16. The rates shall include the cost of coat of anti termite treatment on all wooden frame work and all commercial ply / board used for partitions and paneling, furniture etc. The contractor/s shall have to dismantle & dispose the existing counters, tables & partitions within the quoted cost of the total furnishing works.
17. Rates for partitions, paneling, wall cladding and false ceiling shall include cutting and making good of necessary cut-outs/chiseling to be made for electrical conduits, switch boards etc.



18. Bank shall not be responsible for any loss or damage to the contractor/labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the Bank authorities.
19. Any payment to the contractor on account of execution of work, whether it is running payment or final, shall be verified by the Architect-in-Charge.
20. Unless, otherwise mentioned all materials to be used shall be I.S.I. marked. Failure to do so, the work may be rejected and in that case contractor shall have to remove the defective materials and replace / re-do the work for which no claim shall be entertained.
21. The total work shall be supervised by the Architect-in-Charge and he/she shall be kept fully informed by the contractor regarding the progress of work.
22. Bank may award the work in part or whole to a single party or any other party.
23. It may please be noted that the Bank is not bound to allot the work to the lowest party. And as such, the allotment of work shall be based on workability of rates quoted by the contractor on account of quality work.
24. The bank reserves the right to reject any or all the tenders without assigning any reason whatsoever.
25. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderers.
26. Earnest money paid by the contractor shall be forfeited by the Bank if contractor fails to undertake the job if he is communicated about acceptance his rates/tender.
27. The contractor shall take all the necessary precautions while working and to safe guard adjacent property, Bank's property, Bank's Employees, and traffic persons.
28. All the rates quoted are inclusive of removal of rubbish/ debris collected during the progress of work, rejected materials etc.
29. The contractor shall not directly or indirectly sublet the work to other party without written permission of the Bank.
30. The quantities mentioned in schedule are provisional and likely to increase/decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit / business shall be entertained on this account.
31. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.
32. All the workers of the contractor must be properly covered by an insurance policy under "Workman's Compensation act" and "Fatal Accidents Act". The contractor at his own expenses arrange to effect and maintain until the virtual completion of the contract, insurance policy in the joint name of Bank and the contractor against this risk to be retained by the Bank until the virtual completion of the work, and indemnify the Bank from all the liabilities arising out of such events. In case of delay, contractor shall arrange to extend insurance policy till work is completed.
33. All the work should be completed within the specified period in the tender. If the work is delayed due to the reasons beyond the control of the contractor, he should keep intimating the Bank explaining, therein the reasons for such delays, immediately and

if in the opinion Bank's authorities the delay is justified, the contractor shall be granted extension in time limit.

34. The contractor shall furnish well in time before work commence at his own cost, colour samples, samples of materials or workmanship that may be called by Bank's Architect / Engineer for approval. Rates quoted shall cover for such preliminary work.
35. All the glass panes, door handles/ hinges, electric fittings, fans, furniture, records, floors etc. are to be thoroughly cleaned after the work is completed.
36. The rates quoted by the contractor shall be firm throughout the duration of contract (including extension of time if any granted) and will not be subject to any fluctuation due to variation in cost of material and labour.
38. Conditional tenders are liable to be rejected.
39. The successful tenderer is bound to carry out any item of work necessary for the completion of the job even those such items are not included in schedule of quantities.
40. If in any case of work required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period.
41. Decision of the Bank shall be final and binding on any matter connected with the work. The matter of any dispute shall be decided after mutual discussions based on the terms and conditions of this contract. However, if the matter cannot be resolved then the same shall be referred to the respected qualified person, i.e. arbitrator as agreed to both the parties and his/her opinion shall be binding on both the parties. However, this is precourse to any legal action in this regard.
42. If at any stage during the progress of work, it is observed that the contractor is not progressing the work with due diligence, care of lagging much behind the schedule or fails to gear up the work despite instructions from Bank's Architect, the Employer (Bank) reserves the right to terminate the contract with 7 days notice. In such case the contractor shall be liable to pay the Employer to pay any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him at the quoted rates after deducting any claims, damages. In case of such termination the security deposit held by the Bank will be forfeited.
43. Contractor shall follow all rules / regulations in force and should posses the license for employing labour and also follow all safety measures, labour bye laws and shall be responsible for any lapse. It will be contractor's responsibility to deposit his/her labours' E.P.F, E.S.I. charges in the concerned departments.
44. At any stage i.e. during the execution of work, any kind of change reqd. whether it is in design or specification the same has to be in-corporated by the contractor.
45. All charges on account of water supply, electricity supply required for the execution of tender works shall be borne by the contractor.

CONTRACTOR

BANK OF BARODA

**TENDER FOR THE FURNISHING OF BANK OF BARODA AT  
ROHTAK**

**SPECIFICATIONS / BRANDS / MAKE OF ITEMS TO BE USED.**

<b><u>DESCRIPTION</u></b>	<b>:</b>	<b><u>BRAND</u></b>
a) Board / Ply / ACP	:	ARCHID, Green Ply, Duro, Century
b) Laminate 1mm th.	:	Merino, Formica, Sunmica, Aica, Greenlam, Century, AICA
c) Door Closer / Floor spring	:	Everite, Doorking, Ozone
d) Drawer & Keyboard, Slide Rails	:	Earl Bihari, Ebco, Ozone
e) Glue for fixing commercial Board / Laminate	:	Fevicol (Pidilite)
f) Glass	:	Triveni, Modi Float
g) Mortice Latch & Lock	:	Godrej, Harrison
h) Vertical Blinds	:	Vista Levelor / Mac.
i) Tapestry/leather foam	:	Harmony, Vimal, Bhor
j) Aluminium Sections	:	Jindal/Mahavir/Hindalco
k) False Ceiling	:	India Gypsum
Grid ceiling	:	Armstrong 2'x2'
l) Synthetic Enamel	:	Asian, Nerolac, ICI
m) Emulsion Paint/Plastic Paint	:	Asian, Nerolac, ICI
n) MCBs	:	Havells, L&T make
o) DB's	:	Havells, L&T make
p) Switch & Socket	:	Havells / L&T, Anchor Penta (Modular)
q) Pipe (PVC)	:	Uniplast, D-Plast, AKG
r) Telephone Cable	:	Delton
s) Wires	:	Havells, Finolex, R.R. Kabels, Polycab
t) Cables	:	Grandley, ICC, R.R. Kabels.
u) Fans	:	Khaitan, Crompton, Orient
v) Mirror Optics/LED's	:	Crompton, Philips
w) Spot light & light fittings	:	Crompton, Philips

CONTRACTOR

BANK OF BARODA