TECHNICAL BID

BASIC INFORMATION

1	Name of the applicant / organization	
2	Complete Postal address of the Registered Office	
i.	Contact Person	
ii.	Phone/ Mobile nos.	
iii.	Fax no.	
iv.	Email ID	
3	Complete Postal address of the Local office through which the proposed works of the Bank will be handled and the Name & Designation of officer in charge	
i.	Contact Person	
ii.	Phone/ Mobile nos.	
iii.	Fax no.	
iv.	Email ID	
4	Year of establishment (enclose supporting document)	
5	Type of the organization (Whether sole proprietorship, Partnership, Private Ltd. or Ltd. Co. etc.) (Enclose certified copies of documents as evidence)	
6	Name of the Proprietor / Partners / Directors of the Organization / Firm Enclose certified copies of document as evidence	
i.	Name	
ii.	Name	
iii.	Name	
7	Details of registration – Whether Partnership firm, Company, etc. Name of Registering Authority, Date and Registration number. Enclose certified copies of document as evidence	
8	No. of years of experience in the field and details of work in any other field. (enclose supporting documents)	

9	Details of registration with : Bureau of Energy Efficiency (Enclose certified copies of documents as evidence).	
10	Yearly turnover (`) of the organization during last 3 years (year wise).	
i.	2014-2015	
ii.	2013-2014	
iii.	2012-2013	
11	Solvency certificate from a Bank to be enclosed for indicating satisfactory financial capacity of the organization-	

	Amount of Solvency certificate (`)	
i.	Name of Bank	
ii.	Complete Postal Address of Bank	
iii.	Email id	
12	Income Tax Return Certificate	
13	PAN No.	
14	Service Tax Registration No.	
15	Detailed description and value of works done (Proforma-3) enclosed(yes/no)	
16	Furnish the details of –3- responsible persons for whose organization, you have completed the above mentioned jobs and who will be in a position to certify about the performance of your organization.	
A	Name	
i.	Designation	
ii.	Firm/Company/organization	
iii.	Complete postal address	
iv.	Telephone/ mobile nos.	
v.	Email id	
B	Name	
i.	Designation	
ii.	Firm/Company/organization	
iii.	Complete postal address	
iv.	Telephone/ mobile nos.	

v.	Email id	
C	Name	
i.	Designation	
ii.	Firm/Company/organization	
iii.	Complete postal address	
iv.	Telephone/ mobile nos.	
v.	Email id	
17	Whether any Civil Suit / litigation arisen in contracts executed / being executed during the last 10 years. If yes, please furnish the name of the project, employer, Nature of work, Contract value, work order and brief details of litigation. Give name of court, place, and status of pending litigation. Attach a separate sheet if required.	
18	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed off during the last ten years by an arbitrator. If so, the details of such litigation are required to be submitted.	
19	Have you been ever disqualified or levied penalty by the bank in past for non fulfillment of the contractual obligations. If yes, please provide details.	

20	Have you in past carried out any works for Bank of Baroda or its subsidiaries? If yes, give details.	
21	Similar type of work carried out during last 7 yrs.	
A	One similar work of 80% of `_____(value)	
i.	Completion certificate no	
ii.	Date of issuance of Completion certificate	
iii.	Value of the work completed(`)	
iv.	Completion certificate issuing authority	
v.	Complete postal address of the Department	
vi.	Email id	
B	Two similar works of 50% of the `_____(value)	
i.	Completion certificate no	
ii.	Date of issuance of Completion certificate	
iii.	Value of the work completed(`)	
iv.	Completion certificate issuing authority	

v.	Complete postal address of the Department	
vi.	Email id	
a.	Completion certificate no	
b.	Date of issuance of Completion certificate	
c.	Value of the work completed(`)	
d.	Completion certificate issuing authority	
e.	Complete postal address of the Department	
f.	Email id	
C	Three similar works of 40% of `_____(value)	
i.	Completion certificate no	
ii.	Date of issuance of Completion certificate	
iii.	Value of the work completed(`)	
iv.	Completion certificate issuing authority	
v.	Complete postal address of the Department	
vi.	Email id	
a.	Completion certificate no	
b.	Date of issuance of Completion certificate	
c.	Value of the work completed(`)	
d.	Complete postal address of the Department	
e.	Address of the Department	
f.	Email id	
A.	Completion certificate no.	
B.	Date of issuance of Completion certificate	
C.	Value of the work completed(`)	
D.	Completion certificate issuing authority	
E.	Address of the Department	
F.	Email id	
22	Avg. turnover of last 3 years (`) and furnish audited balance sheet and Profit & Loss A/c (Audited) for the last –3- years : 2014- 2015,2013-2014 & 2012-2013	

TECHNICAL PERSONNEL AND SIMILAR EXPERIENCE. **PERFORMA 1**

Details of technical personnel, giving details about their technical qualification & experience including that in your establishment.

Sr. No	Name	Age	Quali-fication	Experi-ence	Nature of works handled	Name of the projects handled	Date from which employed in your organization.	Indicate details of experience for similar projects.
1	2	3	4	5	6	7	8	9

Notes :

1. Information has to be filled up specifically in this format. Please do not write remark “As indicated in Brochure”.

2. Indicate other points, if any, to show your technical and managerial competency to indicate any important point in your favour.

DETAILS OF INFRASTRUCTURE IN OFFICE **PERFORMA 2**

Sr.No.	Item	Number	Details
1.	Office premises, Area etc.		
2.	Fax Machine		
3.	Telephone		
4.	Equipment for earth pit resistance test		
5.	Equipment for infrared thermograph		
6.	Equipment for insulation resistance test		
7.	Software Used		
8.	Reference Book used		
9.	Subscription to magazines, journals, institutional technical nature		

PERFORMA 3

B) **LIST OF WORKS COMPLETED BY THE ORGANISATION DURING THE LAST 7 YEARS**

one similar job worth minimum 80% of `_____during last Seven years.

Or

two similar jobs, each worth minimum 50% of ` _____ during last Seven ears

Or

three similar jobs, each worth minimum 40% ` _____ during last seven years.

Sr. No	Name of the project & location.	Name & full postal address of the owner. Also indicate whether Govt. Semi-Govt. Private body, Reputed firms or Financial Institution with full postal address & details of contact person of the owner.	Contract Amount (`) for Electric Audit work only with copy of Work Order	Completion Period Stipulated (Year)	Actual (Year) of completion	Any other relevant information.
1	2	3	4	5	6	8

Notes :

1. Information has to be filled up specifically in this format. Please do not write remark “As indicated in Brochure”.