

PREMISES REQUIRED

BANK OF BARODA intends to acquire alternate premises, for shifting our BoB Wadala Branch near Station at Wadala West by inserting advertisement, inviting offers for branch premises on lease basis, on ground floor with availability of parking facility at:

SR NO	Name of the branch (Rental basis on Ground floor)	Criteria	Required Area in sq ft carpet
1	BOB WADALA BRANCH	Metro	2400-2700 sq ft

Sealed offers are invited in two-bid system, viz. (1) Technical Bid (TB) and (2) Financial Bid (FB).

(1) Technical Bid (TB) should contain full technical details, viz. location of premises with address, copy of sanctioned plan with completion / occupation certificate, carpet area of portion to be leased/ rented, specification of internal finishes, amenities, electrical load, car-parking facility and distance from railway station etc. No indication as to price aspect be given in "Technical Bid".

(2) Financial Bid (FB) should contain strictly financial details, viz. rate per sq. mtr. On carpet area, detail of municipal taxes and lease expenses etc, Carpet area (as per IS Code 3861 – 2002- rate should be quoted including property tax) shall exclude staircase, corridor & passage, porch, shaft & machine rooms for lifts, air-conditioning duct, loft, build in wardrobes & shelf, intermediate pillars / columns, partitions & walls and other obstructions, verandahs, balcony, bathroom and lavatory etc.

(3) Please note: Premises, which has area mentioned in the Technical Bid below 2400 sq ft or above 2700 sq ft will not be considered for Technical qualification. The flooring of the premises, construction of Ladies & Gents Toilet, Three Phase electric connection with require load, construction of strong room (as per Banks requirement), has to be carried out by landlords on their own cost. All the permission for the work from society, BMC or any other statutory body has to be arranged by landlords on their own cost

The advertisement date of inviting tenders has come in –3- local newspapers on **07.09.2023** Last date of submission is **27.09.2023 up to 3.00 pm.**

Offer should be valid for minimum period of –120- days from the last date i.e. **27.09.2022** of submission. **No brokerage shall be paid.** Both the sealed covers marked as TB & FB super scribing advertisement reference and applicant name & address, be put in one sealed cover addressed and submitted to

The Regional Head,

Bank of Baroda,
Mumbai Metro Central Region,
3, Walchand Hirachand Marg,
Ground floor, Ballard Pier, Mumbai 400 001

Within –21- days from the day of publication of this advertisement in newspaper and bank's website i.e. from **07.09.2023 to 27.09.2023.**

Technical Bid and Financial Bid are to be submitted **in separate sealed covers marked as TB & FB**, super scribing advertisement reference, name of the applicant and address of the applicant. **Both the tenders (TB & FB) must be signed by the property owner/ POA holder only.**

Both the sealed covers (TB & FB) are to be put in one sealed cover marked as "Offer for premises at _____".

Any decision taken by bank at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any quarter in that regard shall be entertained.

Visit us on www.bankofbaroda.co.in/tenders

Note: Technical Bid and Financial Bid are to be submitted in **separate sealed covers marked as TB & FB** super scribing advertisement reference, name of the applicant and address of the applicant. **Both the sealed covers (TB & FB) are to be put in one sealed cover marked as “Offer for premises at _____”**

Technical Bid must be signed by the property owner/ Registered POA holder only.

(TO BE SUBMITTED IN A SEPARATE COVER)

Superscribing advertisement reference and applicant name & address)

No indication as to price aspect be given in Technical Bid (TB)

DRAFT OF TECHNICAL BID (TB)

**TECHNICAL BID FOR PREMISES LOCATED
AT _____**

Sr.No	Particulars	Information to be submitted by the Bidder
	Bidders details	
1	Name of the Owner/s	
2	Telephone No./Mobile No.	
	Premises details	
3	Complete address of Premises offered	
4	Carpet Area in Sq. Ft.	
5	Type of Structure - RCC / Load Bearing	
6	Year of Construction	
	Documentary details	
7	Proof of Ownership	Enclosed
8	Copy of Sanctioned Plan	Enclosed
9	Copy of Completion / Occupancy certificate	Enclosed
10	Copy of Municipal approval for Commercial use of the property	Enclosed
11	NOC from Society for installing ATM	
12	NOC from Society for installation of VSAT antenna on terrace of building (area required 4ft x 4ft)	
	Others:	
13	Amenities, if any e.g. Parking space etc	
14	3 phase connection and Electrical Load	

I/We hereby certify that the premises offered by me/us is free from any encumbrances, attachments and litigations.

Carpet area (as per IS Code 3861 – 2002) shall exclude staircase, corridor, passage, porch, shaft, machine rooms (for lifts, air conditioning, duct, loft etc.), Built in wardrobes & shelf, intermediate pillars/columns, partitions & walls and other obstruction verandahs, balcony, bathroom and lavatory.

We also confirm hereby that we are bind by the terms & conditions mentioned in the Concerned tender on Bank’s website / advertisement.

Date:

Place:

(SIGNATUREOF OWNER/s)

(TO BE SUBMITTED IN A SEPARATE COVER)

Superscripting advertisement reference and applicant name & address
Both the sealed covers (TB & FB) are to be put in one sealed cover marked as“Offer for premises at _____”

Financial Bid must be signed by the property owner/ Registered POA holder only.

DRAFT FOR FINANCIAL BID (FB)
FINANCIAL BID FOR PREMISES LOCATED

Sr.No	Particulars	Information to be submitted by the Bidder
	Bidders details	
1	Name of the Owner/s	
2	Telephone No./Mobile No.	
	Premises details	
3	Complete address of Premises offered	
4	Carpet Area in Sq. Ft.	_____ sq ft
	Financial Details	
5	Rate of rent per sq ft per month (inclusive of taxes)	Rs _____ pspm inclusive of tax
6	Escalation in rent (in %)	____ % after ____ years
	Tax and other charges	
7	Municipal Taxes/ Property Taxes (Existing and Future amount)	To be borne by the landlord
8	GST, as applicable	To be borne by the Bank
9	Society maintenance charges, if any	To be borne by the landlord
10	V SAT rent, if installed and charged by the society	To be borne by the landlord
11	Lease Deed execution charges	To be borne in the ratio 50:50
	Other Details	
12	Lease Period (8 to 10 years)	_____ years
13	Interest Free Deposit, if any	_____ months' rent
14	Other conditions, if any	

I/We hereby certify that the premises offered by me/us is free from any encumbrances, attachments and litigations.

Carpet area (as per IS Code 3861 – 2002) shall exclude staircase, corridor, passage, porch, shaft, machine rooms (for lifts, air conditioning, duct, loft etc.), Built in wardrobes & shelf, intermediate pillars/columns, partitions & walls and other obstruction verandahs, balcony, bathroom and lavatory.

We also confirm hereby that we are bind by the terms & conditions mentioned in the Concerned tender on Bank's website / advertisement.

Date:
Place:

(SIGNATURE OF OWNER/s)