

STEPS FOR REGISTRATION

- 1) GO TO : <https://www.tenderwizard.in/BOB>
- 2) Register yourself (Required only mandatory field)- (**Requirement: DSC Class-3 and Java 8 enabled system**)
(In Company column, you have to fill individual name), Upload documents i.e. PAN Card.
- 3) Category of tender- Select BOB -GEN
- 4) After creation of user id & password, please Login with your User ID & password.
- 5) Select **BOB Corporate Office**.
- 6) Select **Vendor Unapplied** then choose tender to apply by clicking "**Blue finger**."
- 7) Go to **Vendor in progress** then click "**yellow bag**."
- 8) Click **Bid document** and Download application form (excel format).
- 9) Fill the application form with **Basic Detail I, II, III** and **Entity details** (wherever applicable) and save.
- 10) Upload the duly filled application form (Excel Format) in the portal.
- 11) Upload the necessary documents viz Registration Certificate/s, KYC documents, Profile details , Work experience etc. by **clicking** in **General attachment** or in case any difficulty, go to **Document Library** and attach the documents
- 12) Final Submission of the application with the digital Signature in **Sign & Upload**