

Clause in RFP:

Sr No.	Clause in RFP	Clarifications/ Changes made
1	<p>Annexure 2: Evaluation Terms E. Others Bidder should have direct onsite support offices in Mumbai & Hyderabad. In case direct support office of the bidder is not present in Mumbai & Hyderabad then an undertaking to be provided by the bidder stating that direct onsite support would be provided by the bidder at Mumbai & Hyderabad whenever desired by the Bank without any additional cost (Address details to be provided).</p>	<p>Clause Deleted</p>
2	<p>Annexure 12 – Project Details and Scope of Work 1. Scope of Work Post-delivery of above mentioned Microsoft Products, vendor also have to ensure the successful implementation and subscription services. During the subscription period, if any call have been raised, then successful vendor need to close that call in coordination with Microsoft, the OSD.</p>	<p>Clause Deleted</p>
3	<p>Annexure 12 – Project Details and Scope of Work 3. Delivery The Microsoft online products under the scope of the RFP must be delivered and implemented (if applicable) as per project scope within one week in totality from the signing of Microsoft Program Signature Form by Bank. In case delivery deadlines are not met for reasons attributable to vendor then the Vendor will have to pay penalty to Bank of Baroda @ 1% of yearly subscription value of undelivered / unimplemented product inclusive of all taxes, duties, levies etc., per week or part thereof, for late implementation beyond due date of implementation, to a maximum of 5% of total contract value. If delay exceeds two weeks from due date of implementation, Bank of Baroda reserves the right to cancel the entire order.</p>	<p>Annexure 12 – Project Details and Scope of Work 3. Delivery The Microsoft online products under the scope of the RFP must be delivered as per project scope within one week in totality from the signing of Microsoft Program Signature Form by Bank. In case delivery deadlines are not met for reasons attributable to vendor then the Vendor will have to pay penalty to Bank of Baroda @ 1% of yearly subscription value of undelivered product inclusive of all taxes, duties, levies etc., per week or part thereof, for late delivery beyond due date of delivery, to a maximum of 5% of total contract value. If delay exceeds two weeks from due date of delivery, Bank of Baroda reserves the right to cancel the entire order.</p>

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4	Additional Clause	<p>Annexure 12 – Project Details and Scope of Work</p> <p>1. Scope of Work</p> <p>Bank will review the utilization of different products annually/periodically and may increase/ decrease the quantity by providing advance notice to the service provider. Bank may request an increase in quantity anytime during the year, and the same need to be supplied within 30 days after placing the purchase order. Similarly, Bank may also place three months' advance notice (annually once) before the anniversary date of this contract to reduce the quantity of the products, and the same need to be processed accordingly</p>																																										
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Addendum to the following Annexures:

- Annexure 14 – Masked Commercial Bid**
- Annexure 15 – Commercial Bid**

All other Terms & Conditions are same as per our BCC:IT:PROC:114:22 Dated 25th May, 2022 for Request for Proposal for Selection of Service Provider for Microsoft Online Products under Enterprise Agreement (EA).

Annexure 14 – Masked Commercial Bid

Amount in Rs

S No	Description	Qty	Unit Cost (Year 1)	Cost for Year 1	Unit Cost (Year 2)	Cost for Year 2	Unit Cost (Year 3)	Cost for Year 3	Total Cost for 3 Years
A Bank of Baroda									
1	Office 365 Plan E3	0	XXX	XXX	XXX	XXX	XXX	XXX	XXX
2	Office 365 Plan E1	19,000	XXX	XXX	XXX	XXX	XXX	XXX	XXX
3	Office 365 Plan F3	68,000	XXX	XXX	XXX	XXX	XXX	XXX	XXX
4	Advanced Persistent Threat Services	55,262	XXX	XXX	XXX	XXX	XXX	XXX	XXX
5	Exchange Online Archival	87,000	XXX	XXX	XXX	XXX	XXX	XXX	XXX
Total Amount for A									XXX
B Baroda Global Shared Services Ltd.									
1	Office 365 Plan E3	100	XXX	XXX	XXX	XXX	XXX	XXX	XXX
2	Office 365 Plan E1	215	XXX	XXX	XXX	XXX	XXX	XXX	XXX
3	Office 365 Plan F3	375	XXX	XXX	XXX	XXX	XXX	XXX	XXX
4	Advanced Persistent Threat Services	690	XXX	XXX	XXX	XXX	XXX	XXX	XXX
5	Exchange Online Archival	590	XXX	XXX	XXX	XXX	XXX	XXX	XXX
Total Amount for B									XXX
C BoB Capital Markets Ltd.									
1	Office 365 Plan E3	50	XXX	XXX	XXX	XXX	XXX	XXX	XXX
2	Office 365 Plan E1	150	XXX	XXX	XXX	XXX	XXX	XXX	XXX
3	Exchange Online Archival	150	XXX	XXX	XXX	XXX	XXX	XXX	XXX
Total Amount for C									XXX
D Indiafirst Life Insurance Co. Ltd									
1	Office 365 Plan E3	1,415	XXX	XXX	XXX	XXX	XXX	XXX	XXX
2	Office 365 Plan E1	2,650	XXX	XXX	XXX	XXX	XXX	XXX	XXX
3	Advanced Persistent Threat Services	4,065	XXX	XXX	XXX	XXX	XXX	XXX	XXX
Total Amount for D									XXX
E Baroda BNP Paribas Asset Management India Pvt Ltd									
1	Office 365 Plan E5	248	XXX	XXX	XXX	XXX	XXX	XXX	XXX
Total Amount for E									XXX
Total Cost of Ownership for 3 Years									XXX

EA Future Pricing (for 1 quantity for each product)

S No	Description	Unit Cost (Year 1)	Unit Cost (Year 2)	Unit Cost (Year 3)
1	Office 365 Plan E3	XXX	XXX	XXX
2	Office 365 Plan E1	XXX	XXX	XXX
3	Office 365 Plan F3	XXX	XXX	XXX
4	Office 365 Plan E5	XXX	XXX	XXX
5	Advanced Persistent Threat Services	XXX	XXX	XXX
6	Exchange Online Archival	XXX	XXX	XXX

We abide by following terms and conditions

- For each of the above items provided the vendor is required to provide the cost for every line item where the vendor has considered the cost in BOM.
- The vendor needs to clearly indicate if there are any recurring costs included in the above bid and quantify the same. In the absence of this, the vendor would need to provide the same without any charge. Vendor should make no changes to the quantity.

- c. If the cost for any line item is indicated as zero then it will be assumed by the Bank that the said item is provided to the Bank without any cost.
- d. All Deliverables to be supplied as per RFP requirements provided in the tender
- e. The Service Charges need to include all services and other requirement as mentioned in the RFP
- f. The vendor has to make sure all the arithmetical calculations are accurate. Bank will not be held responsible for any incorrect calculations however for the purpose of calculation Bank will take the corrected figures / cost.
- g. All prices to be in Indian Rupee (INR) only. Bank will deduct applicable TDS, if any, as per the law of the land.
- h. Prices quoted by the Vendor should be inclusive of all taxes, duties, levies etc. except GST which will be paid extra at actuals. There will be no price escalation for during the contract period. Bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected
- i. All Quoted Commercial Values should comprise of values only upto 2 decimal places. Bank for evaluation purpose will consider values only upto 2 decimal places for all calculations & ignore all figures beyond 2 decimal places.
- j. If there is any mismatch between Unit cost per year x Quantity x period and the total price quoted by the vendors, then Bank will consider the highest value among both the values for TCO calculation. However the Purchase Order will be placed on lower value.
- k. We hereby give undertaking to the bank to comply with the secrecy provision pursuant to provision of Banking Regulation Act, 1949 and other applicable laws.
- l. Commercial quote signed is final.
- m. Bank may review the utilization of different products annually/periodically and may increase/ decrease the quantity by providing advance notice to the service provider. Bank may request an increase in quantity anytime during the year, and the same need to be supplied within 30 days after placing the purchase order. Similarly, Bank may also place three months' advance notice (annually once) before the anniversary date of this contract to reduce the quantity of the products, and the same need to be processed accordingly

Commercial Bid Submission on e-procurement portal:

1. Bidder needs to download the commercial bid excel file from e-procurement portal, fill their commercial quotes in available cells only, save the file and upload the same file to the e-procurement portal.
2. Bidder needs to take a print of the same commercial excel file, completely filled in all respect which was uploaded to the system and physically sign and stamp this commercial sheet. This sheet needs to be scanned in at least 200 dpi resolution & converted to PDF format. The same pdf file must be uploaded to the e-procurement portal.
3. Bidder has to ensure that the quotes mentioned in PDF and excel are same. In case of any discrepancy between the pdf and excel files, the commercials mentioned in PDF will be taken as final for evaluation purposes

Further, we confirm that we will abide by all the terms and conditions mentioned in the Request for Proposal document.

Authorized Signatory

Name:

Designation:

Vendor's Corporate Name

Annexure 15 – Commercial Bid
Amount in Rs.

S No	Description	Qty	Unit Cost (Year 1)	Cost for Year 1	Unit Cost (Year 2)	Cost for Year 2	Unit Cost (Year 3)	Cost for Year 3	Total Cost for 3 Years
A Bank of Baroda									
1	Office 365 Plan E3	0	XXX	XXX	XXX	XXX	XXX	XXX	XXX
2	Office 365 Plan E1	19,000	XXX	XXX	XXX	XXX	XXX	XXX	XXX
3	Office 365 Plan F3	68,000	XXX	XXX	XXX	XXX	XXX	XXX	XXX
4	Advanced Persistent Threat Services	55,262	XXX	XXX	XXX	XXX	XXX	XXX	XXX
5	Exchange Online Archival	87,000	XXX	XXX	XXX	XXX	XXX	XXX	XXX
Total Amount for A									XXX
B Baroda Global Shared Services Ltd.									
1	Office 365 Plan E3	100	XXX	XXX	XXX	XXX	XXX	XXX	XXX
2	Office 365 Plan E1	215	XXX	XXX	XXX	XXX	XXX	XXX	XXX
3	Office 365 Plan F3	375	XXX	XXX	XXX	XXX	XXX	XXX	XXX
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Total Amount for B									XXX
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1	Office 365 Plan E3	50	XXX	XXX	XXX	XXX	XXX	XXX	XXX
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Total Amount for C									XXX
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1	Office 365 Plan E3	1,415	XXX	XXX	XXX	XXX	XXX	XXX	XXX
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Total Amount for E									XXX
Total Cost of Ownership for 3 Years									XXX

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S No	Description	Unit Cost (Year 1)	Unit Cost (Year 2)	Unit Cost (Year 3)
1	Office 365 Plan E3	XXX	XXX	XXX
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6	Exchange Online Archival	XXX	XXX	XXX

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