

## **TERMS AND CONDITONS**

**Sealed tenders are invited for acquiring premises for our RAJGURUNAGAR BRANCH**

**RAJGURUNAGAR BRANCH- New Alternate location (Require Carpet area 1100-1200 sq.ft.)(Ground Floor)**

**Last date for submission of tender will be on or before 25th November, 2022 by 5.00 p.m.**

- **Premises should be ready possession with exclusive parking.**
- **Premises should be on ground floor.**

Sealed offers are invited in two bid system viz. (1) Technical Bid (TB) and (2) Financial Bid (FB)

1. **Technical Bid (TB)** should contain full technical details viz. Location of premises with address, copy of sanctioned plan with completion/occupation certificate, carpet area of portion to be leased / rented, specifications of internal finishes, amenities, electrical load, car parking facility and distance from S.T. Stand etc. No indication as to price aspect be given in **"Technical Bid"**.
1. **Financial Bid (FB)** should contain strictly financial details viz: rate per sq. ft. per month on carpet area, details of Municipal taxes, lease expenses etc. Carpet area shall be internal finished wall to wall area measurements including all internal partitions, walls, columns, door jams, balconies, and kitchen and pantry but excluding shafts/ ducts, stilt, covered/open parking spaces, lifts, staircase, lobbies, open terraces, pump room, flower bed, loft portion, watchmen chowky, storage tanks, chajja, canopies, worship places, etc. The builders or landlords should strictly quote as per the above carpet area definition. As per RBI Guidelines, Bathrooms and lavatories will not be considered in carpet area.
2. **Preference shall be given for the offers received from the public sector Banks/undertakings or Government Departments.**
3. Offers should be valid for minimum period of 120 days from the last date of submission. No brokerage shall be paid. Both the sealed covers marked as TB and FB super-scribing advertisement reference and applicant name and address, be put in one sealed cover addressed and submitted to:

**"The Asst. General Manager, Bank of Baroda, Pune District Regional Office, 2<sup>nd</sup> floor, 398A, Madhav Chambers, Senapati Bapat Road, Shivaji Nagar, Pune, Pin 411016; Ph:020-25654321/3387/9422340004" on or before 25th November, 2022 by 5.00 p.m.**

**NOTE: Bank reserves the right to reject any or all offers without giving any reasons whatsoever at any stage.**