



**RECRUITMENT OF CHIEF DATA OFFICER ON FIXED TERM ENGAGEMENT ON CONTRACT BASIS**  
***Join India's International Bank for a Challenging Assignment***

**Submission of Application starts from : 12.03.2021**

**Last Date for Receipt of Application: 01.04.2021**

Bank of Baroda, One of India's Largest Bank is looking for qualified and experienced professional as Chief Data Officer on fixed term engagement on contract basis to Head the Bank's Data Organisation.

**PLEASE NOTE THAT**

- Candidates are advised to check Bank's website [www.bankofbaroda.co.in/careers.htm](http://www.bankofbaroda.co.in/careers.htm) (Current Opportunities) regularly for details and updates. Call letters/advises, where required will be sent by e-mail only. All revisions/corrigendum(if any) will be hosted on the Bank's website only
- All correspondence will be made only on the email ID mentioned by the candidate in their online application form and the same has to be kept active for receiving communication viz., call letters/Interview Dates/advises etc.
- The process of Registration of application is complete when application is submitted in full along with the relevant documents to [recruitment@bankofbaroda.com](mailto:recruitment@bankofbaroda.com) and an acknowledgement for having received the application is received from the Bank.
- Before applying, candidates should ensure that they fulfill the eligibility criteria for the post as on the date of eligibility. Short-listing and interview / selection method will be purely provisional without verification of documents. Candidature will be subject to verification of details/documents as and when called by the Bank.
- Post qualification experience below 6 months in any organization would not be considered

**DETAILS OF THE POSITION/S:**

<b>Position</b>	Chief Data Officer (1 Vacancy)
<b>Role &amp; Responsibility</b>	As detailed in Annexure A
<b>Age (as on 12.03.2021)</b>	Minimum Age - 36 years, Maximum Age - 55 years
<b>Educational Qualification (as on 12.03.2021)</b>	A Degree (Graduation) in any discipline from a University recognised by the Govt. Of India./Govt. bodies/AICTE etc.
<b>Work Experience (as on 12.03.2021)</b>	Minimum 15 years management role, out of which <ul style="list-style-type: none"><li>10 years in technology, of which 5 years in data management and security.</li><li>4 Years in Executive/Strategic projects, driving modern data-related initiatives across enterprise</li></ul> Preference shall be given to candidates who have relevant work experience in BFSI sector.
<b>Compensation</b>	Remuneration will be offered based on candidate's qualifications, experience and overall suitability for the post, and shall not be a limiting factor for suitable candidates.
<b>Nature of Engagement</b>	Contractual Engagement for a period of 3 years, extendable at the option of the Bank.
<b>Location of Posting</b>	The location of posting shall be Mumbai. The candidate may be deputed to work with the team(s) within the organization/ any subsidiary of the Bank if and as deemed necessary. The selected candidate is liable for transfer anywhere within India as per the requirement of the Bank.

**Credit History:** The candidate applying for the above position shall ensure that, they maintain a healthy Credit history and shall have a minimum CIBIL score of 650 or above at the time of joining. The minimum credit score will be as per the Banks policy, amended from time to time.

**A. SELECTION PROCEDURE:**

Selection will be based on short listing and subsequent round of Personal Interview and/or Group Discussion and/or any other selection method.

- Bank reserves the right to change (cancel/ modify/ add) any of the criteria, method of selection and provisional allotment etc.
- The Bank reserves its right to call candidates in a ratio, at its sole discretion, as per the Banks requirement.
- Adequate candidates as decided by the Bank will be shortlisted based on their qualification, experience and overall suitability for Interview. Most suitable candidates will be called for the selection process (GD/PI/any other selection method) and merely applying / being eligible for the post does not entitle the candidate to be eligible for the selection process.
- The qualifying marks in Interview/selection procedure will be decided by the Bank.
- A candidate should qualify in all the processes of selection, GD and/or PI and/or other selection method (as the case may be) and should be **sufficiently high in the merit to be shortlisted for subsequent process.**
- In case more than one candidate scores the cut off marks (common mark at cut off point), such candidates will be ranked according to their age in descending order.

**B. HOW TO APPLY:**

**Candidates are required to have a valid personal email ID and Mobile Number.** It should be kept active till completion of this engagement / selection process. Bank may send call letters for Personal Interview and/or Selection Process on the registered Email ID. In case, a candidate does not have a valid personal email ID, he/she should create his/ her new email ID before applying.

Applications should be submitted on our email id [recruitment@bankofbaroda.com](mailto:recruitment@bankofbaroda.com). While submitting the applications, kindly mention the subject as "Application for the Post of Chief Data Officer". The last date of submission of the application is 01<sup>st</sup> April 2021 (23:59 hours).

The application is to be submitted in the format provided as Annexure B along with the below documents:

- a) Proof of Date of Birth
- b) Educational Certificates: Graduation certificate
- c) Experience certificates (to substantiate relevant work experience as enumerated in 'Previous Employment Details' of the application (Annexure-B))

Candidates are requested to sign the application/documents and submit the duly scanned copy by e-mail as mentioned above. No application by post/courier or any other mode shall be entertained/accepted.

Bank of Baroda does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of Bank of Baroda.

**a) GENERAL INFORMATION:**

- i) The selected candidate will be required to sign an employment contract.
- ii) Candidates should satisfy themselves about their eligibility for the post applied for as on the cut-off date (12.03.2021) and also ensure that the particulars furnished by him/her are correct in all respects.
- iii) In case of multiple applications, only the last valid (complete) application will be retained. Multiple appearance by a candidate for a single post in interview will be summarily rejected/candidature cancelled.
- iv) Candidates will have to appear for the GD/interview/Selection Process at their own expense. However, eligible outstation SC/ST/Persons with Benchmark Disabilities category candidates called for GD/ interview will be paid II class to & fro railway/bus fare or actual expenses incurred, whichever is less, by shortest route on production of proof of travel (rail/bus ticket etc.). The above concession will not be admissible to SC/ST/Persons with Benchmark Disabilities category candidates who are already in service in Central / State Government, Corporations, Public Undertakings /Local Government, Institutions and Panchayats etc.
- v) Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
- vi) In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.
- vii) In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his /her services are liable to be terminated without notice.
- viii) Decisions of bank in all matters regarding eligibility, conduct of interviews, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the bank in this regard.
- ix) **Intimations, wherever required will be sent by email and/ sms only to the email ID and mobile number mentioned in the application form.** Bank shall not be responsible if the information/ intimations do not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of Bank. Candidates are advised to keep a close watch on the authorized Bank's website [www.bankofbaroda.co.in](http://www.bankofbaroda.co.in) for latest updates.
- x) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/tribunals/forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

**C. ANNOUNCEMENTS:**

All further announcements/Addendum or Corrigendum (if any)/details pertaining to this process will only be published/ provided on authorised Bank's website [www.bankofbaroda.co.in](http://www.bankofbaroda.co.in) from time to time under **Career section/web page → Current Opportunities**. No separate communication/intimation will be sent to the candidates who are not shortlisted/not selected in the process. All notification/communication placed on the Banks' website shall be treated as intimation to all the candidates who have applied for the said project.

**Disclaimer:** - Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the recruitment process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective affect. **Clarifications/Decisions of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.**



Merely satisfying the eligibility criteria norms does not entitle the candidate to be called for GD/ interview / selection process. The Bank reserves the right to call only the requisite number of candidates for GD/ interview / selection process after preliminary screening/ short-listing with reference to the candidate's age, qualification, work experience, essential requirements, suitability etc.

The Bank reserves the right to reject any application/candidature at any stage or cancel the conduct of test /GD/ interview or to cancel the Recruitment Process entirely at any stage without assigning any reason.

**Mumbai**  
**12.03.2021**

**Chief General Manager (HRM)**

**Chief Data Officer: Indicative List of Roles & Responsibilities**

- **Define and champion data strategy**
  - Collaborate with business to incorporate business priorities and create enterprise data strategy
  - Collaborate with CISO & other key privacy/compliance stakeholders to identify & support compliance of data protection and privacy safeguards
  - Develop the organization's global data strategy (incl. what data will be needed in the future and how to close the gap)
- **Develop data governance model and manage operations**
  - Set standards and measurement for end-to-end data management, data quality, compliance, data policy, data security, and data retention
  - Establish and own data partnerships and co-develop data products with partners
  - Monitor and measure compliance to standards and processes
  - Define the prioritization framework for cross-BU initiatives; Provide advisory services to BUs on prioritization and requirements as needed
- **Manage stakeholders**
  - Collaborate with other functions to ensure communication and value attainment
  - Galvanize stakeholders for change management
  - Manage relationships to start-up and vendors for project co-operation and recruitment
- **Enterprise program funding**
  - Define, control, and track a pool of enterprise funding for closing prioritized gaps in enterprise data provisioning capabilities
- **Support and ensure capability building and training effort**
- **Any other assignment as may be assigned by the Bank**
- **Job Specific Skills**
  - Broad network in data and analytics community
  - High level of personal maturity and natural authority
  - Ability to deal with decision making processes, excellent team work; strong communication and persuasion skills

**APPLICATION FORM**  
**Application form for the post of Chief Data Officer on Fixed Term Engagement on Contract Basis**

**I. PERSONAL DETAILS**

Please affix latest passport size photograph

1	Full Name							
2	Father's / Husband's Name							
3	Gender(Please tick the applicable option)	<input type="checkbox"/> Male		<input type="checkbox"/> Female		<input type="checkbox"/> Transgender		
4	Contact Address	City/Village/Town: State/UT:		District: PIN CODE:		<input type="text"/>		
5	Permanent Address	City/Village/Town: State/UT:		District: PIN CODE:		<input type="text"/>		
5	Contact E-mail ID							
6	Contact Mobile No.							
7	Date of Birth	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	Nationality*							
9	Caste Category	<b>SC / ST / OBC / EWS / GEN</b>						
10	Whether Person with Bench Mark Disability(Please tick the applicable option)	<input type="checkbox"/> Yes		<input type="checkbox"/> No		If 'Yes':		
		i. Type of Disability		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
		ii. Percentage of Disability		<input type="text"/>		%		
11	Blood Group							
12	PAN No.							



*\*In case you are a subject of Nepal /Bhutan/a Tibetan refugee who came over to India before 1st January 1962 with the intention of permanently settling in India or a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African ,Countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India, a certificate of eligibility issued by the Government of India is to be produced*

**II. EDUCATIONAL/PROFESSIONAL QUALIFICATION DETAILS:**

Qualification/Class Grade	Year of Enrolment	Year of Passing	Stream (if applicable)	College / University	% of Marks/C.G.P.A/G.P.A
Graduation					
Post-Graduation					
Any other qualification/Certification-I					
Any other qualification/Certification-II					

*\*wherever there is a C.G.PA/G.P.A awarded by any University the same has to be converted into equivalent percentage terms*

**III. PREVIOUS EMPLOYMENT DETAILS, IF ANY**

Name of the Organization with full address	Post occupied and description of work	From	To	Reasons for leaving the job

Please add additional rows wherever required

**IV. KINDLY HIGHLIGHT YOUR SUTIABLITY FOR THE POSITION OF CHIEF DATA OFFICER (in 250 words)**

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**V. OTHER DETAILS**

A. Have you any publication to your credit (Papers, articles etc..) ? If so, please give details.
B. Are you a member of any professional bodies? If yes, please give details :
C. Have you ever been arrested or kept under detention or bound/fined/convicted by court of Law or debarred/disqualified from any examination including examination conducted by Public Service Commission or restricted by, any authority/ institution? If yes, give full details :-

**VI. DECLARATION**

- A. I have all the documents in support of the eligibility for the post of Chief Data Officer as enumerated in the advertisement/notification shall furnish the same at any stage for verification.
- B. I further agree that in the event of any information given by me in this form, on the basis of which my shortlisting/appointment is considered by the Bank is found to be false, it will constitute serious misconduct which will render me liable to immediate dismissal from the Selection Process/Bank's service.

**PLACE:**

**SIGNATURE:**

**DATE:**

**NAME:**