

NOTICE TO ALL BRANCHES / OFFICES IN INDIA

ISSUED BY MEDICAL INSURANCE DEPT.
HEAD OFFICE, BARODA

Re: **Renewal of Group Medical Insurance Policy for Retired Officer / Employees w.e.f. 01.11.2020 onwards.**

We refer to the notice No. HO:HRM:112:8332 dated 13th October 2020 in the above matter.

As our existing scheme an amount of Rs.3000/- on full/ prorata basis per annum shall be reimbursed towards Medical Insurance Premium aid by such retired (Superannuated)/ Voluntary retired employees/ spouse of deceased employees from the banks staff welfare fund after one month of renewal of the policy.

The said amount of Rs.3000/- will also be reimbursed to eligible retiree/ spouse of deceased employees mentioned above who have taken any other medical insurance policy from any other insurance company not limiting reimbursement of Rs.3000/- only to those opting for IBA Policy. However in any case the reimbursement would be restricted to Rs.3000/- per eligible retirees/ spouse of deceased employee.

We shall be centrally crediting Rs.3000/- to those who have renew the existing IBA Policy from National Insurance Company without any request from eligible retiree/ spouse of deceased employee.

Other retirees who opt to take any medical insurance policy from any other insurance company may submit their claims for reimbursement directly to Head Office in proforma attached as Annexure A along with self-stested copy of the premium receipt/ policy copy.

For any query please feel free to contact **HR Operation Department** at Head Office by email at swel.ho@bankofbaroda.com

A copy of the circular may be displayed on the notice board for information of all concerned. Branches are advised to guide Retired employees of their branch / office and offer all assistance.

Yours Faithfully,

(S Kannan)

Head - HRCPC & Terminal Benefits

ANNEXURE -A

To,
The Head-HR Operations
Bank of Baroda
Head Office
Baroda Bhavan
Alkapuri, Baroda - 390007

Dear Sir,

I request you to reimburse me Rs.3000/- in respect of Medical Insurance purchased by me. I have taken a Medical Insurance Policy as per the details given below:-

1. Name of Ex- Employee/
Spouse of deceased employees ::
2. Employee Code Number (EC No) ::
3. Whether covered under IBA Policy ::
4. Date of Cessation ::
5. Reason of Cessation ::
6. Last Branch/ Office ::
7. Name of Insurer ::
8. Policy Number (**Copy to be enclosed**) ::
9. Current Policy Period ::
10. Amount of Premium Paid ::
11. A/c No. in Bank of Baroda for credit ::
12. Mobile No/Residence No ::
13. Email Address ::

(Signature & Date)